

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, November 20, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Selectmen's Conference Room under the Library. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: None.

Minutes

Dave McAlister moved to approve the minutes of 11/13/18. Second by Al Posnanski. Unanimous approval.

**Canaan Ambulance
General review.**

Winter Wear Policy and cell-phone policy

Samson reviewed draft language for use of cell phones and allowance for winter wear. Al Posnanski moved to adopt the policy changes as drafted. McAlister seconded the motion and it was unanimously passed. T-Shirts as part of Winter Wear Allowance Where employee was wearing layers for warmth and bought shirts that would not have been permitted but where he had no guidance prior to the purchase, the board by consensus allowed this purchase.

Other Business

Air Quality. Samson asked that the board authorize air testing in the office since Nelson, Bill, Mike and Sharon are all experiencing respiratory problems. We will test all Town offices at 1169 US Route 4 including Gloria's office.

Samson indicated that BJ Hayward, Gloria and he would meet to set billing procedure for cemetery expenses being paid by the Trustees of Trust Funds.

At 6:45 PM, Selectman McAlister moved to enter non-public session to discuss personnel evaluations. Posnanski seconded and motion passed unanimously.

At 7:27 McAlister moved to exit non-public meeting. Seconded by Posnanski and it was unanimously passed.

At 7:27 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:27 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen