

**The Town of Canaan  
New Hampshire**

**2018**

**Annual Report**





# Dedication

The Town of Canaan appreciates the contribution of time and talent that more than 100 volunteers have put into Canaan FAST over the last 42 years. Their service has saved hundreds of lives and provided security for thousands.

It is fitting that the Town of Canaan, and the other three towns served, become stronger partners as we all face future needs.

**In gratitude, we dedicate the 2018 Canaan Town Report to the volunteers who donated 42 years of service to Canaan FAST.**

**Canaan Board of Selectmen**

**Scott Borthwick**

**David McAlister**

**Al Posnanski**



***On March 8, 2012, the compassion and professionalism exhibited by Canaan public safety personnel... was unparalleled. The mutual aid system worked as designed and was seamless. The citizens of Canaan can be proud of their public safety team, as they dropped what they were doing, and answered the call without hesitation, and performed with the utmost professionalism. James Collins, Assistant Chief, Massport Fire-Rescue Logan International***



***FAST Members  
recognized in 2012  
accident event:***

***Mike Eastman, Bill  
Bellion, Ali Kenyon,  
John Hennesey, Rick  
Colburn, Jimmy  
Rancore & Brent  
Stevens***



# The Canaan Ambulance Service Evolves

Canaan F.A.S.T., Inc. was incorporated as a volunteer medical response team in 1976. The purpose of the corporation was to provide emergency medical care for the citizens of Canaan and, by mutual aid agreements, to the surrounding towns. The early operating budgets consisted of funds from private donations, special fundraisers, and donations from the towns served.

The initial volunteers as well as those who joined in later years were a very dedicated group. They spent many hours of service without financial compensation. The goal to provide caring and timely emergency medical care was achieved. They performed well. New equipment, vehicles, and housing were a result of their dedicated service.

Community usage, financial constraints and educational requirements have all increased over time. I feel the plan to include the ambulance service under the emergency services umbrella for the town of Canaan is the best choice. The current and future staffs for E.M.S. will likely function well under the direction of the fire chief.

My wish for the present group of emergency medical responders is:

Be safe, be competent, be efficient, and above all be kind.

This is your community. These are your neighbors.

**Sincerely,  
Carol Goodman  
15 Year Former President  
of Canaan F.A.S.T.**



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# Town Officers

“\*” = Appointed

<b>Office</b>	<b>Name</b>	<b>Term</b>
<b>Board of Selectmen</b>	Scott Borthwick, Chair	2020
	David McAlister	2019
	Al Posnanski	2021
<b>Town Administrator</b>	Mike Samson	N/A
<b>Town Clerk/Tax Collector</b>	Vicky McAlister	2020
<b>Deputy TC/Tax Collector</b>	Ann Labrie	N/A
<b>Finance Coordinator</b>	Gloria Koch	N/A
<b>Assessing</b>	Sherrill Zani	N/A
<b>Human Services Dir.</b>	Nelson Therriault	2021
<b>Building Inspector</b>	William Wilson IV	NA
<b>Treasurer</b>	Joseph Frazier	2021
<b>Deputy Treasurer</b>	Ruth Conwell	N/A
<b>Chief of Police</b>	Samuel W. Frank II	N/A
<b>Highway Superintendent</b>	Robert Scott	N/A
<b>Fire Chief</b>	William Bellion	N/A
<b>Emergency Management</b>	William Bellion	N/A
<b>Canaan Ambulance</b>	William Bellion	N/A

<b>Office</b>	<b>Name</b>	<b>Term</b>
<b>Trustees of the Trust Funds</b>	Cynthia Neily, Chair	2021
	Stella Butterfield	2019
	Stephen Ward	2020
	Al Posnanski	Selectmen
<b>Cemetery Trustees</b>	Board of Selectmen	2018
<b>Planning Board</b>	John Bergeron, Chair	2021
	Christopher Wadsworth	2019
	Charles Townsend	2019
	Claude Lemoi, V. Chair	2020
	Mary Ledoux	2020
	Carol Ann Morrison, Alt.	
	Barbara Dolyak, Alt.	
	Richard Clancy, Alt.	
	David McAlister	Selectmen
<b>Conservation Commission</b>	Bill Chabot Chair	* 2021
	Elizabeth Chabot	* 2019
	Leonard Reitsma,	* 2019
	Alice Schori, Alt.	* Alt.
	Noel Everts, Alt.	* Alt.
	David McAlister	Selectmen
<b>Librarian</b>	Amy Thurber	N/A
<b>Library Trustees</b>	Denise Reitsma	2021
	Kathleen Peters	2019
	Angie Robinson	2019
	Laura McDermott	2019
	Susan Remacle	2020
	David McAlister	Selectmen

<b>Office</b>	<b>Name</b>	<b>Term</b>
<b>Supervisors of the Checklist</b>	BJ Hayward	2022
	Stella Butterfield	2021
	Nancy Charbono-Ricard	2020
<b>Town Moderator</b>	Dale Barney	2020
<b>Budget Committee</b>	Eleanor Davis, Chair	2021
	Michael Riese	2020
	Denis Salvail	2021
	Patricia Duszynski	2019
	Philip Smith, Jr.	2019
	Stephen Freese	2020
	James Jukosky	2020
	Sadie Wells	2019
	John Bergeron, Co-Chair	2021
Al Posnanski	Selectmen	
<b>Capital Improve. Program Committee</b>	Claude Lemoi, Chair	* 2019
	Kenneth Lary	* 2019
	Sadie Wells	* 2019
	Al Posnanski	Selectmen
<b>Recreation Commission</b>	Beverly Chapman	*
	Kati Jopek, Chair	*
	Chelsea Martin	*
	David McAlister	Selectmen
<b>Board of Adjustment</b>	Scott Berry, Sec./Clerk	* 2020
	Bill Chabot, V. Chair	* 2021
	Jan Forbush	* 2020
	Michael Roy, Chair	* 2019
	David Shinnlinger	* 2021
	John Bergeron, Alt.	* 2021
Arnold Song, Alt	* 2021	

<b>Office</b>	<b>Name</b>	<b>Term</b>
<b>Historic District Committee</b>	John Bergeron, Chair	* 2021
	Michael Roy, V. Chair	* 2020
	Elizabeth Jutila, Alt.	* 2020
	Tina Lemoi	* 2020
	Kris Burnett, Sec.	* 2019
	Richard Fox, Alt.	
	Scott Borthwick	Selectmen
<b>Museum Curators</b>	Ann Wadsworth, V. Chair	* 2021
	Susan Nero	* 2020
	Carol Bergeron	* 2019
	Reggie Barney, Treas.	* 2020
	Donna Zani-Dunkerton Historian	* 2020
	Patsy Carter, Sec.	* 2019
	Scott Borthwick	Selectmen
<b>Preservation Committee</b>	Dave Webster	* 2020
	Susan Nero	* 2019
	Doreen Wyman, Sec.	* 2021
	Dale Barney	* 2020
	Joe Frazier	* 2021
	Sadie Wells	* 2019
	Mike Fogarty	* 2019
Scott Borthwick	Selectmen	

# **Canaan Board of Selectmen**

## **2018 Annual Report**

2018 will certainly be remembered as a difficult and contentious year by the board and others in the know.

Two weeks before the year began we had a fatal shooting by a State Trooper in the town. Although the Canaan PD did not partake in the shooting, actions by the PD in this and other instances brought to light issues that needed to be addressed. These issues were addressed, and the PD is back to the professionalism and efficiency we expect. Unfortunately, although not related, we lost Sergeant Ryan Porter. He took a job as a police officer in the town of Enfield. His years of service are greatly appreciated, and he will be missed.

The Fire Department and Highway Department did a good job keeping us safe and maintaining our roads. Thanks to all of them for their hard work and dedication.

As most of you know the FAST Squad had some financial difficulties. During a long negotiation process it was decided that the ambulances would come under the town as a town department, although it will be run by the members much in the same manner as the Fire Department. This Board of Selectman has never been in favor of expanding government. However in this case, we felt that it was the best action we could take for the residents - keeping the ambulances in town and affordable. Thanks to all who worked tirelessly to make this happen.

Other issues came up over the course of the year including a frivolous lawsuit against the town that ended up being dismissed in favor of the town.

Currently we are working on grants to improve the town water system and to prevent further flooding issues downtown. This is a long process but will eventually benefit us all.

2019 will be my 12<sup>th</sup> and final year as one of your Selectman. It has been a privilege and an honor to serve our town in this capacity. I feel that I have contributed in the process of making Canaan a great place to live. It is a fact that not everyone is happy with my performance but over all things are better and improving here. Thank you to all who have supported me and contributed in this process.

Finally speaking for the entire board I would like to thank all of the town employees and volunteers who make Canaan work.

**Scott Borthwick, Chairman**  
**David McAlister**  
**Al Posnanski**  
**Canaan Board of Selectmen**

**Scott Borthwick**



**Dave McAlister**



**Al Posnanski**



# News from Canaan in 2018

2018 was a year of change.

Terri Purcell retired at the end of April after many years of service to the Town of Canaan as the Town's Assessing Clerk.



Sherrill Zani replaced Terri in June as the new assessing clerk. Ironically, Sherrill had served as the predecessor to Terri and had been instrumental in computerizing the records. Sherrill's job description has changed. By the end of the first quarter in 2019, Sherrill will not only be the Assessing Clerk but will also be the Town's Building Inspector, Assistant Health Officer, and 911 Administrator. Sherrill has already found ways to improve our processes and data.



Another big challenge that came her way was with the professional assessing company that served us. CNP, our assessing firm downsized and gave us notice at the end of the year that they would no longer be servicing us. The 2018 part of the fifth-year cyclical up-dating was not completed. We are now interviewing other firms.

\*\*\*

The end of spring brought a discussion about future funding for the FAST Squad. Initially, there was a request to increase funding over the next 3 to 4 years to nearly 4 times the current level of Town support. There were numerous meetings with the FAST officers and ultimately the Board of Selectmen decided that there was a need for more funding but not at the 400% increase level. The Board proposed a budget that was less than proposed by the FAST officers. That budget was ultimately agreed upon with conditions but for only one to three years. A suggestion was made that another alternative was that the Town take it over. That alternative

would save money initially just because the Town can purchase things at lower prices and some services are already available in the Town. There was also a feeling that the costs and income would be more transparent if the service was operated by the Town. Transparency and affordability were critical issues for all four towns that use the service; Canaan, Dorchester, Grafton, and Orange. The Board of Selectmen considered the idea and decided that it was possible only if the community volunteers that staff the rescue service wanted to be part of the Town. Because the number of providers was dwindling, there was also a belief that another full time employee was needed to take some of the burden off of volunteers so that their job didn't exceed more than 20 hours a week each. A vote of the providers indicated that they supported the idea.

By the middle of December, a transition plan was implemented and the Town officially took over the service on January 1, 2019. Providers increased and now total 27. Jordyn Bagalio agreed to continue as Operations Administrator, and Bill Bellion was elected to Canaan Emergency Medical Service Chief of Service. He has the support of several assistants.



Courtesy of Valley News

So far January has been very busy with emergency calls but has operated without incident. The voters are being asked to approve a revolving account for the rescue squad. About 36% of the cost of the rescue squad comes from insurance payments, 44% comes



from the 4 towns served and 20% we hope will come from donations.

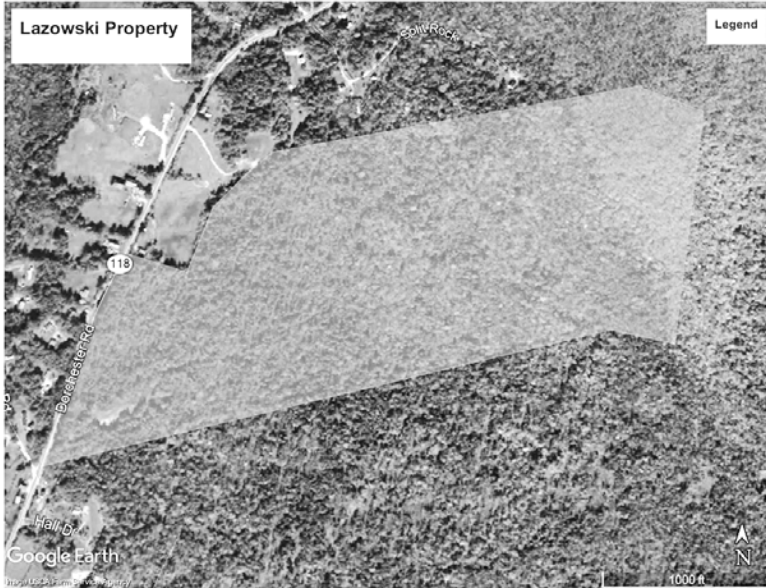
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The Highway Department completed the paving of Stevens Road this summer. The Capital Improvement Funding was used to purchase a 6 wheel dump truck and a brush chipper. Engineering and permitting was started for replacement of a large culvert on Prospect Hill by the intersection of Prospect and Back Bay.



\*\*\*

For the last five years, there has been a growing awareness that we need a new supply of gravel and sand. The current pit behind the Transfer Station is reaching exhaustion, and the sand is too fine to work well in the winter. In the process of searching through USDA SCS soils maps in Canaan, several locations look promising for sand and gravel. One such site was listed for sale this year.



It is 130 acres that has frontage on NH Route 118. The Town acquired an option to purchase the land and if the voters approve of the purchase, the land will be tested to verify the presence of sand and gravel. If it is there, and the voters have approved, we will buy the land using Highway money and Un-Assigned Fund Balance (surplus). If the testing shows the right material, this will be a major step to assure that we will continue to have affordable sand and gravel. It currently costs \$12.85 a yard for crushed gravel and \$18.25 a yard for sand. More than 60% of the proposed pit should have gravel and sand. Assuming that 40 acres was excavated and crushed and screened over the next 40 years, we could produce about 20,000 yards of material a year at a cost of less than a third of the market price. Annually, we use about 5,000 yards of sand and about 4,000 yards of gravel. We usually pay about \$18,000 to crush our own gravel. The payback on this purchase would be just a few years.

\*\*\*

John Coffey has been looking at ways to replace the main water line from the water treatment plant on Fernwood Farms Road to the Village. Several different plans were examined but the greatest need is the replacement of the main line that will probably cost about \$500,000. This amount would be very difficult for users to fund, even if it was paid for over 20 years. The Town will be looking for grant funding to replace this line with the first application to be submitted in July.

\*\*\*



The transfer station acquired a new trash trailer during the last quarter of the year. We will be looking to widen the drop-off area at the recycling depot next summer. Our recycling program is one of the very few that costs less than trash disposal. The economics of recycling is difficult because the demand from Asian manufacturers is in a slump.

We saw the first successful operation of the transfer station for the benefit of Orange and Canaan. We also did two household hazardous waste collections in Canaan for Canaan and Orange and a third in Grafton. We also held a trial collection of oversize waste this fall. The event went well and after making some minor changes, we will be offering the bulky trash collection (construction & demolition waste, furniture, mattresses and other large items) several times next summer.

\*\*\*

A year-long engineering study and a series of hearings resulted in a plan that should reduce flooding for more than 20 homes and businesses in Canaan Village. The plan relies on doubling the passageway capacity under the rail trail behind Williams Field. Most of the flooding along Route 4 and on Depot Street is the

Figure 5 shows a portion of the site plan for this infrastructure improvement.

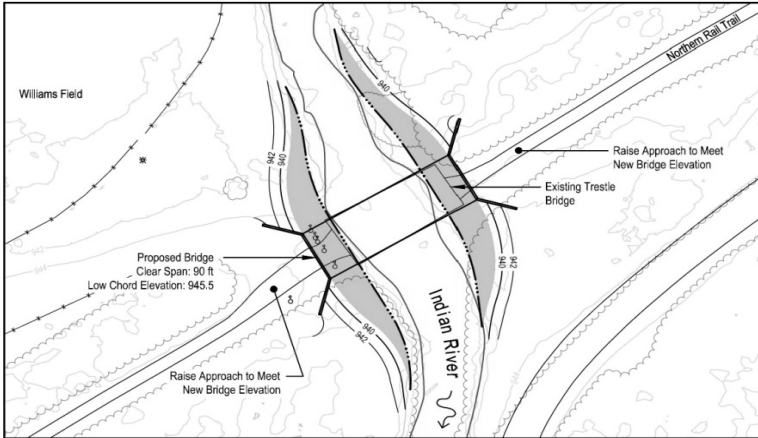


Figure 5 – Conceptual site plan for 90-foot clear span bridge at the upstream Rail Trail crossing

result of backing up behind the trestle in the Rail Trail at Williams Field. We have submitted a grant application to cover 80% of the cost of the project. We should know whether we were successful by Town Meeting Day.

\*\*\*

Last year Bill Bellion was awarded the honor of Fire Fighter of the Year for the northern half of New Hampshire. This year, Brent Stevens was also awarded. At the 27th Annual NH Fire & EMS Awards, Firefighter/EMT Brent Stevens was presented an award for 40+ years of service as a Deputy Forest Fire Warden for NH Forests and Lands. Brent became a Deputy Warden in 1974 for the Town of Canaan and still holds this position along with the titles of Warden for the Town of Orange and also Special Deputy Warden.



Congratulations Brent!

Ryan Porter also received an award for his efforts at safeguarding our children. Sergeant Ryan Porter was chosen as the 2018 Child Advocacy Center of Grafton and Sullivan Counties EVERYDAY HERO! Sergeant Porter was recognized for his outstanding passion for ensuring justice and advocacy for the most vulnerable victims in our community. Sergeant Porter's



humble dedication, professionalism and integrity is exhibited in all aspects of his work. The EVERYDAY HERO Award was presented at the Granite State Children's Alliance annual Hands of Hope Celebration in Meredith, NH on November 2, 2018. Ryan recently joined the Enfield Police Department full time but occasionally serves part-time with Canaan.

This year, Bev Chapman retired as Canaan Recreation Director. Bev was active in the Recreation Commission for the past 9 years and worked closely with Marcia Littlefield to rebuild the Recreation programs in Canaan. Bev was instrumental in the restarting and managing the Canaan Beach program as well as the afterschool and summer camp programs. Her drive and commitment will certainly be missed.



Chelsea Martin joined the Town as our new director this fall. She is committed to continuation of our hallmark youth programs. Chelsea is also exploring new ideas, programs and partnerships for the future.

\*\*\*

The many volunteer members of the Friends of Canaan Village did a magnificent Village clean up this past spring under the leadership of Brenda Goins.











The Village looked absolutely wonderful!

\*\*\*

Earlier in the spring, the students of Cardigan Mountain worked to clean the Town beach in April of 2018. This help happens at least two or three times a year, and the Town is very thankful for the students' help.



\*\*\*

In preparing the 2019 budget, we determined that we needed to add another \$30,000 to capital reserve funding because costs are increasing and because we still are not investing enough for buildings and bridges. While we continue to use un-assigned fund balance (surplus), it is likely that we will need to include some money that is raised by taxes. It is estimated that this amount over the next three or four years will raise taxes by about 1% a year.

The General Fund budget increased primarily due to increased ambulance costs, legal fees, welfare, road salt, and recycling. Most of the cost of living increase was offset by savings in health care and elimination of a part time position. The increase in taxes due to the General Fund budget is expected to be about 2% to 2.5%.

Thanks to all employees and volunteers for working together for a better community. Thank you for your continued support.

**Mike Samson**  
**Canaan Town Administrator**



# Town Finances

2018 Budget vs Actual  
BUDGET 2019

Account Number	Account Description	2018 BUDGET		YTD		2018		2018		2018		2019		2019	
		Encumbrances	Expended	Encumbrances	Expended	Balance	%	OVER SPENT + Number	UNDER SPENT - Number	Department	Budget	Department	Budget		
01-4130.10-110	EX Administrative Support		9,849.54			378.46	4%			10,433.00					10,433.00
01-4130.10-130	EX Selectmen Salary		9,600.12			-0.12	0%			9,600.00					9,600.00
01-4130.10-225	EX Fica		1,487.90			29.10	2%			1,520.00					1,520.00
01-4130.10-550	EX Printing		1.00			1.00	100%			1.00					1.00
01-4130.10-560	EX Dues & Subscriptions		100.00			100.00	100%			100.00					100.00
01-4130.10-690	EX Miscellaneous		950.00			-1,020.82	-107%	105		950.00					950.00
			22,396.00			-512.38				22,604.00					22,604.00
01-4130.20-110	TA Town Administrator Sal		71,745.00			40.27	0%			73,897.00					73,897.00
01-4130.20-225	TA FICA/Medi		5,489.00			3.48	0%			5,654.00					5,654.00
01-4130.20-230	TA NH Retirement System		1.00			1.00	100%			1.00					1.00
01-4130.20-240	TA Training and Seminars		250.00			-120.00	-48%			300.00					300.00
01-4130.20-560	TA Dues & Subscriptions		200.00			80.00	40%			200.00					200.00
			77,685.00			4.75				80,052.00					80,052.00
01-4130.30-130	MTG Town Moderator's Sa		608.00			0.00	0%			626.00					626.00
01-4130.30-225	MTG FICA/Medicare		47.00			0.48	1%			48.00					48.00
01-4130.30-550	MTG Town Report Printing		3,400.00			1,208.00	36%			2,400.00					2,400.00
01-4130.30-690	MTG Miscellaneous		1.00			1.00	100%			1.00					1.00
			4,056.00			1,209.48				3,075.00					3,075.00
01-4140.10-120	TC/IX Assistant TC/IX		10,434.00			1,871.54	18%			11,032.00					11,032.00
01-4140.10-130	TC/IX Collector Salary		49,315.00			27.38	0%			55,000.00					55,000.00
01-4140.10-225	TC/IX FICA/Medicare		4,571.00			145.51	3%			5,052.00					5,052.00
01-4140.10-230	TC/IX NH Retirement		5,613.00			4.30	0%			6,204.00					6,204.00
01-4140.10-390	TC/IX Mortgage Search		2,500.00			563.00	23%			2,500.00					2,500.00
01-4140.10-391	TC/IX Training & Educalio		1,000.00			-29.00	-3%			1,000.00					1,000.00
01-4140.10-400	TC/IX Dog License Expen		2,200.00			36.50	2%			2,200.00					2,200.00
01-4140.10-410	TC/IX Interware Fees		1.00			1.00	100%			300.00					300.00
01-4140.10-560	TC/IX Dues & Subscription		250.00			65.00	74%			250.00					250.00
01-4140.10-620	TC/IX Office Supplies		500.00			205.55	41%			500.00					500.00

2018 Budget vs Actual  
BUDGET 2019

01-4140.10-625	TC/IX Postage	4,300.00	4,870.32	-570.32	-13%	4,300.00	4,300.00	4,300.00
01-4140.10-630	TC/IX Software Support	6,500.00	6,267.26	232.74	4%	6,500.00	6,500.00	6,500.00
01-4140.10-740	TC/IX Equipment	1.00		1.00	100%	1.00	1.00	1.00
01-4140.10-820	TC/IX Marriage/Copy/Vital	1.00		1.00	100%	1.00	1.00	1.00
		87,186.00	84,510.80	2,675.20		94,840.00	94,840.00	94,840.00
01-4140.20-620	EL Priming & Supplies	5,000.00	5,027.30	-27.30	-1%	3,500.00	3,500.00	3,500.00
01-4140.20-690	EL Meals & Services	600.00	544.73	55.27	9%	250.00	250.00	250.00
01-4140.30-550	EL Election Advertising	300.00	172.98	127.02	42%	200.00	200.00	200.00
		5,900.00	5,745.01	154.99		3,950.00	3,950.00	3,950.00
01-4150.10-110	FA Bookkeeper Salary	65,520.00	65,498.40	21.60	0%	67,486.00	67,486.00	67,486.00
01-4150.10-225	FA Bookkeeper FICA/Med	5,013.00	5,048.57	-35.57	-1%	5,163.00	5,163.00	5,163.00
01-4150.10-240	FA Bookkeeper Training	1,200.00	1,021.95	178.05	15%	1,200.00	1,200.00	1,200.00
01-4150.10-301	FA Auditing Services	19,000.00	18,850.00	150.00	1%	20,000.00	20,000.00	20,000.00
01-4150.10-560	FA Dues & Subscriptions	50.00	50.00	0.00	0%	50.00	50.00	50.00
01-4150.10-630	FA Service Contracts	4,800.00	4,763.30	36.70	1%	4,860.00	4,860.00	4,860.00
		95,583.00	95,232.22	350.78		98,759.00	98,759.00	98,759.00
01-4150.20-110	Budget Committee Admin.	1,500.00	1,050.00	450.00	30%	1,500.00	1,500.00	1,500.00
01-4150.20-225	Budget Committee FICA/M	0.00		0.00		0.00	0.00	0.00
01-4150.20-690	Budget Committee	200.00		200.00	100%	200.00	200.00	200.00
		1,700.00	1,050.00	650.00		1,700.00	1,700.00	1,700.00
01-4150.50-120	TR Assistant Treasurer	669.00	669.00	0.00	0%	689.00	689.00	689.00
01-4150.50-130	TR Treasurer Salary	5,458.00	5,457.96	0.04	0%	5,622.00	5,622.00	5,622.00
01-4150.50-225	TR FICA/Medicare	470.00	468.84	1.16	0%	483.00	483.00	483.00
01-4150.50-620	TR Office Supplies	250.00		250.00	100%	250.00	250.00	250.00
		6,847.00	6,595.80	251.20		7,044.00	7,044.00	7,044.00
01-4150.55-130	TRIF Salary	649.00	649.00	0.00	0%	668.00	668.00	668.00
01-4150.55-225	TRIF FICA / Medicare	50.00	49.65	0.35	1%	52.00	52.00	52.00
01-4150.55-225	TRIF Legal	1.00		1.00	100%	1.00	1.00	1.00
		700.00	698.65	1.35		721.00	721.00	721.00
01-4150.60-120	DP Salary	13,905.00	728.16	13,176.84	95%	14,322.00	14,322.00	14,322.00
01-4150.60-225	DP FICA	1,064.00	55.69	1,008.31	95%	1,096.00	1,096.00	1,096.00
01-4150.60-330	DP Software, Hardware &	21,000.00	21,297.77	-297.77	-1%	21,000.00	21,000.00	21,000.00
01-4150.60-740	DP Hardware Upgrades &	1,000.00	15,416.93	-14,416.93	-1442%	1,000.00	1,000.00	1,000.00

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		36,969.00	37,498.55	0.00	-529.55		37,418.00	37,418.00
01-4152.30-110	AS Info Coordinator Salary	45,441.00	43,538.75		1,902.25	4%	50,000.00	50,000.00
01-4152.30-225	AS FICA / Medicare	3,477.00	3,330.78		146.22	4%	3,825.00	3,825.00
01-4152.30-230	AS NH Retirement	5,172.00	4,954.73		217.27	4%	5,640.00	5,640.00
01-4152.30-313	AS Tax Mapping	6,768.00	2,552.22		4,215.78	62%	4,500.00	4,500.00
01-4152.30-330	AS Software Support	3,364.00	3,363.75		0.25	0%	3,000.00	3,000.00
01-4152.30-390	AS Contract Appraiser	27,000.00	11,380.00		15,620.00	58%	27,000.00	27,000.00
01-4152.30-391	AS to Capital Reserve	20.00	20.00		0.00	0%	0.00	0.00
01-4152.30-560	AS Assessing	91,242.00	69,140.23	0.00	22,101.77		93,985.00	93,985.00
01-4153.10-320	LE Town Attorney	40,000.00	93,578.05		-53,578.05	-134%	60,000.00	60,000.00
01-4153.10-560	LE NHMA Dues	3,500.00	3,326.00		174.00	5%	3,500.00	3,500.00
01-4153.10-690	LE Grafton City Prosecutor	54,000.00	55,774.00		-1,774.00	-3%	56,500.00	56,500.00
		97,500.00	152,678.05		-55,178.05		120,000.00	120,000.00
01-4155.10-210	PA Health Insurance	410,000.00	359,736.07		50,263.93	12%	400,649.00	400,649.00
01-4155.10-220	PA Life Insurance	2,400.00	2,110.52		289.48	12%	2,400.00	2,400.00
01-4155.10-250	PA Unemployment	6,102.00	6,102.00		0.00	0%	5,407.00	5,407.00
01-4155.10-260	PA Workers Compensati	43,442.00	43,442.00		0.00	0%	46,917.00	46,917.00
01-4155.10-390	PA Drug Testing Contract	1,200.00	1,045.00		155.00	13%	1,700.00	1,700.00
01-4155.10-690	PA Health & Safety	2,100.00	3,247.29		-1,147.29	-55%	2,500.00	2,500.00
		465,244.00	415,682.88	0.00	49,561.12		459,573.00	459,573.00
01-4191.10-110	PB Administrative Support	1.00			1.00	100%	1.00	1.00
01-4191.10-320	PB Legal Fees	1.00			1.00	100%	1.00	1.00
01-4191.10-550	PB Printing	1.00			1.00	100%	1.00	1.00
01-4191.10-625	PB Postage	400.00	393.44		6.56	2%	400.00	400.00
01-4191.10-670	PB Books & Publications	100.00			100.00	100%	100.00	100.00
01-4191.10-690	PB Miscellaneous	200.00			200.00	100%	200.00	200.00
01-4191.11-560	PB UVLSRPC	1.00			1.00	100%	1.00	1.00
01-4191.30-830	PB Advertising	600.00	478.07		121.93	20%	600.00	600.00
		1,304.00	871.51	0.00	432.49		1,304.00	1,304.00
01-4194.10-110	GB Salary	26,705.00	26,839.32		-134.32	-1%	26,843.00	26,843.00
01-4194.10-120	GB Salary PT	26,000.00	26,598.47		-598.47	-2%	19,095.00	19,095.00
01-4194.10-225	GB FICAMED1	4,032.00	2,080.13		1,951.87	48%	2,054.00	2,054.00
01-4194.10-230	GB Retirement	3,040.00	3,054.43		-14.43	0%	3,055.00	3,055.00
01-4194.10-410	GB Electricity	5,800.00	4,953.78		846.22	15%	5,800.00	5,800.00

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01-4194.10-411	GB Heating Oil & Gas	5,700.00	6,230.05		-530.05	-9%		5,700.00	5,700.00	5,700.00
01-4194.10-412	GB Water & Sewer	3,600.00	3,768.84		-168.84	-5%	700	3,600.00	3,600.00	3,600.00
01-4194.10-415	GB Fuel(moved from Rec	300.00	1,073.62		-773.62	-258%		300.00	300.00	300.00
01-4194.10-430	GB Repairs & Maintenance	35,000.00	32,767.16		2,232.84	6%		35,000.00	35,000.00	35,000.00
01-4194.10-430	GB Property Clean up Cos	1.00			1.00	100%		1.00	1.00	1.00
01-4194.10-640	GB Custodial Supplies	1,500.00	1,099.94		400.06	27%		1,500.00	1,500.00	1,500.00
01-4194.10-650	GB State Inspections	3,000.00	2,810.00		190.00	6%		4,000.00	4,000.00	4,000.00
01-4194.10-660	GB Preventive Maintenance	1,000.00	1,265.00		-265.00	-27%		1,500.00	1,500.00	1,500.00
		115,678.00	112,540.74	0.00	3,137.26			108,448.00	108,448.00	108,448.00
01-4195.10-110	CM Salary FT	26,705.00	20,842.52		5,862.48	22%		26,843.00	26,843.00	26,843.00
01-4195.10-115	CM Burials	1,100.00	255.00		845.00	77%		1,100.00	1,100.00	1,100.00
01-4195.10-120	CM Salary PT	1.00			1.00	100%		1.00	1.00	1.00
01-419510-140	CM Overtime	4,000.00	1,573.88		2,426.12	61%		4,000.00	4,000.00	4,000.00
01-4195.10-225	CM FICA/Medicare	2,434.00	1,734.29		699.71	29%		2,360.00	2,360.00	2,360.00
01-4195.10-230	CM NH Retirement	3,495.00	2,551.10		943.90	27%		3,510.00	3,510.00	3,510.00
01-4195.10-390	CM Contracted Services	5,500.00	299.00		5,201.00	95%		2,500.00	2,500.00	2,500.00
01-4195.10-415	CM Fuel	600.00	2,765.92		-2,165.92	-361%		600.00	600.00	600.00
01-4195.10-610	CM Supplies	1,000.00	1,921.50		-921.50	-92%		1,000.00	1,000.00	1,000.00
01-4195.10-740	CM Equipment	6,000.00	3,725.00		2,275.00	38%		500.00	500.00	500.00
01-4195.10-830	CM Advertising & Notices	100.00	220.15		-120.15	-120%		100.00	100.00	100.00
		50,935.00	35,888.36	0.00	15,046.64			42,514.00	42,514.00	42,514.00
01-4196.10-520	INS Property & Liability	57,650.00	57,650.00		0.00	0%		58,148.00	58,148.00	58,148.00
		57,650.00	57,650.00	0.00	0.00			58,148.00	58,148.00	58,148.00
01-4199.10-341	GG Telephone & FAX	24,500.00	27,155.22		-2,655.22	-11%		26,000.00	26,000.00	26,000.00
01-4199.10-550	GG Printing & Publishing	600.00	714.49		-114.49	-19%		600.00	600.00	600.00
01-4199.10-620	GG Office Supplies	12,500.00	11,256.78		1,243.22	10%		12,500.00	12,500.00	12,500.00
01-4199.10-625	GG Postage	5,000.00	2,959.09		2,040.91	41%		5,000.00	5,000.00	5,000.00
01-4199.10-670	GG Books & Periodicals	0.00			0.00			0.00	0.00	0.00
01-4199.10-691	GG Office Equipment	1,000.00			1,000.00	100%		1.00	1.00	1.00
01-4199.10-802	GG Mileage Reimburseme	1,200.00	1,531.99		-331.99	-28%		1,200.00	1,200.00	1,200.00
01-4199.10-820	GG Recording Fees	2,100.00	828.04		1,271.96	61%		2,100.00	2,100.00	2,100.00
01-4199.10-830	GG Advertising/Notices	3,500.00	12,044.92		-8,544.92	-244%	100	4,000.00	4,000.00	4,000.00
01-4199.11-225	GG FICA/Medicare	98.00	100.22		-2.22	-2%		103.00	103.00	103.00
01-4199.11-390	GG Historian Services	1,273.00	1,310.00		-37.00	-3%		1,349.00	1,349.00	1,349.00
		51,771.00	57,900.75	0.00	-6,129.75			52,853.00	52,853.00	52,853.00

