

**TOWN OF CANAAN  
BUDGET COMMITTEE MEETING  
November 5, 2009  
Canaan Fire Station  
Approved Copy**

Members present: Chair David McAlister; Eleanor Davis; John Bergeron; Denis Salvail; Nathan Deleault; Al Posnanski; Craig Lawler; and Selectman Scott Borthwick. Also present were Michael Capone, Vicky McAlister; and Shirley Packard.

David McAlister called the meeting to order at 7:00 P.M. and took attendance.

The Budget Committee voted to approve the following proposed department budgets for 2010 after brief discussion and simple clarifying questions were answered.

**Town Clerk/ Tax Collector Budget: 01-4140.10**

**MOTION** by Nathan Deleault and seconded by Denis Salvail to approve a total 2010 budget of \$74,370 for the town clerk/ town collector, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: 7 YES      0 NO      1 ABSTAIN [D. McAlister]**

**Elections Budget: 01-4140.20**

**MOTION** by Scott Borthwick and seconded by Nathan Deleault to approve a total 2010 budget of \$4,800 for the elections, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: 7 YES      0 NO      1 ABSTAIN [D. McAlister]**

**Executive Budget: 01-4130.10**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of 11,301 for the executive, as recommended by the Board of Selectmen on the 2010 budget worksheet.

Eleanor Davis suggested that all stipend positions should be set at \$5,000 per person in order to be equitable.

**VOTE: 7 YES      1 NO [E. Davis]**

**Town Administration Budget: 01-4130.20**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$61,262 for the town administration, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Meetings Budget: 01-4130.30**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$3,040 for the meetings, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Financial Administration Budget: 01-4150.10**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$70,898 for the financial administration, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Budget Committee Budget: 01-4150.20**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$1,177 for the Budget Committee, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Assessing Budget: 01-4150.30**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$89,843 for the assessing, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Treasurer Budget: 01-4150.50**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$5,690 for the treasurer, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: 7 YES      1 NO [E. Davis]**

**Trustees of the Trust Fund Budget: 01-4150.55**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$594 for the Trustees of the Trust Fund, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Data Processing Budget: 01-4150.60**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$2,500 for data processing, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Legal Budget: 01-4153.10**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$47,500 for legal, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Public Administration Budget: 01-4155.10**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$307,984 for public administration, as recommended by the Board of Selectmen on the 2010 budget worksheet.

Michael Capone summarized the negotiated health insurance benefit for the employees and the resulting savings to the town.

**VOTE: 6 YES      2 NO [E. Davis and D. Salvail]**

**Planning Board Budget: 01-4191**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$1,103 for the Planning Board, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Government Buildings Budget: 01-4194.10**

**MOTION** by Nathan Deleault and seconded by John Bergeron to table any approval of the proposed government buildings budget until another meeting.

There was general discussion that the job description for the general repair position is under review at this time and an outcome regarding any needed salary adjustment should be known within the next few weeks.

**VOTE: Unanimous in the affirmative**

**Property and Liability Insurance Budget: 01-4196.10**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$47,091 for property and liability insurance, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**General Government Budget: 01-4199**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$38,035 for general government, as recommended by the Board of Selectmen on the 2010 budget worksheet.

Eleanor Davis suggested that the actual cell phone and pager expenses should be distributed between the department budgets, as the fuel expenses have been. Michael Capone explained that the cell phone contract, the present usage, and the number of phones and pagers are under review at this time but will not be resolved in time for this budget preparation process.

**VOTE: 7 YES      0 NO      1 ABSTAIN [E. Davis]**

**Ambulance Budget: 01-4215.10**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$55,000 for the ambulance, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: 6 YES      1 NO [E. Davis]      1 ABSTAIN [D. Salvail]**

**Building Inspector Budget: 01-4240.10**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$11,292 for the building inspector, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Bridge Inspection Budget: 01-4313.20**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$1 for bridge inspection, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Street Lighting Budget: 01-4316.10**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$10,000 for street lighting, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Health Budget: 01-4413.10**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$1,040 for health, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Cultural Budget: 01-4581.20**

**MOTION** by Scott Borthwick and seconded by Craig Lawler to approve a total 2010 budget of \$1,000 for cultural, as recommended by the Board of Selectmen on the 2010 budget worksheet.

It was noted that these funds are used towards the Old Home Day celebration.

**VOTE: 7 YES      1 NO [E. Davis]**

**Patriotic Budget: 01-4583.20**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$1 for patriotic, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Conservation Funds Budget: 01-4611.10**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$1 for conservation funds, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: 7 YES      1 NO [D. Salvail]**

**Debt Service Budget: 01-4711, 01-4721, and 01-4723**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$117,056 for debt service, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Improvements other than Buildings Budget: 01-4909.10**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$1 for improvements other than buildings, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: Unanimous in the affirmative**

**Capital Outlay Budget: account number unknown**

**MOTION** by Scott Borthwick and seconded by Denis Salvail to approve a total 2010 budget of \$1 for capital outlay, as recommended by the Board of Selectmen on the 2010 budget worksheet.

**VOTE: 7 YES      1 NO [E. Davis]**

**Public Comment:**

Shirley Packard asked why \$12,000 has been budgeted for the interest on tax ant notes. Michael Capone responded that there is no need at this time for the town to borrow any funds and that no funds have been borrowed for the past year and a half. Michael Capone explained that the funds are budgeted in case the towns are mandated to forward additional funds to the state government due to pending litigation.

**Approval of Minutes:**

Committee members reviewed draft copies of the October 15<sup>th</sup> and October 29<sup>th</sup> minutes.

**MOTION** by David McAlister and seconded by Scott Borthwick to accept the October 15, 2009 minutes, as amended.

Al Posnanski suggested revising “supplements” to “could supplement” on page two.

John Bergeron corrected that spelling of Corno Road on page one.

Eleanor Davis suggested adding “culverts” as part of the improvements that will be done regarding the possible land swap opportunity with Cardigan Mountain School.

**VOTE: Unanimous in the affirmative**

**MOTION** by David McAlister and seconded by Craig Lawler to accept the October 29, 2009 minutes, as written.

There were no corrections suggested at this time.

**VOTE: 5 YES 0 NO 3 ABSTAIN** [J. Bergeron, S. Borthwick, and N. Deleault]

**Chairmen’s Report:**

No report.

**Selectmen’s Report:**

Scott Borthwick summarized that the tax bills were mailed and that the overall tax rate was decreased by \$1.02.

**Next Meeting**

The next meeting is scheduled on November 17<sup>th</sup> at 7 P.M. at the fire station.

**MOTION** by Denis Salvail and seconded by Nathan Deleault to adjourn the meeting at 8:50 P.M.

**VOTE: Unanimous in the affirmative**