



**Town of Canaan
Capital Improvement Program Committee**

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“Working towards a better Community”

November 13, 2006

To: Canaan Planning Board

From: Capital Improvement Program Committee

SUBJECT: Capital Improvement Program 2007-2012

INTRODUCTION This includes the report of the Capital Improvement Program (CIP) Committee for the Capital Improvement Program for the years 2007-2012. It includes capital projects submitted by town departments and other organizations that support town activities and evaluations and recommendations on these projects by the CIP Committee. The body of this report summarizes the history of the CIP Committee and the methodology and results of its work. Details are included in attached enclosures.

REPORT ORGANIZATION

This report is organized into the following sections:

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HISTORY A similar Capital Improvement Program (CIP) Committee was formed in 2000 and submitted a Capital Improvement Program for the years 2001-2006. A warrant article initiated study in 2001 confirmed the need for capital planning in Canaan. CIPs from 2001 to 2003 were developed by the Planning Board.

In 2004 the following warrant article was passed which authorized the Selectmen to appoint a CIP Committee composed of members from the Planning Board, Budget Committee and others.

CAPITAL IMPROVEMENT PROGRAM

To see if the town will vote to authorize the Selectmen to appoint a capital improvement program committee, which shall include at least one member of the planning board and may include but not be limited to other members of the planning board, the budget committee, or the town or city governing body, to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least six years. The capital improvements program may encompass major projects being currently undertaken or future projects to be undertaken with federal, state, county and other public funds. The sole purpose and effect of the capital improvements program shall be to aid the selectmen and the budget committee in their consideration of the annual budget. This procedure is authorized by TITLE LXIV, PLANNING AND ZONING, CHAPTER 674, LOCAL LAND USE PLANNING AND REGULATORY POWERS, Capital Improvements Program, Section 674:5, effective July 2, 2002.

A committee based on this warrant article was formed in July 2005. Their report was submitted on 13 October 2005.

The 2006 committee was formed with the following members on 19 June 2006:

Planning Board	- Tom Oppel - Chairman
Budget Committee	- Dave Barney
	- Ellie Davis
Selectmen	- Kris Burnett
Public	- Margaret Georgia
	- Steve Ward

The task assigned to the CIP Committee was to gather and assimilate information on capital items requested by departments, committees, boards, and commissions. The Committee was also requested to evaluate them and provide recommendations concerning whether or when the town should implement them.

Results of this effort were to be reported back to the Planning Board, Selectmen and Budget Committee for use in developing the Capital Improvement Program and in preparing their budget and financial plans.

METHODOLOGY The initial task was to adopt a local working definition of capital improvement projects. They were defined as projects outside normal operations and maintenance that had the following characteristics:

1. A gross cost of at least \$5,000; and
2. A useful life of at least three years; and
3. Is non-recurring (not an annual budget item)

Initial inputs had been received and compiled by Town Administrator Dana Hadley. The Committee asked that additional inputs be obtained from other town, government and non-government organizations to provide a more open process and give them an opportunity to recommend capital projects. Meetings were scheduled to allow department heads, etc. to explain and support their requests and to discuss perceived needs that could develop into capital projects. Those with common interests were scheduled together where possible to allow better discussion of these perceived needs. A complete list of those invited is enclosed.

All recommendations below were unanimous or by consensus except where dissenting votes are identified.

CURRENT CAPITAL PROJECTS BY DEPARTMENT OR FUNCTIONAL AREA

The following projects were identified, either from submissions to the committee or during discussions with various departments, etc.

BUILDINGS, ETC.

1. **Town Building Study** - Last year we proposed two separate projects - one to connect and possibly add to the Fire and Police Department buildings and one to study the need for a new town office building. These have been incorporated into a single study of all major town buildings and properties including, but not limited to, the entire town land and property currently occupied by the Fire, Police and Highway Departments and Transfer Station as well as town properties in the Historic District such as the Museum, Meeting House and beach facilities.