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01-4210.10-110	PD Salaries FT	295,983.00	283,323.71		12,659.29	4%	338,315.00	338,315.00
01-4210.10-115	PD FT/OnCall Salary	6,001.00	5,548.00		453.00	8%	6,181.00	6,181.00
01-4210.10-120	PD Salaries PT	51,908.00	37,530.68		14,377.32	28%	19,234.00	19,234.00
01-4210.10-130	PD Police Chief Salary	79,722.00	79,661.24		60.76	0%	83,882.00	83,882.00
01-4210.10-140	PD Overtime	22,296.00	25,326.70		-3,030.70	-14%	22,296.00	22,296.00
01-4210.10-225	PD FICA/Medicare	9,830.00	8,383.21		1,446.79	15%	9,920.00	9,920.00
01-4210.10-230	PD NH Retirement	117,138.00	114,138.79		2,999.21	3%	123,311.00	123,311.00
01-4210.10-330	PD Software Support	8,500.00	5,612.50		2,887.50	34%	8,500.00	8,500.00
01-4210.10-410	PD Electricity	8,400.00	6,569.60		1,830.40	22%	8,400.00	8,400.00
01-4210.10-411	PD Heating Oil & Gas	2,700.00	2,746.18		-46.18	-2%	2,700.00	2,700.00
01-4210.10-412	PD Water & Sewer	650.00	217.60		432.40	67%	650.00	650.00
01-4210.10-415	PD Fuel	11,000.00	14,011.33		-3,011.33	-27%	11,000.00	11,000.00
01-4210.10-560	PD Dues & Subscriptions	1,500.00	896.08		603.92	40%	1,500.00	1,500.00
01-4210.10-680	PD Departmental Supplies	3,000.00	828.62		2,171.38	72%	3,000.00	3,000.00
01-4210.10-690	PD Misc	1.00			1.00	100%	1.00	1.00
01-4210.10-740	PD Equipment	6,260.00	12,671.65	20,805.00	-27,216.65	-435%	10,260.00	10,260.00
01-4210.10-750	PD Uniforms	6,500.00	3,977.63		2,522.37	39%	6,500.00	6,500.00
01-4210.10-760	PD Radar & Radio	6,000.00	613.95	5,589.75	-203.70	-3%	6,000.00	6,000.00
01-4210.40-390	PD Training	5,000.00	577.29	4,000.00	422.71	8%	5,000.00	5,000.00
		642,389.00	602,634.76	30,394.75	9,359.49		666,650.00	666,650.00
01-4215.10-110	CEMS FT EMT Salary						22,638.00	22,638.00
01-4215.10-115	CEMS ON Call Salary						17,181.00	17,181.00
01-4215.10-120	CEMS Manager Salary						3,750.00	3,750.00
01-4215.10-121	CEMS 911 Call Salary						6,930.00	6,930.00
01-4215.10-122	CEMS Event Coverage						1	1.00
01-4215.10-210	CEMS Health Dental Ins						2,784.00	2,784.00
01-4215.10-220	CEMS Life Ins						1	1.00
01-4215.10-225	CEMS Payroll Taxes						3,842.00	3,842.00
01-4215.10-230	CEMS Retirement						1,479.00	1,479.00
01-4215.10-320	CEMS Legal fees						1	1.00
01-4215.10-330	CEMS Service Billing						3,375.00	3,375.00
01-4215.10-390	AM Contracted Ambulance	65,000.00	175,266.53	0.00	-110,266.53	-170%		
01-4215.10-391	CEMS Training						8,000.00	8,000.00
01-4215.10-395	CEMS Paramedic Dispatch						8,125.00	8,125.00
01-4215.10-415	CEMS Fuel						875.00	875.00
01-4215.10-431	CEMS Ambulance Repairs						1,135.00	1,135.00
01-4215.10-520	CEMS Insurance						18,000.00	18,000.00
01-4215.10-560	CEMS Dues & Subscription						250.00	250.00







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01-4312.30-610	HW Winter Sand	1.00	90.00		-89.00	-89.00%		1.00	1.00
01-4312.30-630	HW Mowing Brush	0.00		0.00				0.00	0.00
01-4312.30-730	HW Road Reconstruction	70,000.00	14,451.82	7,000.00	48,548.18	69%		15,000.00	15,000.00
01-4312.30-740	HW Block Grant/Road Rec	135,000.00	73,057.72		61,942.28	46%		135,000.00	135,000.00
01-4312.30-750	HW SB28 HW Funding		0.00		0.00				
01-4312.31-610	HW Road Salt	40,000.00	45,859.22		-5,859.22	-15%		45,000.00	45,000.00
01-4312.32-610	HW Road Signs	4,000.00	1,768.13		2,231.87	56%		4,000.00	4,000.00
01-4312.40-610	HW Culverts	10,000.00	7,225.22		2,774.78	28%		10,000.00	10,000.00
01-4312.41-610	HW Gravel	18,000.00			18,000.00	100%		18,000.00	18,000.00
01-4312.42-610	HW Chloride/Dust Control	10,000.00	7,389.98		2,610.02	26%		12,000.00	12,000.00
		287,001.00	149,842.09	7,000.00	130,158.91			239,001.00	239,001.00
01-4313.20-310	Bridges and Payment to	1.00	1,425.25		-1,424.25	-142425%	0	1.00	1.00
01-4316.10-410	SL Street Lighting ML	14,500.00	13,262.09		1,237.91	9%	200	14,500.00	14,500.00
01-4323.10-110	TS FT Salary	36,866.00	37,261.53		-395.53	-1%		37,972.00	37,972.00
01-4323.10-120	TS Salaries PT	33,524.00	34,589.60		-1,065.60	-3%		36,478.00	36,478.00
01-4323.10-225	TS FICA/Medicare	5,385.00	5,497.07		-112.07	-2%		5,696.00	5,696.00
01-4323.10-230	TS Retirement	4,196.00	4,301.26		-105.26	-3%		4,285.00	4,285.00
01-4323.10-410	TS Electricity	1,500.00	2,394.48		-894.48	-60%	1650	1,500.00	1,500.00
01-4323.10-412	TS Water & Sewer	1.00			1.00			1.00	1.00
01-4323.10-415	Fuel	2,000.00	2,000.00		0.00	0%		2,000.00	2,000.00
01-4323.10-560	TS Dues	350.00	323.63		26.37	8%		350.00	350.00
01-4323.10-610	TS Supplies	1,000.00	3,040.90		-2,040.90	-204%		1,000.00	1,000.00
01-4323.10-615	TS Certification & Training	1,000.00	760.00		240.00	24%		1,000.00	1,000.00
01-4323.10-690	TS Misc	0.00			0.00			0.00	0.00
01-4324.10-390	SWD Hauling Services	2,000.00	600.00		1,400.00	70%		2,000.00	2,000.00
01-4324.10-395	SWD Tipping	71,045.00	67,992.01		3,052.99	4%	5000	71,045.00	71,045.00
01-4324.10-400	SWD Electronics Disposal	2,600.00	3,224.25		-624.25	-24%		2,600.00	2,600.00
01-4324.10-400	SWD Propane Tanks Exp	500.00	36.00		464.00	93%		500.00	500.00
01-4324.10-405	Appliance Costs	720.00	1,337.00		-617.00	-86%		720.00	720.00
01-3424.10-406	SWD HHW	8,000.00	4,457.29		3,542.71	44%		6,000.00	6,000.00
01-4324.10-410	SWD Fluorescent Lamps	200.00	185.02		14.98	7%		200.00	200.00
01-4324.10-411	TS Heat	1.00			1.00	100%		1.00	1.00
01-4324.10-415	Fuel	4,000.00	3,617.83		382.17	10%		4,000.00	4,000.00
01-4324.10-416	TS Tire Disposal	2,800.00	2,236.00		564.00	20%	500	2,800.00	2,800.00
01-4324.10-430	SWD Repair	5,000.00	2,763.73		2,236.27	45%		5,000.00	5,000.00
01-4324.40-390	C&D Hauling Services	500.00	1,846.29		-1,346.29	-269%	1250	500.00	500.00
01-4324.40-400	Recycle Hauling	14,500.00	20,153.64		-5,653.64	-39%	8400	20,500.00	20,500.00

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01-4324.40-720	Site Improvement	100.00	3,790.00	100.00	100%	100.00	100.00	100.00	100.00
01-4324.40-740	Equipment	1.00		-3,789.00	-378900%		1.00	1.00	1.00
		197,789.00	202,407.53	0.00		-4,618.53	206,249.00	206,249.00	
01-4413.10-120	HEL Administration Salary	596.00	596.04	-0.04	0%		614.00	614.00	614.00
01-4413.10-225	HEL Health Officer FICA	46.00	45.60	0.40	1%		47.00	47.00	47.00
01-4414.10-390	HEL Veterinary Services	1,000.00	1,000.00	0.00	0%		1,000.00	1,000.00	1,000.00
01-4415.10-680	HEL Other Health / Supply	1.00		1.00	100%		1.00	1.00	1.00
		1,643.00	1,641.64	1.36			1,662.00	1,662.00	
01-4441.10-130	WEL Administration Salary	7,749.00	7,749.00	0.00	0%		7,985.00	7,985.00	7,985.00
01-4441.10-225	WEL FICA/Medicare	593.00	592.80	0.20	0%		610.00	610.00	610.00
01-4445.10-810	WEL Rent Assistance	38,000.00	66,963.73	-28,963.73	-76%		50,000.00	50,000.00	50,000.00
01-4445.11-810	WEL Food Assistance	1,500.00	39.86	1,460.14	97%		1,500.00	1,500.00	1,500.00
01-4445.12-810	WEL Security Deposit	1.00		1.00	100%		1.00	1.00	1.00
01-4445.13-810	WEL Fuel Assistance	6,000.00	9,557.16	-3,557.16	-59%		6,000.00	6,000.00	6,000.00
01-4445.14-810	WEL Utilities/Assistance	4,000.00	4,989.55	-989.55	-25%		4,000.00	4,000.00	4,000.00
01-4445.15-810	WEL Medical Assistance	500.00	600.00	-100.00	-20%		500.00	500.00	500.00
01-4445.16-810	WEL Miscellaneous	2,500.00	2,345.00	155.00	6%		2,500.00	2,500.00	2,500.00
		60,843.00	92,837.10	0.00		-31,994.10	73,096.00	73,096.00	
01-4194.10-110	PT Rec Director	10,000.00	10,000.00	0.00	0%		10,200.00	10,200.00	10,200.00
01-4520.10-225	FICAMED	765.00	765.00	0.00	0%		781.00	781.00	781.00
01-4520.10-410	REC Electric	2,400.00	1,953.40	446.60	19%		2,400.00	2,400.00	2,400.00
01-4520.10-630	REC Maintenance & Repair	500.00	359.36	140.64	28%		500.00	500.00	500.00
01-4520.10-650	REC Groundskeeping/Rub	1.00		1.00	100%		1.00	1.00	1.00
01-4520.10-390	REC Contracted Services	500.00	560.00	-60.00	-12%		500.00	500.00	500.00
01-4520.10-680	REC Program Supplies	2,750.00	2,750.00	0.00	0%		2,750.00	2,750.00	2,750.00
01-4520.10-685	REC Equipment	500.00	500.00	0.00	0%		500.00	500.00	500.00
01-4520.11-120	REC Hourly PT	4,000.00	3,985.50	14.50	0%		4,080.00	4,080.00	4,080.00
01-4520.11-225	REC PT FICAMedi	306.00	284.24	21.76	7%		313.00	313.00	313.00
01-4520.19-560	REC Caraan Lake Assoc.	1,800.00	1,800.00	0.00	0%		2,000.00	2,000.00	2,000.00
01-4520.20-560	REC Goose Pond Assoc.	2,000.00	2,000.00	0.00	0%		2,000.00	2,000.00	2,000.00
		25,522.00	24,957.50	0.00		564.50	26,025.00	26,025.00	
01-4551.20-810	LIB Annual Contribution	174,475.00	159,725.00	14,750.00	8%		180,474.00	180,474.00	180,474.00
01-4581.20-810	CUL Other Recreation	1,000.00	1,000.00	0.00	0%		1,000.00	1,000.00	1,000.00

