

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, AUGUST 12, 2008**

The meeting was brought to order at 8:05 AM by Chairman Bob Reagan in the conference room at the Town Office. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance.

Michael informed the Board that Joe Damour, President of Water System Operators was going to be late, so the Board proceeded to other business.

**Other Business**

Selectman Borthwick informed the Board that the CIP Committee had finished their discussions with departments and other groups and were preparing a draft of the 2009 - 2014 CIP.

Michael informed the Board that he was going to track the costs associated with the well drilling at the Water Treatment Plant against the Engineering and Planning line in the Water budget. The Board had no objection.

Michael mentioned that he had a Request for Proposal prepared to send to well drillers for the above mentioned project. Michael was planning on contacting at least three companies to submit proposals. The proposal would go out via e-mail this week with an 8/15/08 response deadline.

Michael informed the Board that he had posted a public hearing on the Revised Transfer Station Ordinance for Tuesday, August 19, 2008 at 7:15PM at the Fire Station.

Michael informed the Board that FEMA representatives would be in Canaan on Wednesday, August 13, 2008 to perform a preliminary assessment of damage caused by the heavy rains of the past few weeks.

**Meeting with Water System Operators (WSO) – Joe Damour, President**

The Board had asked Joe to join them to discuss the operating agreement between WSO and the Town. Michael had been looking through the files and had not been able to locate a copy of the existing agreement. Joe did not have a copy of the agreement with him, but promised to fax or email a copy this week.

Joe explained the levels of service provided to the Town by WSO. Much of what they do is defined in State and Federal regulations. That includes testing, operations and maintenance as required by law.

There was discussion with regard to some of the general maintenance that is performed including the flushing of lines, water sampling and treatment. The Board asked if there was a job description for the System Superintendent. Joe mentioned that, like the overall agreement, most of the job responsibilities center around required testing and reporting.

In addition, there was some general discussion of the water system infrastructure and possible upgrades to the system. There was also a brief discussion of water and sewer rates.

The Board provided Joe with an update on the concern expressed by Ms. Longley with regard to her water. Joe was going to compare the results obtained from the independent sample the Board had taken with some of the results from their sampling. In addition he was going to go up to her house and evaluate what steps, if any, would be necessary to alleviate her concerns.

With no further business to come before the Board, Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor of adjournment at 11:22 AM.

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Robert Reagan

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Scott Borthwick

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Tim Lewis  
Canaan Board of Selectmen