Recommendation: The CIP Committee recommends that this project be studied during 2007. This project was initiated by a number of actual or potential public safety requirements. They include legal requirements for prisoner separation, emergency management requirements and potential requirements for sleeping quarters for fire, police and FAST personnel. We believe it makes good sense to broaden this study to ensure optimum utilization of the available Town area by all town functions. The total estimated cost of the original projects was approximately \$925,000. The cost of the potential new project is unknown. We urge the study be performed at an estimated cost of \$20,000.

2. **Library Renovations/Restoration** - This would continue the program of significant restoration and improvements to the library building. It would also update heating and energy conservation measures. Total cost is estimated at \$458,000. The library trustees hope to raise the bulk of the cost through donations.

Recommendation: The CIP Committee recommends that the window restoration part of this project be completed in 2007 at an estimated cost of \$25,000. Restoring the windows should have a significant impact on utility savings and help maintain the structural integrity of the building by preventing leaks. The remainder should be planned for later years depending on the progress of library fund raising efforts and other town capital requirements.

3. **Broadband High Speed Internet Service** -. This project is currently a planning project to study how to wire towns with fiber optic wiring so that everyone would have access to high speed internet services. The cost for the Town of Canaan to join the planning would be \$10,000. Area towns currently involved include Hanover, Enfield, Sunapee, New London and Orford. Parts of Canaan have cable or DSL service but large parts have no high speed internet service. High speed internet service is important for many reasons - emergency communication, business development, rapid dissemination of public information, etc. Actual implementation of the project could be expensive. The decision would then be based on the best available information.

Recommendation: The CIP Committee recommends that \$10,000 be funded in 2007 to allow Canaan to participate in this planning project.

4. **Museum Rehabilitation** - This would rehabilitate the Museum that is seriously in need of repair to protect the historical items stored in it. The roof is being repaired this year.

Recommendation: The CIP Committee recommends that \$5,000 be funded to accomplish temporary repairs and determine the necessity of further repairs. The Museum is also being included in the building study described above.

Dave Barney voted against this recommendation since temporary repairs are scheduled to be completed during 2006 and additional repairs are planned to be identified as part of the building study above.

FIRE DEPARTMENT

1. **Command Vehicle** - This would be a 4WD SUV type vehicle and would be outfitted to serve as a mobile command post for fire fighting and emergency management purposes. This is in addition to the current fire department vehicles. Total cost is estimated at \$35,000.

The project was recommended by the CIP Committee in 2005. It was included in a warrant article that was voted down at the March 2006 Town Meeting.

Recommendation: While the CIP Committee continues to support the concept of this project, it recommends that this vehicle not be funded at this time since it is planned that the 2002 Ford Expedition currently in use as a police cruiser be transferred to the Fire/Emergency Management Department to perform this function on a temporary basis.

Ellie Davis voted against this recommendation.

2. **Replace Pumper** - This would add \$30,000 to the Fire Truck capital reserve fund. This fund will be used to purchase a new pumper to replace Engine 3, a 1988

International, in 2010. Total cost is estimated at \$200,000. There is \$140,000 currently in capital reserve.

Recommendation: The CIP Committee recommends that \$30,000 be contributed annually to the fire truck capital reserve fund to allow this purchase and other future fire truck purchases.

3. Initial Attack Fire Pumper - This project is to acquire equipment to respond to fires in hard to reach areas. Many homes in Canaan are located on gravel or Class VI roads or have long, narrow or steep driveways. This 4-wheel drive vehicle would allow quicker access to these homes, particularly in bad weather, to provide initial fire fighting support.

Recommendation: The CIP Committee recommends this vehicle be purchased in 2008 at an estimated cost of \$140,000.

Ellie Davis voted against this recommendation.

POLICE DEPARTMENT

Replace Cruisers - This project will purchase one new Ford Explorer or Ford Crown Victoria or equivalent each year to replace the current police cruisers. Total cost is estimated at \$195,000.

Recommendation: The CIP Committee recommends that cruiser replacements for the four active cruisers be purchased as proposed starting in 2007. Continuation of this program of phased replacements will ensure that safe vehicles are available for police operations. It should also provide higher resale prices or trade-in allowances for vehicles being replaced. As an exception to this policy, the CIP Committee recommends that the 2002 Ford Expedition be transferred to the Fire Department to be used as a command vehicle as described in the Fire Department section above.

Ellie Davis voted against this recommendation.

HIGHWAY DEPARTMENT

1. Six-Wheel Trucks - This will be a continuation of the phased replacement of six-wheel dump trucks purchased in 2001 and 2006. Total cost is estimated at \$420,000.

Recommendation: The CIP Committee recommends that truck replacements be purchased as proposed starting in 2007. Phased replacements will ensure that reliable vehicles are available for highway operations. It should also provide higher resale prices or trade-in allowances for vehicles being replaced.

2. Ten-Wheel Truck - This will be a replacement of the ten-wheel dump truck purchased in 2005. Total cost is estimated at \$200,000.

Recommendation: The CIP Committee recommends that replacement for this truck be planned as proposed in 2011. This plan should be re-evaluated annually based on truck usage and condition.

3. **One-Ton Truck** - This will be a phased replacement of the two Ford one-ton trucks purchased in 2004 and 2005. Total cost is estimated at \$250,000.

Recommendation: The CIP Committee recommends that replacements be purchased starting in 2007. This initial replacement has been moved up one year to allow the 2004 Ford one-ton truck to be re-assigned to the Cemetery Department to replace the 1997 Ford one-ton which is in very poor condition and will be disposed of. Phased replacements will ensure that reliable vehicles are available for highway operations. It should also provide higher resale prices or trade-in allowances for vehicles being replaced.

4. **Road Maintenance** – These funds would be used to pave and upgrade town roads, replace and/or install culverts, etc. 2007 cost is estimated at \$454,043. Total cost for 2007-2012 is estimated at \$4,052,820. These costs are based on a new road plan developed under contract that identifies road conditions, their remaining useful lives and estimated costs to maintain them.

Recommendation: The CIP Committee recommends that the proposed amount be reduced pending further analysis of the new town road maintenance plan. The Committee recommends that this plan be further analyzed and updated and road reconstruction and maintenance requirements be established based on it. In the meantime, a reasonable increase, as determined by the Selectboard and Budget Committee should be provided in 2007. The CIP Committee recommends that this amount be in the neighborhood of \$300,000. This would represent a 50% increase.

Ellie Davis voted against this recommendation.

5. **Bridges** - Bridge repairs are currently underway on the bridge over Hinkson Brook on Goose Pond Road and should be completed during November 2006. Bridge repairs are expected to commence on River Road before the end of the year. The next bridge to be replaced is on North Lary Road at a total estimated cost of \$300,000. However, there appear to be other alternatives to be considered before that decision is made. The Town Administrator recommends that \$50,000 be provided in 2008 to support the town's share of the funding for this project.

Recommendation - The CIP Committee recommends that \$50,000 be provided in 2008 to support the town's share of the funding for this project.

PARKS AND RECREATION DEPARTMENT

Land Purchase - This will purchase two adjoining lots to the Cozy Corner immediately adjacent to Williams Field, the key space in Canaan for athletic activities and other

outdoor community functions. The land could be used for expansion of recreational activities, buildings such as a community center, parking or other purposes. Total cost is estimated at \$45,000.

Recommendation: The CIP Committee recommends continuation of negotiations with the owner and appropriate efforts to obtain the property.

Ellie Davis voted against this recommendation.

TRANSFER STATION/RECYCLING CENTER

Compactor - Last year's report recommended the phased replacement of the two compactors at the transfer station at a total estimated cost of \$100,000. Since total Transfer Station requirements are still under study by the Transfer Station Supervisor and the Transfer Station/Recycling Committee this has been reduced to one 40 yard compactor at an estimated cost of \$35,000. Additional compactor requirements will be included in the study, completion date unknown

Recommendation: The CIP Committee recommends purchase of a 40 yard compactor at an estimated cost of \$35,000 in 2007. The committee also recommends establishment of a capital reserve fund for Transfer Station requirements.