2018 Budget vs Actual  
BUDGET 2019

01-4583.20-810	PAT Patriotic	1.00				1.00	100%		1.00			
01-4611.10-560	Conservation Fund Expe	1.00				1.00	100%		1.00			
01-4711.20-980	DS Debt Service - Principa	1.00				1.00	100%		1.00			
01-4721.20-981	DS Debt Service - Interest	1.00				1.00	100%		1.00			
01-4723.20-981	DS Interest on Tax Ant Nol	1.00				1.00	100%		1.00			
		3.00				3.00	100%		3.00			
01-4902.10-370	Capital Outlay Equipment	1.00	2,490.00			-2,489.00	-248900%		1.00			
	Capital Outlay Cruiser Cap. Reserv					0.00			0.00			
01-4901.10-710	Land Acquisition											55,000.00
01-4909.10-730	IMPRO other than Buildin	1.00	5,000.00			-4,999.00	-499900%		1.00			
								29905				
	Operating Budget	3,668,506.00	3,559,905.89	41,142.77	67,457.34	2%	Projected	37,552.34	3,829,554.00			3,829,554.00
	2018 Tax Rate Projected	\$ 4,441,986.17	\$ 4,352,809	\$ 111,255	Needed Revenue %	4.7%	Projected 2019 tax rate	\$ 4,464,064	Budget Increase	4.39%		
	Excess or Shortage in Revenue	\$ 210,040.17	2019 Revenue Known	New Revenue Needed								
\$ 7.00												
01-4901.10-500	From Capital Reserve Revaluation					0.00						
01-4901.10-760	From HW Equipment/CR	235,000.00	\$ 11,475.00	\$ 180,000.00		43,525.00	19%		38,000.00			38,000.00
01-4901.10-765	From CR Police Cruiser					0.00			35,000.00			35,000.00
01-4902.10-371	From Fire CR					0.00			30,000.00			30,000.00
01-4902.10-371	From Fire CR					0.00			45,000.00			45,000.00
01-4901.10-710	Land Acquisition								130,000.00			130,000.00
01-4902.10	To Capital Reserve Bridge	35,000.00	\$ 35,000.00			0.00	0%		40,000.00			40,000.00
01-4902.10	To Capital Reserve Buildin	30,000.00	\$ 30,000.00			0.00	0%		40,000.00			40,000.00
01-4902.10	To Capital Reserve Revalu	10,000.00	\$ 10,000.00			0.00	0%		10,000.00			10,000.00
01-4902.10-399	To Capital Reserve Police	30,000.00	\$ 30,000.00			0	0%		30,000.00			30,000.00
01-4902.10-500	To Capital Reserve Fire Tr	55,000.00	\$ 55,000.00			0.00	0%		60,000.00			60,000.00
01-4902.10-501	To Capital Reserve/Highwa	130,000.00	\$ 130,000.00			0.00	0%		140,000.00			140,000.00
		525,000.00	301,475.00	180,000.00	43,525.00	8%			\$ 598,000.00			598,000.00
	Sub-Total	4,193,506.00	3,861,380.89	221,142.77	110,982.34	3%			4,427,554.00			4,427,554.00
01-4902.10-503	Advance Transit	\$ 9,000.00	\$ 9,000.00			0.00			\$ -			9,270.00
01-4902.10-504	Grafton County Sr Citizens	\$ 12,500.00	\$ 12,500.00			0.00			\$ -			12,500.00



2018 Budget vs Actual  
BUDGET 2019

03-4326.10-230	Sewer Retirement	3,445.00	3,155.56	289.44	8%	3,539.00	3,539.00
03-4326.10-320	SC Legal Expense	1.00		1.00	100%	1.00	1.00
03-4326.10-240	SC Training	350.00	355.00	-5.00	-1%	350.00	350.00
03-4326.10-630	SC Repair & Maintenance	1,000.00	969.08	30.92	3%	1,000.00	1,000.00
03-4326.10-680	SC Safety Equipment	500.00		500.00	100%	500.00	500.00
03-4326.10-730	SC Capital Improvements	15,000.00	1,845.78	13,154.22	88%	15,000.00	15,000.00
03-4326.10-740	SC Equipment	3,760.00	80.99	3,679.01	98%	3,760.00	3,760.00
03-4327.10-341	ST Telephone	1,500.00	952.14	547.86	37%	1,500.00	1,500.00
03-4327.10-390	ST Contract Administration	100.00	768.50	-668.50	-669%	800.00	800.00
03-4327.10-410	ST Electricity	12,500.00	11,417.97	1,082.03	9%	13,000.00	13,000.00
03-4327.10-430	ST Repair & Maintenance	2,000.00	645.84	1,354.16	68%	2,000.00	2,000.00
03-4327.10-560	ST Lagoon Dues	1,600.00	750.00	850.00	53%	1,600.00	1,600.00
03-4327.10-610	ST Laboratory Supplies	300.00	31.94	268.06	89%	300.00	300.00
03-4327.10-625	ST Postage	100.00	174.21	-74.21	-74%	100.00	100.00
03-4327.10-611	ST Inspection & Treatment	6,000.00	4,019.28	1,980.72	33%	6,000.00	6,000.00
03-4327.10-636	ST Operating Fuel	6,000.00	5,708.39	291.61	5%	7,000.00	7,000.00
03-4327.10-810	ST Billing Expenses	150.00	150.02	-0.02	0%	170.00	170.00
03-4327.11-390	ST Contracted Services	2,000.00	415.00	1,585.00	79%	1,000.00	1,000.00
		91,947.00	67,695.03	0.00	24,251.97	97,658.00	97,658.00
T1-4155.10-210	Health Benefits	3,000.00	6,286.22	-3,286.22	-110%	9,000.00	9,000.00
T1-4155.10-220	Life Benefits	60.00	60.48	-0.48	-1%	60.00	60.00
T1-4331.10-110	Water FT Salary	27,765.00	27,730.09	34.91	0%	28,598.00	28,598.00
T1-4331.10-115	OnCall Pay	2,500.00		2,500.00	100%	1.00	1.00
T1-4331.10-225	Water FICA Medi	2,316.00	2,178.89	137.11	6%	2,379.00	2,379.00
T1-4331.10-230	Water Retirement	3,445.00	3,155.57	289.43	8%	3,539.00	3,539.00
T1-4331.10-310	WA Engineering & Plannin	1.00		1.00	100%	1.00	1.00
T1-4331.10-320	WA Legal Expense	1.00		1.00	100%	1.00	1.00
T1-4331.10-240	WA Training	350.00	303.00	47.00	13%	350.00	350.00
T1-4331.10-390	WA Contract Administration	50.00		50.00	100%	50.00	50.00
T1-4332.20-430	WS Meter Installation & Re	400.00	933.00	-533.00	-133%	500.00	500.00
T1-4332.30-430	WS Water Line Install & R	2,000.00	1,605.41	394.59	20%	2,000.00	2,000.00
T1-4335.10-560	WT Dues & Subscription	300.00	505.00	-205.00	-68%	750.00	750.00
T1-4335.20-341	WT Telephone	1,500.00	952.14	547.86	37%	1,500.00	1,500.00
T1-4335.20-390	WT Contracted Labor	2,000.00	3,338.00	-1,338.00	-67%	3,200.00	3,200.00
T1-4335.20-410	WT Electricity	2,800.00	3,339.67	-539.67	-19%	2,800.00	2,800.00
T1-4335.20-420	WT Propane	2,200.00	4,725.11	-2,525.11	-115%	2,600.00	2,600.00
T1-4335.20-430	WT Repair & Maintenance	4,000.00	1,560.75	2,439.25	61%	4,000.00	4,000.00
T1-4335.20-610	WT Supplies	2,000.00	938.30	1,061.70	53%	2,000.00	2,000.00

2018 Budget vs Actual  
BUDGET 2019

T1-4335.20-625	WT Postage	250.00	173.97	76.03	30%	250.00	250.00
T1-4335.20-680	WT Chemicals	4,000.00	2,630.31	1,369.69	34%	4,000.00	4,000.00
T1-4335.20-730	WT Capital Improvements	15,000.00	89.72	14,910.28	99%	15,000.00	15,000.00
T1-4335.20-740	WT Equipment	1,000.00		1,000.00	100%	1,000.00	1,000.00
T1-4335.20-810	WT Billing Expenses	2,500.00	1,904.07	595.93	24%	2,500.00	2,500.00
T1-4335.20-830	WT Advertising & Notices	100.00		100.00	100%	100.00	100.00
T1-4335.21-390	WT Inspection & Treatment	11,000.00	5,609.28	5,390.72	49%	11,000.00	11,000.00
		90,538.00	68,018.98	22,519.02	25%	97,179.00	97,179.00
	W & S Fund (03) Totals	182,485.00	135,714.01	46,770.99	26%	194,358.00	194,837.00



Town of Canaan  
2018 Revenue YTD  
2019 Budget

Acct. Number	Acct. Name	2018 Budgeted Revenue	2018 YTD	2019 Available
01-3110.01	Current Property Taxes	<b>2,351,923.37</b>	2,351,923.37	2,351,923.37
01-3115.01	Overlay/Overpayments Property			
01-3120.01	Current Use Change	<b>81.00</b>	3,066.47	3,000.00
01-3185.01	Timber Yield Tax	<b>9,000.00</b>	50,244.68	20,000.00
01-3185.30	Gravel Tax	<b>300.00</b>	300.18	300.00
01-3186.01	Payment in Lieu of Taxes	<b>2,100.00</b>	2,917.82	2,917.82
01-3187.01	Excavation Tax	<b>300.00</b>		
01-3190.01	Interest on Property Tax	<b>19,000.00</b>	23,919.15	20,000.00
01-3190.02	Land Use Tax Interest			
01-3190.03	Yield Tax Interest			
01-3190.09	Other Fees			
01-3190.10	Redemptions		257959.06	234524.74
01-3190.11	Interest & Fees w/Redemptions	<b>57,000.00</b>	58,558.03	57,000.00
01-3190.12	Tax Lien Interest & Costs	<b>20,000.00</b>	22,957.84	23,000.00
01-3210.40	UCC Filing & Certificates	<b>600.00</b>	1,605.00	1,230.00
01-3220.10	Motor Vehicle Tax	<b>683,150.00</b>	742,549.61	740,000.00
01-3220.11	Motor Vehicle Titles	<b>2,000.00</b>	2,304.00	2,200.00
01-3220.12	Motor Vehicle Agent Fees	<b>15,100.00</b>	17,649.00	17,000.00
01-3220.13	Boat Registrations	<b>2,500.00</b>	2,620.64	2,600.00
01-3220.14	Interware Fees			
01-3220.15	Postage E-Reg	<b>400.00</b>	482.00	430.00
01-3230.10	Building Permits	<b>7,500.00</b>	5,622.64	5,000.00
01-3290.09	Town Clerk Other Fees	<b>500.00</b>	286.95	300.00
01-3290.10	Dog Licenses	<b>5,000.00</b>	5,590.10	5,500.00
01-3290.11	Dog Fines	<b>200.00</b>	32.50	100.00
01-3290.30	Marriage Licenses	<b>1,400.00</b>	245.00	350.00
01-3290.50	Vital Records	<b>1,700.00</b>	1,100.00	1,100.00
01-3290.90	Other Licenses & Permits			
01-3319.20	SRO Resource Officer	<b>81,000.00</b>	117,832.86	83,000.00
01-3350.10	SB28HW Funding			
01-3352.10	NH-Room & Meals Tax	<b>202,288.00</b>	201,988.79	201,989.00
01-3353.10	NH-HW Block Grant	<b>140,000.00</b>	161,304.02	161,000.00
01-3354.10	Water Pollution Project C-324	<b>5,746.00</b>		
01-3355.10	Funds from other Government		14,000.00	
01-3356.01	State & Federal Forest Land	<b>140.00</b>	169.39	169.39
01-3358.11	Other Grant Revenue			
01-3357.10	FEMA		62,171.22	-
01-3401.20	Planning Board Fees	<b>620.00</b>	1,089.57	800.00
01-3401.21	Planning Board Sale Ordinances			
01-3401.24	Planning Board Misc. Revenue			
01-3401.26	Planning Board Recording Fees	<b>330.00</b>	322.49	325.00
01-3401.28	Planning Board Advertising	<b>300.00</b>	100.00	100.00
01-3401.29	Planning Board Postage	<b>302.81</b>	84.08	100.00
01-3401.40	Police Dept. Copies	<b>865.00</b>	742.00	700.00
01-3401.41	Police Dept. Miscellaneous	<b>3,443.50</b>	1,928.48	2,000.00
01-3401.42	Police Dept. Special Detail			
01-3401.51	Fire Department Services	<b>21,503.00</b>	15,795.00	16,000.00
	Orange Recycle		12,932.00	13,900.00
01-3401.80	Welfare Reimbursements	<b>971.54</b>	14,978.74	1,000.00
01-3402.10	Grand List		-	-
01-3402-12	Assessing Files			
01-3404.15	Junk Yard Permits	<b>75.00</b>	75.00	75.00
01-3404.20	Sale of Scrap Metal	<b>10,118.15</b>	12,695.32	12,000.00
01-3404.30	Sale of Mixed Recyclables	<b>1,284.55</b>	1,206.05	1,200.00
01-3404.32	Batteries Fees	<b>660.87</b>		
01-3404.34	Appliances Fees	<b>1,285.00</b>	1,655.00	1,500.00
01-3404.35	C&D Fees			-
01-3404.36	Tire Fees	<b>1,393.00</b>	1,719.00	1,500.00
01-3404.37	Electronics	<b>2,265.73</b>	2,578.55	2,400.00
01-3404.38	Florescent Blubs Fees	<b>194.50</b>	196.50	150.00
01-3404.39	Propane Tanks Fees	<b>31.00</b>	131.00	100.00

Town of Canaan  
2018 Revenue YTD  
2019 Budget

Acct. Number	Acct. Name	2018 Budgeted Revenue	2018 YTD	2019 Available
013404.40	TS Misc.	14,044.00	450.00	
01-3404.50	Haz Mat Collections		1,650.00	1,600.00
01-3501.10	Sale of Property	6,000.00	2,200.00	20,000.00
01-3501.11	Meeting House Rental		450.00	450.00
01-3502.10	Interest on Investments	2,300.00	6,087.93	5,500.00
01-3506.20	Property & Liability		4,611.10	
01-3506.30	Other Insurance Refunds			
01-3506.60	COBRA Insurance Reimbursement			
01-3508.20	Gifts/Donations			
01-3509.09	Elderly Lien Redemptions			
01-3509.10	Other Misc. Revenue	9,600.00	471.84	500.00
01-3509.11	Lien Sale Premium			
01-3509.12	Cemetery Expense Reimbursement			38,000.00
01-3509.13	Cemetery Fees	2,500.00	4,800.00	4,800.00
01-3916.10	Transfers Trustee of Trust Funds	235,000.00	235,000.00	148,000.00
	From Unassigned	225,000.00	225,000.00	280,000.00
	Grand Fund Total	4,149,016.02	4,400,390.91	
			4,231,946.00	4,252,809.58
			\$168,444.91	4,252,554.00
		Unspent 2018	\$83,000.00	\$ 255.58
		Sub-Total	\$251,444.91	
		Balance UAFB 2011	\$150,979.00	
		Sub-Total	\$402,423.91	2019 Balance
		2019	390,000.00	\$12,423.91



Town of Canaan  
Office of the Selectmen  
PO Box 38  
Canaan, New Hampshire  
03741

**Revenue Additions**

\$380,000 will come from Un-Assigned Fund Balance to fund 2019 Capital Reserves/purchases. The Un-Assigned Fund Balance (surplus) exceeds \$1,000,000 and is adequate to fund 2019.

**Revenue**

\$4,446,886 projected for 2019.

**Expenses Proposed Significant Increases**

Non CPI Wage Adjustments \$10,000

Attorney \$20,000

WC Insurance \$4,000

Telephone \$2,000

PD Equipment \$4,000

FAST Squad \$60,000

FD Equipment \$9,000

FD Training \$2,000

FD Dues \$2,000

FD Chief \$2,000

EM Dispatch \$3,000

HD Fuel \$5,000

HD Road Salt \$5,000

Recycling \$6,000

Welfare – Rent \$12,000

Land Acquisition Gravel \$55,000

**Sub-Total \$191,000**

Library Equipment \$6,000

**Total Added \$197,000**

Water & Sewer \$12,000

General Payroll 3% about \$36,000

**Savings Significant Decreases**

Elections \$2,000

Health Insurance \$10,000

Cemetery Contracted \$2,500

Cemetery Equipment \$5,500

Building Inspector \$9,000

Highway Misc. \$4,500

Road Construction \$55,000

SW HHW \$2,000

**Total Savings \$90,500**

**Total Budget \$4,461,954**

**New Tax Revenue Needed - \$94,076**

Sincerely,  
Michael Samson  
Canaan Town Administrator

# CANAAN FINANCE DEPARTMENT

## ANNUAL REPORT

### 2018

<b>Mascoma Savings Bank</b>		Beginning	Ending
		2018	2018
General Account	323500830	4,423,555.45	4,282,367.61
Town Debit Card		1,182.21	2,181.62
Water & Sewer Checking	326513841	74,304.86	85,188.43
Police Outside Duty Savings	5834759	37,311.28	34,592.67
Recreation Dept. Savings	5907043	15,710.35	8,409.06
Recycling Revenue Fund	365547	14,524.82	3,181.13
<b>NH Public Deposit</b>			
NHPDIP General Account	NH-01-0475-0001	8,307.49	8,461.42
NHPDIP Economic Development	NH-01-0475-0002	6,080.76	6,193.43
NHPDIP Conservation Fund	NH-01-0475-0003	57,318.94	64,202.82
NHPDIP Water & Sewer	NH-01-0475-0004	2,781.88	2,833.42
<b>Account Totals</b>		4,641,078.04	4,497,611.61
Receipts:	Selectmen	1,024,066.49	
	Tax Collector	10,999,145.38	
	Town Clerk	777,199.80	
	Returned checks	2,077.22	
	Conservation Account	5,722.25	
	Debit Card	19,033.56	
	Water & Sewer	149,375.70	
	Police Outside Duty	24,907.56	
	Recreation Dept	71,067.50	
	Recycle Account	2,652.08	
	Interest Income	7,797.06	
		13,078,890.16	
Disbursements:			
	Manifests	12,918,793.67	
	Transfers	285,528.77	
	Charges against Debit Card	18,034.15	
		13,222,356.59	
	Year End Balance:	4,497,611.61	4,497,611.61

**Respectfully Submitted by: Gloria Koch, Finance Director**

# **TRUSTEES OF THE TRUST FUNDS 2018 REPORT**

The trustees of trust funds are an elected board of three individuals responsible for the management of capital reserve funds for both the town of Canaan and for the Mascoma Valley Regional School District, as well as scholarship and memorial funds and perpetual trusts, most of which are cemetery trust funds. As reflected on the attached detail, the 12/31/18 market value of funds is in excess of \$2.6 million.

The trustees engage the services of Charter Trust Company for investment management, recordkeeping and state reporting services. We have a written investment policy which is reviewed annually, and which sets the framework for selection of assets. Monthly statements are provided to the trustees, to the town finance office, and to the business administrator of the school district. We would be pleased to hear from any community member interested in learning more about any aspect of our area of responsibility. Our meeting dates are posted on the town calendar.

**Trustees of Trust Funds**  
**Stella Butterfield**  
**Cynthia Neily(Clerk)**  
**Stephen Ward**





**Town of Canaan Common Fund  
MS-9 for Year Ending December 31, 2018**

<u>PRINCIPAL - ACCOUNT #5233000094</u>								<u>INCOME - ACCOUNT #5233000094</u>						
ANNUAL TOTALS								ANNUAL TOTALS						
DATE	TRUST NAME	PURPOSE	% OF TOTAL	BALANCE 01/01/18	NEW FUNDS	GAIN/ LOSS	EXPEND	BALANCE 12/31/18	BALANCE 01/01/18	Gross Income	Mgmt Fees	Transf/ Income/ Exp	BALANCE 12/31/18	TOTAL
	Whittier, Simeon/ Birch Corner	Cemetery - Birch Corner	0.04%	363.77	-	0.81	-	364.58	8.94	12.86	(2.81)	-	18.98	383.57
	Canaan Street Cemetery	See schedule	14.46%	124,794.97	-	279.21	-	125,074.18	3,715.35	4,432.74	(968.87)	-	7,179.22	132,253.40
	Bicentennial Comm.	Cemetery - Cobble Hill	0.05%	364.41	-	0.87	-	365.28	36.85	13.84	(3.03)	-	47.66	412.94
	Atwell / Jones	Cemetery	0.17%	1,311.44	-	3.22	-	1,314.66	170.87	51.13	(11.18)	-	210.82	1,525.49
	Sawyer Hill Cemetery	See schedule	0.96%	8,310.39	-	18.50	-	8,328.89	204.23	293.70	(64.19)	-	433.73	8,762.62
	St. Mary's Cemetery	See schedule	0.38%	3,312.97	250.00	6.58	-	3,569.55	81.42	117.76	(25.74)	-	173.44	3,742.99
	West Canaan Cem/ South Rd	See schedule	5.45%	34,257.68	-	105.29	-	34,362.96	14,201.74	1,671.52	(365.35)	-	15,507.91	49,870.88
	Wells Cemetery	See schedule	33.70%	211,536.87	-	650.82	-	212,187.70	88,015.07	10,332.53	(2,258.40)	-	96,089.21	308,276.90
2017	Wells Cemetery Water System	Cemetery	1.14%	10,104.68	-	22.09	-	10,126.77	60.36	350.63	(76.64)	-	334.35	10,461.12
	West Farms	See schedule	0.64%	5,538.81	1,000.00	10.11	-	6,548.92	136.11	205.23	(44.64)	-	296.70	6,845.62
	Canaan St./Wells Annex	Site Development	4.50%	29,223.57	500.00	85.31	-	29,808.89	10,773.76	1,381.00	(301.86)	-	11,852.90	41,661.79
	Martha Heiman Bond Cemet	Care	0.43%	2,349.79	-	8.38	-	2,358.18	1,509.03	133.10	(29.09)	-	1,613.04	3,971.21
	General	Cemetery	0.00%	0.77	-	0.00	-	0.78	0.92	0.06	(0.01)	-	0.97	1.75
	Cemetery Maintenance Fund	Cemetery	6.61%	57,361.96	2,500.00	124.52	(500.00)	59,486.49	1,370.72	2,047.17	(446.68)	-	2,971.21	62,457.70
	Canaan Free Hospital	Hospital	6.55%	38,732.27	-	172.41	-	38,904.68	19,527.99	1,813.94	(400.96)	(20,636.59)	304.38	39,209.06
	Currier Fund	Library	3.63%	26,197.46	-	70.08	-	26,267.54	6,056.54	1,112.55	(243.17)	-	6,925.91	33,193.45
	Town Library	Library	2.05%	14,836.65	-	39.69	-	14,876.34	3,430.05	630.08	(137.72)	-	3,922.42	18,798.75
	Literary Fund	Literature	0.62%	4,262.63	-	11.92	-	4,274.55	1,224.14	189.26	(41.37)	-	1,372.03	5,646.58
	Town of Canaan	Town	0.56%	4,042.25	-	10.81	-	4,053.07	934.52	171.67	(37.52)	-	1,068.67	5,121.73
1985	General Cemetery Water Fund (formerly Davis, Emeline)	Wells Cem Water	10.70%	18,888.10	-	225.96	(108.34)	19,005.72	76,231.80	3,231.23	(710.14)	(7,015.50)	71,737.38	90,743.10
	Friends of Mascoma School		0.66%	5,555.64	-	12.82	-	5,568.46	344.92	203.53	(44.49)	(491.20)	12.76	5,581.22



