



CANAAN (69)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

|                       |                      |           |
|-----------------------|----------------------|-----------|
| Preparer's First Name | Preparer's Last Name | Date      |
| Gregory               | Colby                | 2/20/2016 |

*Gregory A. Colby*  
Preparer's Signature

Audited     Unaudited     Compilation Report Attached

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*[Signature]* CHAIRMAN  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

*Robert Reagan Surtman*  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

*Don E. Malatesta* selectman  
Governing Body Member's Signature and Title

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## Expenditures

| Account Code                            | Purpose of Appropriations<br>(RSA 32:3, V)    | Voted<br>Appropriations | Other<br>Authorizations              | Actual<br>Expenditures |
|---|---|-------------------------|--------------------------------------|------------------------|
| <b>General Government</b>               |   |                         |                                      |                        |
| 4130-4139                               | Executive                                     | \$93,146.00             | \$0.00                               | \$93,919.00            |
| 4140-4149                               | Electrion, Registration, and Vital Statistics | \$87,509.00             | \$0.00                               | \$83,198.00            |
| 4150-4151                               | Financial Administration                      | \$120,700.00            | \$0.00                               | \$105,907.00           |
| 4152                                    | Property Assessment                           | \$93,272.00             | \$0.00                               | \$80,409.00            |
| 4153                                    | Legal Expense                                 | \$99,984.00             | \$0.00                               | \$84,244.00            |
| 4155-4159                               | Personnel Administration                      | \$374,826.00            | \$0.00                               | \$342,571.00           |
| 4191-4193                               | Planning & Zoning                             | \$1,304.00              | \$0.00                               | \$603.00               |
| 4194                                    | General Government Buildings                  | \$84,893.00             | \$0.00                               | \$89,256.00            |
| 4195                                    | Cemeteries                                    | \$27,686.00             | \$0.00                               | \$26,139.00            |
| 4196                                    | Insurance                                     | \$47,108.00             | \$0.00                               | \$46,884.00            |
| 4197                                    | Advertising & Regional Association            | \$0.00                  | \$0.00                               | \$0.00                 |
| 4199                                    | Other General Government Expense              | \$47,314.00             | \$0.00                               | \$46,584.00            |
| <b>Public Safety</b>                    |   |                         |                                      |                        |
| 4210-4214                               | Police  | \$575,648.00            | \$20,844.00<br>Unanticipated Revenue | \$580,301.00           |
| 4215-4219                               | Ambulance                                     | \$65,000.00             | \$0.00                               | \$65,000.00            |
| 4220-4229                               | Fire  | \$154,561.00            | \$0.00                               | \$165,413.00           |
| 4240-4249                               | Building Inspection                           | \$12,630.00             | \$0.00                               | \$12,610.00            |
| 4290-4298                               | Emergency Management                          | \$62,083.00             | \$0.00                               | \$64,071.00            |
| 4299                                    | Other (Including Communications)              | \$152,650.00            | \$0.00                               | \$181,215.00           |
| <b>Airport/Aviation Center</b>          |   |                         |                                      |                        |
| 4301-4309                               | Airport Operations                            | \$0.00                  | \$0.00                               | \$0.00                 |
| <b>Highways and Streets</b>             |   |                         |                                      |                        |
| 4311                                    | Administration                                | \$62,032.00             | \$0.00                               | \$62,144.00            |
| 4312                                    | Highways & Streets                            | \$763,112.00            | \$10,000.00<br>Unanticipated Revenue | \$670,947.00           |
| 4313                                    | Bridges                                       | \$20,000.00             | \$0.00                               | \$0.00                 |
| 4316                                    | Street Lighting                               | \$11,000.00             | \$0.00                               | \$16,504.00            |
| 4319                                    | Other   | \$0.00                  | \$0.00                               | \$0.00                 |
| <b>Sanitation</b>                       |   |                         |                                      |                        |
| 4321                                    | Administration                                | \$0.00                  | \$0.00                               | \$0.00                 |
| 4323                                    | Solid Waste Collection                        | \$65,770.00             | \$0.00                               | \$72,840.00            |
| 4324                                    | Solid Waste Disposal                          | \$102,403.00            | \$0.00                               | \$139,184.00           |
| 4325                                    | Solid Waste Facility Clean-Up                 | \$0.00                  | \$0.00                               | \$0.00                 |
| 4326-4329                               | Sewage Collection, Disposal, and Other        | \$0.00                  | \$0.00                               | \$0.00                 |
| <b>Water Distribution and Treatment</b> |   |                         |                                      |                        |
| 4331                                    | Administration                                | \$0.00                  | \$0.00                               | \$0.00                 |
| 4332                                    | Water Services                                | \$0.00                  | \$0.00                               | \$0.00                 |
| 4335                                    | Water Treatment                               | \$0.00                  | \$0.00                               | \$0.00                 |
| 4338-4339                               | Water Conservation & Other                    | \$0.00                  | \$0.00                               | \$0.00                 |
| <b>Electric</b>                         |   |                         |                                      |                        |
| 4351-4352                               | Administration & Generation                   | \$0.00                  | \$0.00                               | \$0.00                 |
| 4353                                    | Purchase Costs                                | \$0.00                  | \$0.00                               | \$0.00                 |
| 4354                                    | Electric Equipment Maintenance                | \$0.00                  | \$0.00                               | \$0.00                 |

