

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, January 22nd, 2013**

Chairman, Bob Reagan called the meeting to order at 7:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick and Marcia Littlefield, TA Mike Samson, Al Posnanski, Phil Salvail and Ellie Davis.

Minutes of January 8th, 2013

Motion by Scott Borthwick to approve the minutes of January 8th, 2013. Second by Marcia Littlefield. Unanimously approved.

Computer Services Contract

Samson reviewed the annual service contract for computer services with Twin Bridges and noted that there was a very nominal increase. Motion by Scott Borthwick to approve the contract. Second by Marcia Littlefield. Unanimously approved.

Water & Sewer Department Truck

Samson reviewed several trucks that were inspected as a potential Water and Sewer Department service truck. The two finalists were from Lakeview Auto and Shaker Valley and the least expensive was the Lake View Auto truck for \$5,025. Motion by Scott Borthwick to approve the purchase of the Lake View Auto truck for \$5,025. Second by Marcia Littlefield. Unanimously approved.

Potato Road Bridge

Samson reviewed correspondence from NH DOT indicating that the condition of the Potato Road Bridge had worsened and is now required to be posted for no more than 15 tons. Samson indicated that we are already exploring options with two different engineering firms for the repair and/or replacement of the bridge.

Recreation Coordinator

Samson reviewed the plan to hire a part time recreation coordinator that would be used to provide administrative support to Canaan, building of additional programs for both Canaan and Enfield, supervision of the Canaan Beach program, fundraising and coordination between Canaan and Enfield. He noted that the cost to Canaan is \$1,825 with the balance to be funded by Dartmouth Hitchcock and other grant sources. The hiring would be done by Enfield. Motion by Marcia Littlefield to approve the proposed part time Recreation Coordinator as described. Second by Scott Borthwick. Unanimously approved.

School Care Contract

Samson reviewed the "Not to Exceed" contract for renewal of health care in 2013 with School Care. Motion by Scott Borthwick to approve the acceptance of the guaranteed rates and authorize Bob Reagan to sign the letter. Second by Marcia Littlefield. Unanimously approved.

Auditing Contract

Samson reviewed the proposed engagement letter between the Town and Vachon and Clukay for auditing services and asked for approval. Motion by Scott Borthwick to authorize Bob Reagan to sign the engagement letter. Second by Marcia Littlefield. Unanimously approved.

Cross Country Appraisal Contract

Samson reviewed the renewal contract with Cross Country for the annual up-dating and asked for approval. Motion by Scott Borthwick to approve the contract. Second by Marcia Littlefield. Unanimously approved.

HEB Proposal for Goose Pond Road Culvert Site Work

Samson reviewed the proposal for HEB to do the site work necessary to start the engineering for Goose Pond Road culvert. He indicated that there was a choice between relining the culvert for \$308,000 and replacing the culvert for \$382,000. So far, there was not enough difference to reline the culvert given that the life expectancy is less than half using relining according to Chris Fournier. Motion by Marcia Littlefield to approve the contract for Site Work with HE Bergeron. Second by Scott Borthwick. Unanimously approved.

Booster Pump Policy

The Board reviewed the Booster pump policy for low pressure areas on the water system. Motion by Scott Borthwick to approve the policy. Second by Marcia Littlefield. Unanimously approved.

Other Business

The Recognition Dinner will be held at Cardigan Mountain School on March 13th, 2013 and will start at 5PM with the program to start at 6:15.

At 8:05, Selectman Borthwick moved to enter executive session to discuss personnel issues. Marcia Littlefield seconded the motion and it was unanimously passed.

At 8:31 Selectman Borthwick moved to come out of Executive Session. Littlefield seconded the motion and the motion passed unanimously.

At 8:21 PM Selectman Borthwick moved to seal the minutes and Selectman Littlefield seconded the motion. Motion passed unanimously.

Selectman Borthwick moved to authorize the expansion of employment of Barry Geddis to no more than 35 hours per week on the average at his current rate of pay and with his responsibilities to include cemeteries, government buildings and transfer station. Second by Littlefield. Unanimously approved.

Motion by Borthwick to adjourn with second by Littlefield. Unanimously approved.

Robert Reagan, Chairman

Scott Borthwick

Marcia Littlefield
Canaan Board of Selectmen