**Town of Canaan Common Fund  
MS-9 for Year Ending December 31, 2018**

<u>PRINCIPAL - ACCOUNT #5233000094</u>								<u>INCOME - ACCOUNT #5233000094</u>							
<u>ANNUAL TOTALS</u>								<u>ANNUAL TOTALS</u>							
DATE	TRUST NAME	PURPOSE	% OF TOTAL	BALANCE 01/01/18	NEW FUNDS	GAIN/LOSS	EXPEND	BALANCE 12/31/18	BALANCE 01/01/18	Gross Income	Mgmt Fees	Transf/Income/Exp	BALANCE 12/31/18	TOTAL	
	Historical Museum	Museum Fund	0.48%	2,292.55	-	9.30	-	2,301.85	1,988.27	147.66	(32.27)	-	2,103.66	4,405.51	
	R. Colburn Estate	Canaan St Cem Gen Use	0.27%	1,771.34	-	5.22	-	1,776.56	630.00	82.83	(18.10)	-	694.73	2,471.28	
	Mildred Nixon Unrestricted Fund	Wells Cem Gen Use	2.15%	17,850.68	-	41.62	-	17,892.30	1,306.09	660.78	(144.43)	-	1,822.45	19,714.74	
	Charlotte Bursej (20% of income moved to principal each year)	Scholarships	2.43%	20,854.00	-	47.83	90.38	20,992.21	774.39	743.84	(162.76)	(340.38)	1,015.10	22,007.31	
	Calvin Hackeman Scholarship (10% of income moved to principal each year)	Scholarships	1.36%	11,618.78	-	27.97	26.76	11,673.51	480.95	412.98	(90.61)	(526.76)	276.55	11,950.06	
				-	-	-	-	-	-	-	-	-	-	-	
				<u>100%</u>	<u>655,734.44</u>	<u>4,250.00</u>	<u>1,991.34</u>	<u>(491.20)</u>	<u>661,484.58</u>	<u>233,215.03</u>	<u>30,443.61</u>	<u>(6,662.02)</u>	<u>(29,010.43)</u>	<u>227,986.19</u>	<u>889,470.77</u>





Canaan

Expanded Owner Index Sorted by Map/Lot/Sub

Map	Lot	Sub	Location	Use	Acre	Cards	Land	Buildings	Total
000003	000047	000000	149 GRAFTON TURNPIKE RD	EXEMPT	5.600	1	48,800	80,900	129,700
000006	000079	000000	US ROUTE 4	EXEMPT	4.000	1	7,200	0	7,200
000007	000012	000000	565 US ROUTE 4	EXEMPT	100.000	1	61,100	21,400	82,500
000007	000021	000000	US ROUTE 4	EXEMPT	3.750	1	30,500	0	30,500
000009	000090	000000	FERNWOOD FARMS ROA	EXEMPT	0.220	1	400	0	400
000009	0071-1	0000MH	43 AMANDA LANE	EXEMPT	0.000	1	0	26,000	26,000
000014	00018D	000000	7 OLD LOG ROAD	EXEMPT	1.730	1	51,300	73,700	125,000
000015	000042	000000	123 TRANSFER STATION RD.	EXEMPT	150.000	2	221,600	149,900	371,500
000016	00010A	000002	15 HARVEY LANE	EXEMPT	5.300	1	35,700	0	35,700
000017	000014	000000	465 CANAAN STREET	EXEMPT	0.650	1	61,500	339,800	401,300
000017	000015	000000	CANAAN STREET	EXEMPT	3.000	1	58,600	0	58,600
000017	000045	000000	US ROUTE 4	EXEMPT	4.340	1	34,000	0	34,000
000017	000060	000000	FERNWOOD FARMS ROA	EXEMPT	20.000	1	29,900	0	29,900
000017	000076	000A-1	CHIEFS DRIVE	EXEMPT	3.190	1	53,900	37,800	91,700
000017	00057A	000001	CANAAN STREET	EXEMPT	0.000	1	0	6,700	6,700
00015A	000015	000000	1169 US ROUTE 4	EXEMPT	0.300	1	54,800	353,600	408,400
00015A	000029	000000	1166 US ROUTE 4	EXEMPT	0.100	1	31,500	237,100	268,600
00015A	000030	000000	1172 US ROUTE 4	EXEMPT	0.390	1	63,400	2,500	65,900
00015A	000032	000000	16 DEPOT STREET	EXEMPT	1.000	1	79,700	250,200	329,900
00015A	000033	000000	DEPOT STREET	EXEMPT	2.400	1	22,400	0	22,400
00015A	000034	000000	DEPOT STREET	EXEMPT	0.260	1	30,000	5,600	35,600
00015A	000039	000000	28 DEPOT STREET	EXEMPT	0.020	1	15,900	56,800	72,700
00015A	000048	000000	US ROUTE 4	EXEMPT	0.070	1	6,800	1,800	8,600
00015A	000050	000000	1206 US ROUTE 4	EXEMPT	6.750	1	90,100	52,900	143,000
00015A	000061	000000	NH ROUTE 118	EXEMPT	0.420	1	81,800	5,200	87,000
00015A	000062	000000	62 NH ROUTE 118	EXEMPT	3.000	4	83,300	1,600,500	1,683,800
00015A	000049A	000000	1202 US ROUTE 4	EXEMPT	0.180	1	44,600	88,200	132,800
00015A	00049B	000000	1198 US ROUTE 4	EXEMPT	0.120	1	22,800	0	22,800
00015A	00049C	000000	US ROUTE 4	EXEMPT	0.120	1	22,800	0	22,800
00015B	00011B	000000	FIRST STREET	IF RES	0.500	1	34,500	0	34,500
00015C	000006	000000	US ROUTE 4	EXEMPT	0.350	1	17,400	0	17,400
0001-D	000005	000000	464 CANAAN STREET	EXEMPT	1.650	1	138,700	3,800	142,500
0001-D	000006	000000	462 CANAAN STREET	EXEMPT	0.470	1	179,100	118,800	297,900
0001-D	00040A	000000	704 FERNWOOD FARMS ROA	EXEMPT	0.600	1	49,400	117,900	167,300
					<b>320.480</b>		<b>1,753,500</b>	<b>3,631,100</b>	<b>5,384,600</b>
						<b>34</b>			





**Expenditures**

<b>Account</b>	<b>Purpose</b>	<b>Voted Appropriations</b>	<b>Actual Expenditures</b>
<b>General Government</b>			
4130-4139	Executive	\$101,445	\$93,060
4140-4149	Election, Registration, and Vital Statistics	\$90,733	\$93,501
4150-4151	Financial Administration	\$120,958	\$131,722
4152	Revaluation of Property	\$85,289	\$73,123
4153	Legal Expense	\$82,101	\$102,988
4155-4159	Personnel Administration	\$404,700	\$400,214
4191-4193	Planning and Zoning	\$1,304	\$790
4194	General Government Buildings	\$79,257	\$125,615
4195	Cemeteries	\$38,813	\$29,262
4196	Insurance	\$57,000	\$56,685
4197	Advertising and Regional Association	\$0	\$0
4199	Other General Government	\$50,171	\$48,859
<b>General Government Subtotal</b>		<b>\$1,111,771</b>	<b>\$1,155,819</b>
<b>Public Safety</b>			
4210-4214	Police	\$634,938	\$593,866
4215-4219	Ambulance	\$65,000	\$65,000
4220-4229	Fire	\$122,438	\$91,632
4240-4249	Building Inspection	\$13,259	\$13,190
4290-4298	Emergency Management	\$73,486	\$74,449
4299	Other (Including Communications)	\$221,997	\$169,424
<b>Public Safety Subtotal</b>		<b>\$1,131,118</b>	<b>\$1,007,561</b>
<b>Airport/Aviation Center</b>			
4301-4309	Airport Operations	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>			
4311	Administration	\$66,724	\$65,229
4312	Highways and Streets	\$738,205	\$764,399
<i>Explanation: Includes \$52,835 of SB 38 expenditures</i>			
4313	Bridges	\$1	\$0
4316	Street Lighting	\$13,000	\$17,253
4319	Other	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$817,930</b>	<b>\$846,881</b>
<b>Sanitation</b>			
4321	Administration	\$0	\$0
4323	Solid Waste Collection	\$84,378	\$84,460
4324	Solid Waste Disposal	\$95,148	\$90,444
4325	Solid Waste Cleanup	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$179,526</b>	<b>\$174,904</b>



**2018  
 MS-535**

**Expenditures**

<b>Account</b>	<b>Purpose</b>	<b>Voted Appropriations</b>	<b>Actual Expenditures</b>
<b>Water Distribution and Treatment</b>			
4331	Administration	\$0	\$0
4332	Water Services	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Electric</b>			
4351-4352	Administration and Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Health</b>			
4411	Administration	\$1,624	\$1,622
4414	Pest Control	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$14,831	\$14,831
<b>Health Subtotal</b>		<b>\$16,455</b>	<b>\$16,453</b>
<b>Welfare</b>			
4441-4442	Administration and Direct Assistance	\$8,099	\$8,099
4444	Intergovernmental Welfare Payments	\$0	\$0
4445-4449	Vendor Payments and Other	\$77,920	\$72,782
<b>Welfare Subtotal</b>		<b>\$86,019</b>	<b>\$80,881</b>
<b>Culture and Recreation</b>			
4520-4529	Parks and Recreation	\$19,953	\$18,481
4550-4559	Library	\$153,301	\$135,067
4583	Patriotic Purposes	\$1	\$0
4589	Other Culture and Recreation	\$1,000	\$1,000
<b>Culture and Recreation Subtotal</b>		<b>\$174,255</b>	<b>\$154,548</b>
<b>Conservation and Development</b>			
4611-4612	Administration and Purchasing of Natural Resources	\$1	\$0
4619	Other Conservation	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0
4651-4659	Economic Development	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$1</b>	<b>\$0</b>
<b>Debt Service</b>			
4711	Long Term Bonds and Notes - Principal	\$1	\$0
4721	Long Term Bonds and Notes - Interest	\$1	\$0
4723	Tax Anticipation Notes - Interest	\$1	\$0
4790-4799	Other Debt Service	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$3</b>	<b>\$0</b>



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
<b>Capital Outlay</b>			
4901	Land	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$215,000	\$6,495
<i>DRA Notes: Includes WAs 4, 12</i>			
4903	Buildings	\$2	\$0
4909	Improvements Other than Buildings	\$65,000	\$0
<b>Capital Outlay Subtotal</b>		<b>\$280,002</b>	<b>\$6,495</b>
<b>Operating Transfers Out</b>			
4912	To Special Revenue Fund	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$95,255	\$80,161
<i>DRA Notes: WA 3 SD</i>			
4914W	To Proprietary Fund - Water	\$87,846	\$66,421
<i>DRA Notes: WA 3 SD</i>			
4915	To Capital Reserve Fund	\$265,265	\$265,000
<i>DRA Notes: WAs 5, 6, 7, 8, 9, 10, 11 SD</i>			
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$448,366</b>	<b>\$411,582</b>
<b>Payments to Other Governments</b>			
4931	Taxes Assessed for County	\$0	\$618,269
<i>Explanation: Set by tax rate</i>			
<i>DRA Notes: Ok</i>			
4932	Taxes Assessed for Village District	\$0	\$0
4933	Taxes Assessed for Local Education	\$0	\$7,119,644
<i>Explanation: Set by tax rate</i>			
<i>DRA Notes: Ok</i>			
4934	Taxes Assessed for State Education	\$0	\$765,712
<i>Explanation: Set by tax rate</i>			
<i>DRA Notes: Ok</i>			
4939	Payments to Other Governments	\$0	\$0
<b>Payments to Other Governments Subtotal</b>			<b>\$8,503,625</b>
<b>Total Before Payments to Other Governments</b>		<b>\$4,245,446</b>	<b>\$3,855,124</b>
<b>Plus Payments to Other Governments</b>			<b>\$8,503,625</b>
<b>Plus Commitments to Other Governments from Tax Rate</b>		<b>\$8,503,625</b>	
<b>Less Proprietary/Special Funds</b>		<b>\$208,101</b>	<b>\$146,582</b>
<b>Total General Fund Expenditures</b>		<b>\$12,540,970</b>	<b>\$12,212,167</b>