| Account Code                         | Purpose of Appropriations<br>(RSA 32:3, V)     | Voted<br>Appropriations | Other<br>Authorizations                      | Actual<br>Expenditures |
|--------------------------------------|--|-------------------------|--|------------------------|
| 4359                                 | Other Electric Costs                           | \$0.00                  | \$0.00                                       | \$0.00                 |
| <b>Health</b>                        |  |                         |  |                        |
| 4411                                 | Administration                                 | \$1,605.00              | \$0.00                                       | \$1,569.00             |
| 4414                                 | Pest Control                                   | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4415-4419                            | Administration                                 | \$0.00                  | \$0.00                                       | \$0.00                 |
| <b>Welfare</b>                       |  |                         |  |                        |
| 4441-4442                            | Administration & Direct Assistance             | \$7,708.00              | \$0.00                                       | \$7,708.00             |
| 4444                                 | Intergovernmental Welfare Payments             | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4445-4449                            | Vendor Payments & Other                        | \$44,501.00             | \$0.00                                       | \$49,014.00            |
| <b>Culture and Recreation</b>        |  |                         |  |                        |
| 4520-4529                            | Parks & Recreation                             | \$11,045.00             | \$0.00                                       | \$12,003.00            |
| 4550-4559                            | Library  | \$129,700.00            | \$0.00                                       | \$129,700.00           |
| 4583                                 | Patriotic Purposes                             | \$1.00                  | \$0.00                                       | \$0.00                 |
| 4589                                 | Other Culture & Recreation                     | \$1,000.00              | \$0.00                                       | \$1,000.00             |
| <b>Conservation and Development</b>  |  |                         |  |                        |
| 4611-4612                            | Administration & Purchase of Natural Resources | \$1.00                  | \$0.00                                       | \$0.00                 |
| 4619                                 | Other Conservation                             | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4631-4632                            | Redevelopment & Housing                        | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4651-4659                            | Economic Development                           | \$0.00                  | \$0.00                                       | \$0.00                 |
| <b>Debt Service</b>                  |  |                         |  |                        |
| 4711                                 | Principal - Long Term Bonds & Notes            | \$15,000.00             | \$0.00                                       | \$15,000.00            |
| 4721                                 | Interest - Long Term Bonds & Notes             | \$840.00                | \$0.00                                       | \$844.00               |
| 4723                                 | Interest on Tax Anticipation Notes             | \$1.00                  | \$0.00                                       | \$0.00                 |
| 4790-4799                            | Other Debt Service                             | \$0.00                  | \$0.00                                       | \$0.00                 |
| <b>Capital Outlay</b>                |  |                         |  |                        |
| 4901                                 | Land   | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4902                                 | Machinery, Vehicles, and Equipment             | \$300,001.00            | (\$160,000.00)<br>Non-Lapsing Appropriations | \$121,572.00           |
| 4903                                 | Buildings                                      | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4909                                 | Improvements Other than Buildings              | \$1.00                  | \$0.00                                       | \$0.00                 |
| <b>Operating Transfers Out</b>       |  |                         |  |                        |
| 4912                                 | To Special Revenue Fund                        | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4913                                 | To Capital Projects Fund                       | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4914A                                | To Enterprise Fund (Airport)                   | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4914E                                | To Enterprise Fund (Electric)                  | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4914O                                | To Enterprise Fund (Other)                     | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4914S                                | To Enterprise Fund (Sewer)                     | \$74,887.00             | \$0.00                                       | \$152,041.00           |
| 4914W                                | To Enterprise Fund (Water)                     | \$79,457.00             | \$0.00                                       | \$105,666.00           |
| 4915                                 | To Capital Reserve Fund                        | \$190,000.00            | \$0.00                                       | \$190,000.00           |
| 4916                                 | To Expendable Trust Fund                       | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4917                                 | Health Maintenance Trust Funds                 | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4918                                 | To Nonexpendable Trust Funds                   | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4919                                 | To Fiduciary Funds                             | \$38,124.00             | \$0.00                                       | \$38,124.00            |
| <b>Payments to Other Governments</b> |  |                         |  |                        |
| 4931                                 | Taxes Assessed for County                      | \$574,272.00            | \$0.00                                       | \$574,272.00           |
| 4932                                 | Taxes Assessed for Village District            | \$0.00                  | \$0.00                                       | \$0.00                 |
| 4933                                 | Taxes Assessed for Local Education             | \$6,201,581.00          | \$0.00                                       | \$6,201,581.00         |