WATER AND SEWER DEPARTMENT

1. Source Water Protection - This project would conserve key parcels within the Canaan Street Lake watershed to protect the quality of the Canaan Village water supply. This is in accordance with the Water Source Protection Plan. Estimated cost is \$360,000. However, there are a number of questions to be resolved including what parcels should be purchased or conserved and the source of the funding.

Recommendation: The CIP Committee recommends no action at this time pending further study and analysis of this project.

DISCONTINUED OR INACTIVE CAPITAL PROJECTS

BUILDINGS, ETC.

Record Preservation/Retention - This project would provide additional storage space in the Town Hall to store town records and ensure protection and preservation of town records. Funding has been provided by a grant. There is no current need to provide additional funding.

Recommendation: The CIP Committee recommends no funding action at this time.

HIGHWAY DEPARTMENT

1. **Road Roll Machine** – This would be a replacement for the current roller that was purchased in 1992. Total cost is estimated at \$20,000.

Recommendation: This item was purchased in 2006. The CIP Committee recommends no additional action at this time.

2. **Wood Chipper** – This would replace the current wood chipper that was purchased in 1991. Total cost is estimated at \$15,000.

Recommendation: This item was purchased in 2006. The CIP Committee recommends no additional action at this time.

MECHANIC

Truck Wash Station – This will provide an EPA approved truck wash station. This project requires further analysis and there is no current recommendation to proceed.

Recommendation: The CIP Committee recommends no action at this time.

PARKS AND RECREATION DEPARTMENT

Wellness Life Trail - This will provide a trail with fitness stations for use by personnel interested in recreation and fitness. Total cost is estimated at \$20,000.

Recommendation: There is no current recommendation to pursue this project. The CIP Committee recommends no action at this time.

TRANSFER STATION/RECYCLING CENTER

Building - This project would construct a building to house needed equipment and provide additional space to manage recycling. Total cost is estimated at \$50,000.

Recommendation: There is no current recommendation to pursue this project pending further definition of Transfer Station requirements by the Transfer Station Supervisor and the Transfer Station/Recycling Committee. The committee supports improvements at the Transfer Station but recommends they be part of an overall plan for the Transfer Station. The committee recommends establishment of a capital reserve fund for this purpose. The CIP Committee recommends no other action at this time.

WATER AND SEWER DEPARTMENT

1. **Sewer Treatment Plant Expansion** - This would expand the capacity of the sewer treatment plant to support additional businesses or other customers in the downtown area. Total cost is estimated at \$500,000.

Recommendation: Study of this project is underway. Initiation of the project should be determined by requirements identified during the study. The CIP Committee recommends no other action at this time.

2. **Water Main Replacement** - This project would replace the current water transmission lines from the water treatment facility. Some of the lines are over 100 years old. Total cost is estimated at \$750,000.

Recommendation: Study of this project is underway. Initiation of the project should be determined by requirements identified during the study. The CIP Committee recommends no action at this time.

POTENTIAL CAPITAL OR CAPITAL RELATED PROJECTS Several areas of potential future significance to the capital improvement program or to the operation or maintenance of capital items were raised during discussions with department heads or others interviewed by the committee during the last two years.

1. **MAINTENANCE PLANNING** Last year the committee reported the lack of any overall maintenance and/or inspection plan for town buildings. Re-painting and other maintenance that would extend the useful life of buildings were only done when they became serious problems. The committee recommended a regular maintenance /inspection program to allow early repairs, extending building life and reducing overall costs.

The town plans to use a Cemetery Department employee on a part time basis to initiate this program during 2006, accomplishing basic repairs and maintenance and conducting building inspections.

The Committee recommends that this policy be reviewed during 2007 to determine its effectiveness.

