

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, December 11<sup>th</sup>, 2012**

Chairman, Bob Reagan called the meeting to order at 6:30 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick and Marcia Littlefield, TA Mike Samson, Transfer Attendants Ross Longley and Jon Lounder.

Motion by Scott Borthwick, second by Marcia Littlefield to go into executive session. Unanimously approved. At 6:55 PM, motion by Scott Borthwick to recess the executive session until following the open meeting with second by Marcia Littlefield. Unanimously approved.

Chairman Bob Reagan called the open session of the Board to order at 7:00 PM. In attendance, Selectmen Robert Reagan, Scott Borthwick and Selectman Marcia Littlefield. Also in attendance, TA Mike Samson, Ross Longley, Jon Lounder, Al Posnanski and Mark Sanbourne.

Minutes of November 27<sup>th</sup>, 2012

Motion by Scott Borthwick to approve the minutes of November 27<sup>th</sup>, 2012. Second by Marcia Littlefield. Unanimously approved.

Rameor Road Discontinuance

Mark Sanbourne outlined his plans for changing the Rameor Road access to Route 118. He asked if the change in sight lines to the north and south would be sufficient and the Board said that it would if the Board received something in writing prior to January 8<sup>th</sup>.

Kierstead Logging Operation

Samson said that the Kiersteads came in and asked if they would get a sign-off on their Intent to Cut timber. Samson indicated that there would have to be a Forestry Management Plan in place that recommended the harvesting. The Kiersteads indicated that they wanted to withdraw the application for Intent to Cut. Samson noted that they could but indicated that they would still be required to pay a tax on the timber already harvested.

Water/Sewer Candidates

Samson indicated that the Water and Sewer District received at least 10 very qualified candidates for Water & Sewer Superintendent. The Board will review the applications and make a decision this week.

Water and Sewer Issues

Meters – all will be in by the end of the month.

Aerators – All of the candidates indicated that we should replace the surface aerators with diffuse air bubblers. The cost of the lines and system other than the blowers is about \$35,000. The decision will be deferred until the new Superintendent is hired.

Blow-out hydrants – The Highland problem is the corrosion in the pipe which will be replaced in the spring. The new owners on Follansbee indicate they do not have a serious problem and we will look at the issue in the spring.

Budget vs. Actual  
No new changes.

#### 2013 Budget

Samson reviewed the latest draft of the general fund budget as set by the budget committee and the board. Motion by Scott Borthwick to approve the proposed budget totaling \$3,088,521 including everything except for the warrant articles which will be voted on on January 8<sup>th</sup> with a second by Marcia Littlefield. Unanimous approval. Samson reviewed the water and sewer budgets which have been adjusted to change from contracted management to in-house salaried management. Motion by Scott Borthwick to approve the water and sewer budgets totaling \$171,109 with a second by Marcia Littlefield. Unanimous approval.

Samson reviewed the language for a warrant article asking the voters if they would like a statement of the tax impact of all warrant articles. Motion by Scott Borthwick to approve the article in keeping with section V-b of the revised statute with a second by Marcia Littlefield. Unanimous approval.

#### Refund off Insurance Premiums

Samson walked through the action taken by 12 towns seeking to share in the refund of premiums previously paid by those towns that were ordered to be refunded by the State of New Hampshire. Samson indicated that he had authorized the attorneys to add Canaan to the list. The Board had no objection.

#### Cardigan Mountain School Raffle

Approved by consensus of the board.

#### Granite State Electric Utility Pole Permit

The Board unanimously approved the pole location permit and signed the permit.

#### FAST Squad Contract

Samson indicated that there were two options on the contract including a 5% increase or an agreement that the Town would do general maintenance on the ambulances (excepting major repairs). Motion by Scott Borthwick to approve the contract at \$55,000 with an agreement to do general maintenance with a second by Marcia Littlefield. Unanimous approval.

#### Disbrow Property

Samson indicated that he has checked to see what clean-up on the property will cost and has a price between \$7,500 and \$15,000 for the clean up depending on a survey of the debris for asbestos. The cost of the survey is \$600 and would be done by Catamount Environmental. Samson asked for authority to do the survey with the cost being tacked

on to the sales price. Motion by Scott Borthwick to approve the contract with a second by Marcia Littlefield. Unanimous approval.

Year End Meeting

There was a consensus to hold the last meeting of the year on Friday, December 28<sup>th</sup> at 4:30 PM at the Town Office.

At 8:10, Selectman Borthwick moved to reenter executive session to discuss personnel issues. Marcia Littlefield seconded the motion and it was unanimously passed.

Samson and Scott were invited to attend.

At 8:35 Selectman Littlefield moved to come out of Executive Session. Borthwick seconded the motion and the motion passed unanimously. Motion by Scott Borthwick to invite two candidates for Water & Sewer Superintendent to interview with the Board on Thursday, December 13<sup>th</sup> at 4:30 at the Town office with a second by Marcia Littlefield. Unanimous approval.

At 8:36 PM Selectman Littlefield moved to seal the minutes and Selectman Borthwick seconded the motion. Motion passed unanimously. At 8:37 Selectman Borthwick moved to recess the Executive Session until 4:30 PM on December 13<sup>th</sup>. Selectman Littlefield seconded. The motion was unanimously adopted.

At 4:30 PM on December 13<sup>th</sup>, the Board re-entered executive session to interview two candidates for Water & Sewer Superintendent. At 5:45 Selectman Littlefield moved to come out of Executive Session. Selectman Borthwick seconded the motion and the motion passed unanimously. Scott Borthwick moved to offer the Superintendent's position to John Coffey of Wilmot at a wage of \$45,000 per year. Second by Marcia Littlefield and unanimously approved.

At 5:47 PM Selectman Littlefield moved to seal the minutes and Selectman Borthwick seconded the motion. Motion passed unanimously. Motion by Littlefield to adjourn with second by Borthwick. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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Marcia Littlefield  
Canaan Board of Selectmen