| Account Code                           | Purpose of Appropriations<br>(RSA 32:3, V) | Voted<br>Appropriations | Other<br>Authorizations | Actual<br>Expenditures |
|--|--|-------------------------|-------------------------|------------------------|
| 4934                                   | Taxes Assessed for State Education         | \$810,366.00            | \$0.00                  | \$810,366.00           |
| 4939                                   | Payments to Other Governments              | \$0.00                  | \$0.00                  | \$0.00                 |
| <b>Less Proprietary/Special Funds</b>  |  |                         |                         |                        |
| 9996A                                  | Less Proprietary/Special Funds             | \$154,344.00            | \$0.00                  | \$257,707.00           |
| <b>Total General Fund Expenditures</b> |  | <b>\$11,450,378.00</b>  | <b>(\$129,156.00)</b>   | <b>\$11,182,696.00</b> |

| Revenues                                |  |                    |                                      |                 |
|---|--|--------------------|--------------------------------------|-----------------|
| Account Code                            | Source of Revenues                         | Estimated Revenues | Unanticipated Revenues               | Actual Revenues |
| <b>Taxes</b>                            |  |                    |                                      |                 |
| 3110                                    | Property Taxes                             | \$9,693,372.00     | \$0.00                               | \$9,730,586.00  |
| 3120                                    | Land Use Change Taxes (General)            | \$17,000.00        | \$0.00                               | \$11,967.00     |
| 3121                                    | Land Use Change Taxes (Conservation)       | \$0.00             | \$0.00                               | \$0.00          |
| 3180                                    | Resident Taxes                             | \$0.00             | \$0.00                               | \$0.00          |
| 3185                                    | Yield Taxes                                | \$32,000.00        | \$0.00                               | \$32,303.00     |
| 3186                                    | Payment in Lieu of Taxes                   | \$2,083.00         | \$0.00                               | \$2,061.00      |
| 3187                                    | Excavation Tax                             | \$200.00           | \$0.00                               | \$208.00        |
| 3189                                    | Other Taxes                                | \$0.00             | \$0.00                               | \$0.00          |
| 3190                                    | Interest and Penalties on Delinquent Taxes | \$85,000.00        | \$0.00                               | \$101,602.00    |
| 9991                                    | Inventory Penalties                        | \$0.00             | \$0.00                               | \$0.00          |
| <b>Licenses, Permits, and Fees</b>      |  |                    |                                      |                 |
| 3210                                    | Business Licenses & Permits                | \$480.00           | \$0.00                               | \$585.00        |
| 3220                                    | Motor Vehicle Permit Fees                  | \$630,000.00       | \$0.00                               | \$689,177.00    |
| 3230                                    | Building Permits                           | \$3,500.00         | \$0.00                               | \$7,509.00      |
| 3290                                    | Other Licenses, Permits, and Fees          | \$8,300.00         | \$0.00                               | \$9,080.00      |
| <b>Federal Sources</b>                  |  |                    |                                      |                 |
| 3311-3319                               | From Federal Government                    | \$0.00             | \$0.00                               | \$0.00          |
| <b>State Sources</b>                    |  |                    |                                      |                 |
| 3351                                    | Shared Revenues                            | \$0.00             | \$0.00                               | \$0.00          |
| 3352                                    | Meals & Rooms Tax Distribution             | \$187,932.00       | \$0.00                               | \$187,932.00    |
| 3353                                    | Highway Block Grant                        | \$145,684.00       | \$0.00                               | \$146,943.00    |
| 3354                                    | Water Pollution Grant                      | \$0.00             | \$0.00                               | \$0.00          |
| 3355                                    | Housing & Community Development            | \$0.00             | \$0.00                               | \$0.00          |
| 3356                                    | State & Federal Forest Land Reimbursement  | \$131.00           | \$0.00                               | \$131.00        |
| 3357                                    | Flood Control Reimbursement                | \$0.00             | \$0.00                               | \$0.00          |
| 3359                                    | Other State Sources                        | \$5,746.00         | \$20,842.00<br>Unanticipated Revenue | \$26,550.00     |
| 3379                                    | From Other Governments                     | \$70,100.00        | \$0.00                               | \$70,270.00     |
| <b>Charges for Services</b>             |  |                    |                                      |                 |
| 3401-3406                               | Income from Departments                    | \$42,500.00        | \$0.00                               | \$47,761.00     |
| 3409                                    | Other Charges                              | \$0.00             | \$0.00                               | \$0.00          |
| <b>Miscellaneous Revenues</b>           |  |                    |                                      |                 |
| 3501                                    | Sale of Municipal Property                 | \$1,000.00         | \$0.00                               | \$2,000.00      |
| 3502                                    | Interest on Investments                    | \$350.00           | \$0.00                               | \$1,353.00      |
| 3503-3509                               | Other                                      | \$12,000.00        | \$10,000.00<br>Unanticipated Revenue | \$28,966.00     |
| <b>Interfund Operating Transfers In</b> |  |                    |                                      |                 |
| 3912                                    | From Special Revenue Funds                 | \$25,000.00        | \$0.00                               | \$17,900.00     |
| 3913                                    | From Capital Projects Funds                | \$0.00             | \$0.00                               | \$0.00          |
| 3914A                                   | From Enterprise Funds (Airport)            | \$0.00             | \$0.00                               | \$0.00          |
| 3914E                                   | From Enterprise Funds (Electric)           | \$0.00             | \$0.00                               | \$0.00          |
| 3914O                                   | From Enterprise Funds (Other)              | \$0.00             | \$0.00                               | \$0.00          |
| 3914S                                   | From Enterprise Funds (Sewer)              | \$74,887.00        | \$0.00                               | \$98,051.00     |
| 3914W                                   | From Enterprise Funds (Water)              | \$79,457.00        | \$0.00                               | \$55,425.00     |

| Account Code                          | Source of Revenues                    | Estimated Revenues     | Unanticipated Revenues                       | Actual Revenues        |
|---------------------------------------|---------------------------------------|------------------------|--|------------------------|
| 3915                                  | From Capital Reserve Funds            | \$275,000.00           | (\$160,000.00)<br>Non-Lapsing Appropriations | \$103,672.00           |
| 3916                                  | From Trust & Fiduciary Funds          | \$23,000.00            | \$0.00                                       | \$23,698.00            |
| 3917                                  | Transfers from Conservation Fund      | \$0.00                 | \$0.00                                       | \$0.00                 |
| <b>Other Financing Sources</b>        |                                       |                        |  |                        |
| 3934                                  | Proceeds from Long Term Bonds & Notes | \$0.00                 | \$0.00                                       | \$0.00                 |
| <b>Less Proprietary/Special Funds</b> |                                       |                        |  |                        |
| 9996B                                 | Less Proprietary/Special Funds        | \$154,344.00           | \$0.00                                       | \$153,476.00           |
| <b>Total General Fund Revenues</b>    |                                       | <b>\$11,260,378.00</b> | <b>(\$129,158.00)</b>                        | <b>\$11,242,254.00</b> |

## Balance Sheet

| Account                     | Current Assets                          | Start of Year         | End of Year           |
|-----------------------------|---|-----------------------|-----------------------|
| 1010                        | Cash and Equivalents                    | \$3,458,613.00        | \$3,637,402.00        |
| 1030                        | Investments                             | \$8,183.00            | \$8,188.00            |
| 1080                        | Tax Receivable                          | \$551,781.00          | \$555,416.00          |
| 1110                        | Tax Liens Receivable                    | \$285,258.00          | \$316,349.00          |
| 1150                        | Accounts Receivable                     | \$0.00                | \$0.00                |
| 1260                        | Due from Other Governments              | \$0.00                | \$13,342.00           |
| 1310                        | Due from Other Funds                    | \$286,764.00          | \$157,568.00          |
| 1400                        | Other Current Assets                    | \$11,029.00           | \$8,734.00            |
| 1670                        | Tax Deeded Property (Subject to Resale) | \$65,005.00           | \$103,907.00          |
| <b>Total Current Assets</b> |   | <b>\$4,666,633.00</b> | <b>\$4,800,906.00</b> |

| Account                          | Current Liabilities           | Start of Year         | End of Year           |
|----------------------------------|-------------------------------|-----------------------|-----------------------|
| 2020                             | Warrants and Accounts Payable | \$303,312.00          | \$96,552.00           |
| 2030                             | Compensated Absences Payable  | \$44,286.00           | \$46,810.00           |
| 2050                             | Contracts Payable             | \$0.00                | \$0.00                |
| 2070                             | Due to Other Governments      | \$0.00                | \$0.00                |
| 2075                             | Due to School Districts       | \$3,320,496.00        | \$3,598,808.00        |
| 2080                             | Due to Other Funds            | \$8,518.00            | \$18,033.00           |
| 2220                             | Deferred Revenue              | \$10,764.00           | \$2,280.00            |
| 2230                             | Notes Payable - Current       | \$0.00                | \$0.00                |
| 2270                             | Other Payable                 | \$690.00              | \$300.00              |
| <b>Total Current Liabilities</b> |                               | <b>\$3,688,066.00</b> | <b>\$3,762,783.00</b> |

| Account                  | Fund Equity                | Start of Year       | End of Year           |
|--------------------------|----------------------------|---------------------|-----------------------|
| 2440                     | Non-spendable Fund Balance | \$76,034.00         | \$112,641.00          |
| 2450                     | Restricted Fund Balance    | \$0.00              | \$0.00                |
| 2460                     | Committed Fund Balance     | \$0.00              | \$0.00                |
| 2490                     | Assigned Fund Balance      | \$231,591.00        | \$11,660.00           |
| 2530                     | Unassigned Fund Balance    | \$670,942.00        | \$913,824.00          |
| <b>Total Fund Equity</b> |                            | <b>\$978,567.00</b> | <b>\$1,038,125.00</b> |

**General Fund Balance Sheet Reconciliation**

| <b>Line Item</b>      | <b>Amount</b>      |
|-----------------------|--------------------|
| Total Revenues        | \$11,242,254.00    |
| Total Expenditures    | \$11,182,696.00    |
| <b>Change</b>         | <b>\$59,558.00</b> |
| Ending Fund Equity    | \$1,038,125.00     |
| Beginning Fund Equity | \$978,567.00       |
| <b>Change</b>         | <b>\$59,558.00</b> |

**Amortization of Long-Term Debt**

| <b>Description<br/>(Purpose)</b> | <b>Original<br/>Obligation</b> | <b>Annual<br/>Installment</b> | <b>Rate</b>    | <b>Year of Final<br/>Payment</b> | <b>Start of Year</b> | <b>Issued</b> | <b>Retired</b> | <b>End of Year</b> |
|----------------------------------|--------------------------------|-------------------------------|----------------|----------------------------------|----------------------|---------------|----------------|--------------------|
| 1995 Sewer Bond (Sewer)          | \$315,000.00                   | \$15,000.00                   | 5.25-<br>5.625 | 2015                             | \$15,000.00          | \$0.00        | \$15,000.00    | \$0.00             |