

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, OCTOBER 13, 2009**

The meeting was brought to order at 7:00PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator, Michael Capone, were also in attendance. Others present and those who joined the meeting in progress: Al Posnanski, Ellie Davis, Shirley Packard, Phil Salvail, Pete Gilbert and Jack Lusona. Chairman Reagan led those in attendance in reciting our pledge of allegiance. After the pledge, Chairman Reagan asked those present to remain standing and observe a moment of silence for former State Representative and Canaan resident Peter Solomon

Minutes of September 29, 2009 Meeting

The Board reviewed the minutes and voted the following: Selectman Lewis moved and Selectman Borthwick seconded the motion to accept the minutes of the September 29, 2009 meeting as written. The Board voted 3-0 in favor of the motion.

Transfer Station Dual Stream Discussion

Michael mentioned that information gathered from the previous discussions was in the Selectmen's folders for reference. The Board wanted to reach a decision on this matter in order to provide some direction regarding operational plans at the Transfer Station.

Selectman Lewis noted that we should do everything we could to encourage recycling and do what is best for the community. He felt that at this time we should change the facility over to a dual stream model and not put any additional money into the baling shed or other structures that support our present method of operation.

Selectman Borthwick noted that Glenn had indicated that the industry was headed to dual stream and single stream models and given the market, it would make sense to move forward with dual stream recycling.

Al Posnanski felt that as long as we were making money we should continue operating as is and build the additional storage facilities and upgrade the building.

Shirley Packard asked about the cost of the upgrades.

Chairman Reagan estimated it would cost \$6,000 to \$10,000 to upgrade the buildings.

Selectman Borthwick repeated his concern with regard to the market and indicated that based on Glenn's estimates, with some changes to procedures and staff, we could offset any lost revenue through decreased operating expenses.

Chairman Reagan noted that while he would like to continue operations as is, it did not make sense to spend any more money for improvements that did not support the long term plans for the Transfer Station.

The Board instructed Michael to inform Glenn to begin planning for a change over to a dual stream system with an anticipated implementation on or before January 2010.

Budget vs. Actual

Michael reviewed the Budget vs. Actual worksheet of 10/13/09. He noted that 41 weeks into the budget cycle average balances should be at 21%. They are presently at 33%. Michael noted that having the extra funds available was good given the uncertainty with regard to State funding and other cash flow concerns.

The Human Services budget has been exhausted and will require the transfer of funds from some other area of the Budget to cover the balance of Human Services expenses for the rest of 2009. Michael estimates that an additional \$20,000 in funding would be required to cover Human Services expenses for the remainder of the year.

Michael mentioned that he had recently discussed setting the Tax Rate with DRA. He was informed that despite having received all of the Town's information, they were still awaiting information from the SAU. Once they receive that information, the Department of Education will have to review it prior to giving it to DRA so we can schedule an appointment to set the rate. It will most likely not occur prior to the first of November.

Project Updates

Michael mentioned that he had made the required corrections to the Memorandum of Understanding (MOU) the Board had discussed with the Friends of the Canaan Street Bath House (FOCSB). The revised document had been sent to Michael Roy, representing FOCSB, for his review and signature.

Michael informed the Board that the plans for the well project had been received and were available for review in the office. The State was reviewing the plans for compliance prior to going to bid on the project. Michael also mentioned that he was having discussions with abutters regarding the protective radius easements and hoped to have commitments shortly. Selectman Lewis asked that Michael proceed with getting bids on the well work after receiving the go ahead from the State so any dirt work would get accomplished before the ground freezes.

Michael informed the Board that he had submitted reimbursement requests to the State for the engineering design work and other accepted expenses regarding the River Road Bridge project. Acceptable expenses would be reimbursed to the Town at 80%. Michael mentioned that he still had not received word that the project could go to bid.

Michael mentioned that he received an email from Wright-Pierce regarding the Groundwater Discharge project prior to coming over to the meeting, but did not have a chance to review it enough to comment on it at this time.

Other Business

Michael asked the Board if they wished to discuss anything with regard to the used six wheeled truck that Road Agent, Bob Scott had asked to purchase. The Board members had all inspected the vehicle and felt that it was a very good deal and would be a good replacement vehicle for one of the 2001 Freightliners. There was a discussion about putting the Freightliner out for bid instead of trading it in. The Board agreed to put it out for bid. The Board asked Michael to rewrite the purchase order to remove the trade in and authorized the purchase.

Michael mentioned that he had received an email from Dave Barney asking if the Board was planning a meeting with the Road Agent to discuss winter maintenance of Goose Pond Road. Selectman Lewis noted that the safety of the public should be the number one priority for winter road maintenance. He felt the choice of what products to use on the roads should be left to the Road Agent. The other Board members agreed and saw no reason to deviate from their decision from last year. Michael noted that he would communicate the Board's decision to Mr. Barney.

Michael asked the Board if they would like to discuss and possibly sign the Water System Operators agreement for 2010. The Board members had not yet completed their review of the agreement and will consider it at a later meeting.

Selectman Lewis mentioned that the Planning Board was going to revive the Capital Improvements Plan and develop a schedule for 2011 thru 2017.

Follansbee Road residents Jack Lusona and Pete Gilbert were present to request that the Board consider lowering the speed limit on Follansbee Road. Mr. Lusona cited a number of instances where he had observed vehicles traveling at high rates of speed along the road creating dangerous situations for residents and drivers. He was requesting that the speed limit be lowered to 15MPH. After a brief discussion with the Board, Chairman Reagan asked Mr. Lusona and Mr. Gilbert to submit a petition from the residents requesting that the speed limit be lowered. The Board could then proceed with a review of the facts to determine if it could be lowered.

Non-Public Session (RSA 91 – A.3-c)

With no further business before the Board, at 8:25 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 by roll call vote to go into non public session to discuss advice from legal counsel. At 9:55 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 9:55 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 9:56 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and voted 3-0 by the Board.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen