

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, APRIL 13, 2010**

The meeting was called to order at 7:00 PM by Chairman Reagan. Others present and those who joined the meeting in progress: Selectmen Marcia Wilson, Selectmen Scott Borthwick, Town Administrator, Michael Capone, Shirley Packard, Ellie Davis, Phil Salvail, Al Posnanski, Larry Brabant, Elwin Neily, Chief Bellion and Chief Frank. Chairman Reagan led those in attendance in reciting our pledge of allegiance.

Minutes of March 30, 2010 Meeting

After reviewing the minutes, Selectman Borthwick moved and Selectman Wilson seconded the motion to accept the minutes of the March 30, 2010 meeting as written. The Board voted 3-0 in favor of the motion.

Discussion of Fire and Police Ordinances

Fire Chief Bill Bellion and Police Chief Sam Frank were present to discuss ordinances with the Board. Chief Bellion had submitted a copy of an alarm ordinance enacted by the Town of Hanover that contained information with regard to charges assessed for nuisance and false alarms. This has been an area of concern for both the Police and Fire departments

Chief Bellion mentioned that last year his department responded to 44 alarm calls. In many instances the alarms required a legitimate response, but there were other times when the call was caused by careless behavior. As an example he cited an instance where the department had to respond to an alarm set off by burning popcorn in a dorm room.

Chairman Reagan asked the Chief if he felt the ordinance would work.

Chief Bellion replied that he would want to review and modify some parts of it.

Chief Frank and Chief Bellion explained how the private alarm process works and the process for notifying departments. Al Posnanski asked if we were obligated to respond. Chief Frank noted that a failure to respond might constitute a liability to the Town.

Selectmen Borthwick asked about the penalties charged for responding to false alarms. He liked the fact that the fees increase with each unnecessary call out.

Chief Bellion noted that it costs him about \$100 dollars in manpower to respond to an alarm. Chief Frank noted similar costs because of the two hour call out minimum after hours.

Selectmen Wilson asked about the number of nuisance alarm calls received by the Police Department each year.

Chief Frank noted that they receive about fifty nuisance calls a year.

Chairman Reagan asked if Chief Frank and Chief Bellion thought the fee structure in the Hanover ordinance would be sufficient. Chief Frank answered yes, but commented that the final decision should be up to the Board.

Chairman Reagan asked Chief Bellion if he could review the ordinance and submit a draft copy for review. Chief Bellion noted that he would get together with Chief Frank and work on a draft.

Chief Frank also submitted a draft "complaint" form for consideration. He thought the form could be used for local ordinance violations. There was some discussion about the type of information to be included on the form and the process for collecting penalties for violations. Chief Frank had also obtained some estimates for printing a three part carbonless form. He noted it would cost about \$250 to \$275 per thousand.

The discussion continued with regard to other ordinances the Chiefs would like to consider. Chief Bellion would like to explore a year round burn permit to eliminate the confusion regarding burning without permits when there is snow on the ground. He also wanted to consider regulations for heating systems.

Chief Frank wanted to look at a Beach Ordinance, a Parking Ordinance and a Road Load Limit ordinance among others.

There was a brief discussion with regard to other ordinances to consider.

Selectmen Borthwick asked about the inspections fees that Chief Bellion had submitted. Chief Bellion commented that we need to look at charging for other reports and inspections.

Chairman Reagan asked if we should begin the process by reviewing the Alarm Ordinance. Michael suggested that starting with the one ordinance would be more efficient. It would allow time to consider the "Complaint" form as well.

There was also discussion about reviewing the existing ordinances to see if they need to be updated. Michael noted that the ordinance book he has in his office needs to be reviewed and updated. He thought this could be done concurrently with the review of the alarm ordinance and the complaint form.

Before leaving the meeting Chief Bellion submitted a requisition for some bodywork and painting to be done on Engine 2. Chief Frank submitted the paperwork for a Summer DWI patrol grant for the Board's review.

Chairman Reagan thanked Chief Bellion and Chief Frank for attending the meeting.

Budget vs. Actual & Revenues

Michael reviewed the Budget vs. Actual report with the Board and those present. He noted that 15 weeks into the new budget year the overall budget balance should be at 71%. Presently, it is just over 72%.

Michael also had prepared and distributed a report that showed revenues for the first three months of 2010 and compared them with the same period in 2009. Michael took questions from the Board and those present with regard to both reports.

May/June Meeting Schedule for the Board

Michael proposed meeting dates for May and June. The dates would be May 11, May 25, June 8 and June 22. The Board agreed with those suggested dates. Michael will post the schedule on the website and at the Town Office, the Library and the Post Office.

Groundwater Discharge Permit Application

Wright-Pierce had prepared a new Groundwater Discharge Permit Application to be submitted to NHDES for the groundwater expansion. The Board had previously reviewed the document. Selectmen Borthwick made a motion to proceed with the submission of the document and authorize Chairman Reagan to sign it on behalf of the Board. Selectmen Wilson seconded the motion and the Board voted 3-0 in favor.

Project Updates – Water/Sewer, River Road Bridge

Michael provided an update for the Board on that afternoon's status report meeting for the well blending project. The baffle curtains will be installed on Thursday, April 15. The installation will take one day, so for that time the Town will be running on water from the storage tank.

There will be a delay of about four weeks before the variable frequency drive would be available. This would most likely push back testing and implementation of blending until the middle of June.

Michael did not have any further information regarding the light project. Selectmen Borthwick mentioned that a Town in Colorado had developed an "adopt a street light" programs for residents who wanted to keep lights on near their properties.

Michael mentioned that the road posting would be removed on Thursday, April 15 so he was going to notify H.E. Bergeron Engineers of that fact in case the bridge contractor wanted to begin working before May 1st.

Other Business

Michael informed the Board and those present that he had contacted the Northeast Resource Recovery Association (NRRA) with regard to updating some of the signs at the Transfer Station to allow for better direction with regard to recyclables. He also mentioned that he had sent a memo to all Transfer Station personnel outlining the very limited circumstances under which the Transfer Station should close.

Michael mentioned that the payment to the Canaan Street Lake Association had been made. The Goose Pond Lake Association payment would go out in May. He had also contacted the five charitable organizations that would receive funding through warrant articles to inform them that their payments would go out in September pending changes to cash flow or other budgetary demands.

Michael informed the Board that the 2010 Water Quality notices had gone out with the water bills. Copies of the report were also posted at the Library, the Post Office and the Town Office. He also plans to post a copy on the Town website.

Michael informed the Board that there was an update to the State Education Funding bill in their box for review. The Dorchester Selectmen might be changing their meeting date to discuss the issue with State Representatives from May 13 to April 22.

Michael also informed the Board that they will have to reconsider their vote from the previous meeting to conduct the First Session of the 2011 Town Meeting in January. The information Michael received from the Municipal Association regarding possible meeting dates was incorrect. Michael apologized to the Board for the confusion and suggested they consider what date they would like to hold the first session and vote on it at a future meeting.

Michael presented the Board with a request from the Friends of Canaan Village, Inc. regarding the use of the Common for the Farmer's Market in the upcoming summer season. The Common will be used on Sundays between 10AM and 1PM beginning on May 30 and ending on October 10, 2010. The common will not be used on August 8 during Canaan Old Home Days. The Board had no objections to granting permission for use of the common and asked Michael to inform the Friends.

Al Posnanski mentioned that the 4-H club will be doing roadside cleanup on May 15, 2010. He is going to ask the Road Agent if the Highway Department can supply a truck to pick up the trash they collect.

Ellie Davis asked if the Town now had a Recreation Director and if it was a paid position? She had seen reference to the position in the paper. Michael noted that the Board had appointed five residents to the Recreation Commission and that there was no paid Recreation Director position.

With no further business before the Board, at 8:40 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Wilson and voted 3-0 in favor by the Board.

Robert Reagan, Chairman

Scott Borthwick

Marcia Wilson
Canaan Board of Selectmen