2. **COMMUNITY CENTER** Last year we reported several interviews expressing a need for a community center. These interviews were not repeated and the committee is still not aware of any organized group planning and advocating for a community center. However, the town survey conducted by the Planning Board to support the Master Plan update showed that 58% of respondents felt that a Youth/Community Center was needed; 35% did not. The study also showed that 49% felt that taxes should go towards it; 43% did not. The CIP Committee believes it remains a significant potential capital project.

3. **TOWN PARK** Friends of Canaan Main Street, Inc. contracted with Pellettieri Associates, Inc., a landscape architectural firm, to prepare an updated design for the Village Park. The final version of the design was presented to the Town and accepted by the Select Board. Detailed plans and funding sources are under review.

4. **EMERGENCY SUPPLIES** Last year we reported a need for an emergency supply of gravel, and perhaps other supplies, to accomplish road repair. This is still an open area that

requires further analysis to determine the types and quantities required. It should be noted that there may be other types of supplies that may be required in the event of other types of emergencies.

5. RELOCATION OF ROBERTS ROAD The plan to relocate Roberts Road reported last year has been incorporated into Highway Department planning. Coordination with the NH Department of Transportation is necessary. It is tentatively slated for completion in 2007.

6. CAPITAL RESERVE FUNDING In recent years, the Town has used lease-buy purchases for police and highway department vehicles in order to spread these capital purchases over several years. We believe this has been effective during times of relatively low interest rates. However, we feel it is time to transition out of this type of purchase to reduce debt service costs.

Since police vehicles will probably be purchased annually, the simplest way is to merely buy them directly, paying the full purchase price each year.

For highway department vehicles, we feel establishing a capital reserve fund is the best way to transition away from lease-purchase. Based on the following estimated useful lives and purchase costs we estimate the required annual contribution to be approximately \$185,000 at current prices. Contributions could be made to the existing New Highway Equipment Fund or to a new highway department capital reserve fund. Computation follows:

Type	Useful Lives - yrs	Purchase Cost	Quantity
6-wheel truck	6	\$140,000	4
10-wheel truck	7	\$200,000	1
1-ton truck	4	\$125,000	2

Computation

6-wheel truck	$1/6 \times \$140,000 \times 4 = \$93,332$
10-wheel truck	$1/7 \times \$200,000 \times 1 = \$28,571$
1-ton truck	$1/4 \times \$125,000 \times 2 = \underline{\$62,500}$

\$184,403

Another area to be considered for capital reserve funding is highway maintenance. A Road Construction Maintenance Fund already exists. With the development of a road plan it should be easier to plan major reconstruction projects. Capital reserve funding would help spread these costs. At the other extreme, it could also be used to fund emergency repairs.

SUMMARY RESULTS Capital items were grouped into two categories. These are listed by category in their initial year. The cost shown is the total cost and may not all be expended in that year. Annual costs for each project are shown in Enclosures 2 and 3.

1. Items necessary to maintain current level of service

	<u>Legal Mandate?</u>	<u>Urgent/Necessary/ Desired</u>
Buildings, etc.		
Museum Rehabilitation	No	Necessary
Fire Department		
Replace Pumper	No	Necessary
Police Department		
Replace Cruisers	No	Necessary
Highway Department		
Six-Wheel Trucks	No	Necessary
Ten-Wheel Truck	No	Necessary
One-Ton Trucks	No	Necessary

2. Items that would raise the current level of service

	<u>Legal Mandate?</u>	<u>Urgent/Necessary Desired</u>
Buildings, etc.		
Town Building Study	Yes	Necessary
Library Renov/Restoration	No	Desired
Broadband	No	Desired
Fire Department		
Command Vehicle	No	Necessary
Attack Vehicle	No	Necessary
Highway Department		
Road Reconstruction	No	Necessary
Bridges	Yes	Necessary
Water and Sewer Department		
Source Water Protection	No	Necessary

UTILIZATION OF THE CIP COMMITTEE

The committee strongly recommends that a CIP Committee be continued as a permanent year-round committee charged with the responsibility of analyzing, developing and supporting the town capital improvement program. Examples of tasks are:

1. Streamline the reporting and collection of CIP information
2. Analyze CIP items as they develop during the year.
3. Develop and review the town capital spending history.
4. Review and analyze capital funding sources.

We also recommend a new schedule and a change in member appointments to strengthen the CIP process.

SCHEDULE: We recommend a schedule with these deadlines:

- 1 April - All committee positions filled
- 1 May - Department inputs requested
- 1 July - Department inputs received
- 1 Sep - CIP completed

APPOINTMENTS: In order to provide committee continuity, the Committee also recommends that members, including the two public members, be appointed to staggered terms when the committee is reconstituted after town meeting next year. Some appointment method for longer terms should be devised to achieve a goal of assuring that at least some members of the committee have some experience.

ENCLOSURES

The following enclosures are submitted with this report:

1. Organizations, etc. Invited to Discuss Capital Projects
2. Capital Project Summary-Cost Phasing (Department Proposals) A summary showing annual and total costs based on cost schedules submitted by departments.
3. Capital Project Summary-Cost Phasing (CIP Committee Recommendations). A summary showing annual and total costs based on CIP Committee recommendations.

4. Capital Expense History. This contains a 10-year expense history prepared by the Town Administrator. This is a brief history that should be updated and expanded in future years.

5. Vehicle and Mechanical Inventory

Tom Oppel, Planning Board
Capital Improvement Program Committee, Chairman

cc:
Budget Committee
Selectmen

5 Encl
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Enclosure 1

Organizations, etc. Invited to Discuss Capital Projects

Organizations, etc. Invited to Discuss Capital Projects

Town Officers, Departments, Committees, etc.

Town Administrator
Cemetery Department
Library
Police
Fire
Road Agent
Historic District
Historical Society & Museum
Old Meeting House Committee
Town Mechanic
Parks and Recreation - did not appear
Transfer Station

Other

Mascoma Valley Regional School District
Mascoma Valley Health Initiative
FAST

Enclosure 2

Capital Project Summary-Cost Phasing (Department Proposals)

CAPITAL PROJECT SUMMARY-COST PHASING (DEP'T PROPOSALS)

	2007	2008	2009	2010	2011	2012	TOTAL
BUILDINGS, ETC.							
PUBLIC SAFETY/OFFICE BLDGS	20,000						20,000
LIBRARY RENOVATION/RESTORATION	25,000	228,000	205,000				458,000
BROADBAND	10,000						10,000
MUSEUM REHABILITATION	5,000						5,000
SUB-TOTAL	60,000	228,000	205,000				493,000
FIRE DEPARTMENT							
COMMAND VEHICLE	35,000						35,000
REPLACE PUMPER *	* 30,000			200,000			200,000
ATTACK VEHICLE		140,000					140,000
SUB-TOTAL	35,000	140,000		200,000			375,000
POLICE DEPARTMENT							
REPLACE CRUISERS	35,000	30,000	30,000	35,000	35,000	30,000	195,000
SUB-TOTAL	35,000	30,000	30,000	35,000	35,000	30,000	195,000
HIGHWAY DEPARTMENT							
SIX-WHEEL TRUCKS	135,000	140,000			145,000		420,000
TEN-WHEEL TRUCK					200,000		200,000
ONE-TON TRUCKS	125,000		125,000				250,000
ROAD RECONSTRUCTION	454,043	589,777	900,000	309,000	900,000	900,000	4,052,820
BRIDGES		50,000					50,000
SUB-TOTAL	714,043	779,777	1,025,000	309,000	1,245,000	900,000	4,972,820
TRANSFER STATION							
COMPACTOR	35,000						35,000
SUB-TOTAL	35,000						35,000
WATER AND SEWER DEPARTMENT							
SOURCE WATER PROTECTION	60,000	60,000	60,000	60,000	60,000	60,000	360,000
SUB-TOTAL	60,000	60,000	60,000	60,000	60,000	60,000	360,000
TOTAL	939,043	1,237,777	1,320,000	604,000	1,340,000	990,000	6,430,820

* CAPITAL RESERVE FUNDS NOT INCLUDED IN TOTALS

Enclosure 3

Capital Project Summary-Cost Phasing (CIP Committee)

CAPITAL PROJECT SUMMARY-COST PHASING-CIP RECOMMENDATION

CAPITAL PROJECTS	2007	2008	2009	2010	2011	2012	TOTAL
BUILDINGS, ETC.							
PUBLIC SAFETY/OFFICE BLDGS	20,000	?	?	?	?	?	20,000
LIBRARY RENOVATION/RESTORATION	25,000	?	?	?	?	?	25,000
BROADBAND	10,000	?	?	?	?	?	10,000
MUSEUM REHABILITATION	5,000						5,000
SUB-TOTAL	60,000	?	?	?	?	?	60,000
FIRE DEPARTMENT							
COMMAND VEHICLE	0	?	?	?	?	?	0
REPLACE PUMPER	0	0	0	200,000	0	0	200,000
ATTACK VEHICLE	0	140,000	0	0	0	0	140,000
CAPITAL RESERVE - FIRE TRUCKS*	*30,000	*30,000	*30,000	*30,000	*30,000	*30,000	*180,000
SUB-TOTAL	0	140,000	?	200,000	?	?	340,000
POLICE DEPARTMENT							
REPLACE CRUISERS	35,000	30,000	30,000	35,000	35,000	30,000	195,000
SUB-TOTAL	35,000	30,000	30,000	35,000	35,000	30,000	195,000
HIGHWAY DEPARTMENT							
SIX-WHEEL TRUCKS	135,000	140,000	0	0	145,000	0	420,000
TEN-WHEEL TRUCK	0	0	0	0	200,000	0	200,000
ONE-TON TRUCKS	125,000	0	125,000	0	0	0	250,000
CAPITAL RESERVE - HIGHWAY TRUCKS*	*185,000	*185,000	*185,000	*185,000	*185,000	*185,000	*1,110,000
ROAD RECONSTRUCTION	300,000	?	?	?	?	?	300,000
CAPITAL RESERVE - ROAD RECONSTRUCTION*	?	?	?	?	?	?	?
BRIDGES	0	50,000	?	?	?	?	50,000
SUB-TOTAL	560,000	190,000	125,000	0	345,000	0	1,220,000
TRANSFER STATION							
CAPITAL RESERVE - TRANSFER STATION*	?	?	?	?	?	?	?
SUB-TOTAL	?	?	?	?	?	?	?
WATER AND SEWER DEPARTMENT							
SOURCE WATER PROTECTION	?	?	?	?	?	?	?
SUB-TOTAL	?	?	?	?	?	?	?
TOTAL	655,000	360,000	155,000	235,000	380,000	30,000	1,815,000

* CAPITAL RESERVE FUNDS NOT INCLUDED IN TOTALS

Enclosure 4

Capital Expense History

	CAPITAL ITEMS THROUGH WARRANT ARTICLES IN TOWN REPORTS											
ITEM	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	TOTAL
BRIDGES										\$150,000	\$25,000.00	\$175,000
BUILDING IMPROVEMENT											4,000.00	4,000.00
COMPACTOR			15,000.00									15,000.00
COZY CORNER PURCHASE							50,000.00					50,000.00
FIRE TANKER							150,000.00				30,000.00	180,000.00
HIGHWAY EQUIPMENT									90,000.00		50,000.00	140,000.00
HIGHWAY FUND						100,000.00						100,000.00
HIGHWAY TRUCK						70,000.00						70,000.00
HOT BOX										25,000.00		25,000.00
LIBRARY RENOVATION									225,000.00			225,000.00
ONE-TON TRUCK			35,000.00							71,100.00		106,100.00
POLICE VEHICLE	22,632.00		24,000.00			11,000.00				25,000.00	18,000.00	100,632.00
RECYCLING CONTAINER					6,000.00							6,000.00
RESCUE TRUCK			12,000.00	89,650.00	125,000.00							226,650.00
RE-VALUATION			22,200.00							13,200.00		35,400.00
SENIOR CENTER EXTERIOR									45,000.00			45,000.00
SENIOR CENTER INTERIOR										15,000.00		15,000.00
TRANSPORTATION ENHANCEMENT								66,375.00				66,375.00
												0.00
TOTAL	22,632.00	0.00	108,200.00	89,650.00	131,000.00	181,000.00	200,000.00	66,375.00	360,000.00	299,300.00	127,000.00	1,585,157.00

Enclosure 5

Vehicle and Mechanical Inventory

**TOWN OF CANAAN
VEHICLE AND MECHANICAL INVENTORY**

OCTOBER 2006

<u>YEAR</u>	<u>MAKE</u>	<u>TYPE</u>	<u>CONDITION</u>	<u>REMARKS</u>
FIRE DEPARTMENT				
1967	JEEP-KAISER	3/4 TON TRUCK	POOR	OWNED BY NH FORESTS AND LANDS
1988	INTERNATIONAL	TANKER	FAIR	
1998	INTERNATIONAL-4990	ENGINE	GOOD	
2000	INTERNATIONAL-4900	RESCUE	VERY GOOD	
2003	FREIGHTLINER	ENGINE	EXCELLENT	
POLICE DEPARTMENT				
2002	FORD EXPEDITION	SUV-CRUISER	FAIR	USED BY SRO ONLY
2004	CHEVROLET IMPALA	CRUISER	FAIR	
2005	FORD CROWN VICTORIA	CRUISER	VERY GOOD	
2006	FORD EXPLORER	SUV-CRUISER	EXCELLENT	
2007	FORD CROWN VICTORIA	CRUISER	EXCELLENT	
HIGH WAY DEPARTMENT				
2003	FORD F-150	PICKUP	FAIR	
2005	GMC	ONE-TON TRUCK	VERY GOOD	
2004	FORD F-550	ONE-TON TRUCK	GOOD	
2001	FREIGHTLINER	SIX-WHEEL TRUCK	POOR	
2001	FREIGHTLINER	SIX-WHEEL TRUCK	POOR	
2001	FREIGHTLINER	SIX-WHEEL TRUCK	POOR	
2006	INTERNATIONAL	SIX-WHEEL TRUCK	EXCELLENT	
2005	INTERNATIONAL	TEN-WHEEL TRUCK	EXCELLENT	
2001	KOMATSU	LOADER	GOOD	

1991	FORD	TRACTOR	FAIR
2004	VOLVO	GRADER	EXCELLENT
2004	JCB	BACKHOE	EXCELLENT
1985	CHEVROLET C30	PICKUP	POOR
1967	STEVENS	TRAILER	UNK
2005	RAY TECH	HOT BOX	EXCELLENT
2006	BANDIT	CHIPPER	EXCELLENT
2005	BELMO	TRAILER	EXCELLENT

CEMETERY DEPARTMENT

1997	FORD F350	PICKUP	VERY POOR	USED BY PARKS ALSO
2005	QUALITY	TRAILER	EXCELLENT	

SEWER DEPARTMENT

2005	KUBOTA	TRACTOR	FAIR
1991	CHEVROLET	SEWER PUMPER-6W	VERY GOOD

TOWN MECHANIC

1995	FORD ECONOLINE	VAN/PANEL TRUCK	POOR
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TRANSFER STATION

1988	JOHN DEERE	BACKHOE	POOR
1986	HYSTER	FORK LIFT-DIESEL	GOOD
UNK	CROWN	FORK LIFT-ELECTRIC	GOOD
UNK	ACCURATE	40 YD COMPACTOR	POOR
UNK	UNK	20 YD COMPACTOR	VERY POOR
UNK	ADV RECYCLING	BAILER	GOOD
UNK	UNK	BAILER	GOOD