**Revenues**

<b>Account</b>	<b>Source of Revenues</b>	<b>Estimated Revenues</b>	<b>Actual Revenues</b>
<b>Taxes</b>			
3110	Property Taxes	\$0	\$10,773,719
3120	Land Use Change Tax - General Fund	\$14,800	\$20,517
3121	Land Use Change Taxes (Conservation)	\$0	\$0
3180	Resident Tax	\$0	\$0
3185	Yield Tax	\$11,051	\$12,826
3186	Payment in Lieu of Taxes	\$2,100	\$5,126
3187	Excavation Tax	\$300	\$556
3189	Other Taxes	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$90,000	\$105,113
9991	Inventory Penalties	\$0	\$0
<b>Taxes Subtotal</b>		<b>\$118,251</b>	<b>\$10,917,857</b>
<b>Licenses, Permits, and Fees</b>			
3210	Business Licenses and Permits	\$600	\$1,230
3220	Motor Vehicle Permit Fees	\$705,000	\$723,058
3230	Building Permits	\$4,000	\$5,090
3290	Other Licenses, Permits, and Fees	\$6,000	\$7,177
3311-3319	From Federal Government	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$715,600</b>	<b>\$736,555</b>
<b>State Sources</b>			
3351	Shared Revenues	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$202,065	\$202,065
3353	Highway Block Grant	\$158,350	\$293,754
<i>Explanation: Includes \$135,407 of SB 38 funding</i>			
3354	Water Pollution Grant	\$5,746	\$0
3355	Housing and Community Development	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$170	\$170
3357	Flood Control Reimbursement	\$0	\$0
3359	Other (Including Railroad Tax)	\$0	\$8,498
3379	From Other Governments	\$73,000	\$74,824
<b>State Sources Subtotal</b>		<b>\$439,331</b>	<b>\$579,311</b>
<b>Charges for Services</b>			
3401-3406	Income from Departments	\$37,000	\$43,429
3409	Other Charges	\$0	\$0
<b>Charges for Services Subtotal</b>		<b>\$37,000</b>	<b>\$43,429</b>
<b>Miscellaneous Revenues</b>			
3501	Sale of Municipal Property	\$100	\$90
3502	Interest on Investments	\$2,300	\$4,748
3503-3509	Other	\$6,183	\$45,873
<b>Miscellaneous Revenues Subtotal</b>		<b>\$8,583</b>	<b>\$50,711</b>



**2018  
MS-535**

**Revenues**

Account	Source of Revenues	Estimated Revenues	Actual Revenues
<b>Interfund Operating Transfers In</b>			
3912	From Special Revenue Funds	\$25,000	\$0
	<i>DRA Notes: WA 12 SD</i>		
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$95,255	\$82,848
	<i>DRA Notes: WA 3 SD</i>		
3914W	From Enterprise Funds: Water (Offset)	\$87,846	\$59,517
	<i>DRA Notes: WA 3 SD</i>		
3915	From Capital Reserve Funds	\$160,000	\$0
	<i>DRA Notes: WA 4</i>		
3916	From Trust and Fiduciary Funds	\$16,500	\$19,347
3917	From Conservation Funds	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$384,601</b>	<b>\$161,712</b>
<b>Other Financing Sources</b>			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>
<b>Less Proprietary/Special Funds</b>		<b>\$208,101</b>	<b>\$142,365</b>
<b>Plus Property Tax Commitment from Tax Rate</b>		<b>\$10,832,262</b>	
<b>Total General Fund Revenues</b>		<b>\$12,327,527</b>	<b>\$12,347,210</b>





**Balance Sheet**

<b>Account</b>	<b>Description</b>	<b>Starting Balance</b>	<b>Ending Balance</b>
<b>Current Assets</b>			
1010	Cash and Equivalents	\$4,143,823	\$4,424,838
1030	Investments	\$8,231	\$8,307
1080	Tax Receivable	\$665,847	\$634,052
1110	Tax Liens Receivable	\$304,095	\$321,949
<i>Explanation: Net of allowance for uncollected taxes of \$25,000</i>			
1150	Accounts Receivable	\$0	\$0
1260	Due from Other Governments	\$0	\$39,161
1310	Due from Other Funds	\$266,370	\$74,876
1400	Other Current Assets	\$6,298	\$15,524
1670	Tax Deeded Property (Subject to Resale)	\$61,613	\$43,075
<b>Current Assets Subtotal</b>		<b>\$5,456,277</b>	<b>\$5,561,782</b>
<b>Current Liabilities</b>			
2020	Warrants and Accounts Payable	\$78,016	\$81,459
2030	Compensated Absences Payable	\$52,821	\$59,404
2050	Contracts Payable	\$0	\$0
2070	Due to Other Governments	\$0	\$0
2075	Due to School Districts	\$4,085,352	\$3,868,403
2080	Due to Other Funds	\$4,414	\$8,374
2220	Deferred Revenue	\$1,558	\$174,983
2230	Notes Payable - Current	\$0	\$0
2270	Other Payable	\$0	\$0
<b>Current Liabilities Subtotal</b>		<b>\$4,222,161</b>	<b>\$4,192,623</b>
<b>Fund Equity</b>			
2440	Non-spendable Fund Balance	\$67,911	\$58,599
2450	Restricted Fund Balance	\$0	\$82,572
<i>Explanation: SB 38 Highway Block Grant</i>			
2460	Committed Fund Balance	\$8,982	\$0
2490	Assigned Fund Balance	\$2,140	\$87,036
2530	Unassigned Fund Balance	\$1,155,083	\$1,140,952
<b>Fund Equity Subtotal</b>		<b>\$1,234,116</b>	<b>\$1,369,159</b>



**New Hampshire**  
 Department of  
 Revenue Administration

**2018  
MS-535**

**Tax Commitment**

Source	County	Village	Local Education	State Education	Other	Property Tax
<b>MS-535</b>	\$618,269	\$0	\$7,119,644	\$765,712	\$0	\$10,773,719
<b>Commitment</b>	\$618,269	\$0	\$7,119,644	\$765,712		\$10,832,262
<b>Difference</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>(\$58,543)</b>

**General Fund Balance Sheet Reconciliation**

Total Revenues	\$12,347,210
Total Expenditures	\$12,212,167
<b>Change</b>	<b>\$135,043</b>
Ending Fund Equity	\$1,369,159
Beginning Fund Equity	\$1,234,116
<b>Change</b>	<b>\$135,043</b>



**Canaan**  
**Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

**Assessor**  
(Commerford Nieder Perkins)

**Municipal Official:**

Name	Position	Signature
Scott Borthwick	CHAIRMAN SELECT BOARD	
David McAlister	selectman	
Alfred Posnanski	SELECTMAN	

**Preparer**

Name	Phone	Email
	603 - 523 - 4501 x 5	TOWNADMIN@CANAAN.NH.ORG

Preparer's Signature



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-1**

<b>Land Value Only</b>		<b>Acres</b>	<b>Valuation</b>
1A	Current Use RSA 79-A	25,817.33	\$1,530,484
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	0.00	\$0
1D	Discretionary Preservation Easements RSA 79-D	0.07	\$1,250
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F	Residential Land	5,703.91	\$122,620,900
1G	Commercial/Industrial Land	534.91	\$6,441,900
<b>1H</b>	<b>Total of Taxable Land</b>	<b>32,056.22</b>	<b>\$130,594,534</b>
1I	Tax Exempt and Non-Taxable Land	1,029.90	\$3,113,200

<b>Buildings Value Only</b>		<b>Structures</b>	<b>Valuation</b>
2A	Residential		\$151,341,413
2B	Manufactured Housing RSA 674:31		\$15,180,600
2C	Commercial/Industrial		\$41,054,300
2D	Discretionary Preservation Easements RSA 79-D	1	\$8,592
2E	Taxation of Farm Structures RSA 79-F	0	\$0
<b>2F</b>	<b>Total of Taxable Buildings</b>		<b>\$207,584,905</b>
2G	Tax Exempt and Non-Taxable Buildings		\$50,426,895

<b>Utilities &amp; Timber</b>		<b>Valuation</b>
3A	Utilities	\$7,510,500
3B	Other Utilities	\$0
4	Mature Wood and Timber RSA 79:5	\$0

<b>5</b>	<b>Valuation before Exemption</b>	<b>\$345,689,939</b>
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<b>Exemptions</b>		<b>Total Granted</b>	<b>Valuation</b>
6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	1	\$150,000
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0

<b>11</b>	<b>Modified Assessed Value of All Properties</b>	<b>\$345,539,939</b>
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<b>Optional Exemptions</b>		<b>Amount Per</b>	<b>Total Grant</b>	<b>Valuation</b>
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b		37	\$2,453,436
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$85,000	20	\$1,388,900
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		4	\$200
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0

<b>20</b>	<b>Total Dollar Amount of Exemptions</b>	<b>\$3,842,536</b>
<b>21A</b>	<b>Net Valuation</b>	<b>\$341,697,403</b>
<b>21B</b>	<b>Less TIF Retained Value</b>	<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>	<b>\$341,697,403</b>
<b>22</b>	<b>Less Utilities</b>	<b>\$7,510,500</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>	<b>\$334,186,903</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>	<b>\$334,186,903</b>



**Utility Value Appraiser**

Sansoucy

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

<b>Electric Company Name</b>	<b>Valuation</b>
LIBERTY UTILITIES (GRANITE STATE ELECTRIC) CORP	\$4,447,200
NEW HAMPSHIRE ELECTRIC COOP	\$3,063,300
	<b>\$7,510,500</b>



<b>Veteran's Tax Credits</b>	<b>Limits</b>	<b>Number</b>	<b>Est. Tax Credits</b>
Veterans' Tax Credit RSA 72:28	\$200	138	\$27,600
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	12	\$16,800
All Veterans Tax Credit RSA 72:28-b	\$0	0	\$0
		<b>150</b>	<b>\$44,400</b>

**Deaf & Disabled Exemption Report**

<b>Deaf Income Limits</b>		<b>Deaf Asset Limits</b>	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

<b>Disabled Income Limits</b>		<b>Disabled Asset Limits</b>	
Single	\$24,000	Single	\$70,000
Married	\$36,000	Married	\$70,000

**Elderly Exemption Report**

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	2
75-79	0
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	11	\$65,000	\$715,000	\$687,000
75-79	10	\$75,000	\$750,000	\$596,400
80+	16	\$85,000	\$1,360,000	\$1,170,036
	<b>37</b>		<b>\$2,825,000</b>	<b>\$2,453,436</b>

**Income Limits**

Single	\$24,000
Married	\$36,000

**Asset Limits**

Single	\$70,000
Married	\$70,000

**Has the municipality adopted Community Tax Relief Incentive? RSA 79-E**

Adopted? Yes      Number of Structures: 0

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H**

Adopted? No      Number of Properties:

**Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G**

Adopted? No      Number of Properties:



<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	1,495.62	\$414,677
Forest Land	15,289.66	\$831,234
Forest Land with Documented Stewardship	7,203.69	\$250,758
Unproductive Land	341.65	\$6,430
Wet Land	1,486.71	\$27,385
	<b>25,817.33</b>	<b>\$1,530,484</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	7,714.92
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	0.00
Total Number of Owners in Current Use	<b>Owners:</b>	421
Total Number of Parcels in Current Use	<b>Parcels:</b>	752

**Land Use Change Tax**

Gross Monies Received for Calendar Year		\$23,301
Conservation Allocation	<b>Percentage:</b> 50.00%	<b>Dollar Amount:</b> \$5,000
Monies to Conservation Fund		\$5,000
Monies to General Fund		\$18,301

**Conservation Restriction Assessment Report RSA 79-B**

	<b>Acres</b>	<b>Valuation</b>
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>0.00</b>	<b>\$0</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	0
Parcels in Conservation Restriction	<b>Parcels:</b>	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
1	1	0.07	\$1,250	\$8,592

Map	Lot	Block	%	Description
000005	000024	000000	50	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax		Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357		\$169.00	216.00
White Mountain National Forest only, account 3186		\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
ENFIELD, TOWN OF	\$2,892
	<b>\$2,892</b>



# **Canaan Town Clerk/ Tax Collector 2018 Annual Report**

Office of the Town Clerk/Tax Collector  
1169 US Route 4, PO Box 38  
Canaan, NH 03741  
vmcalister@canaannh.org

2018 was a fairly busy year for elections. The Canaan Town/School Election was held on March 13, 2018 with 422 votes cast. The State Primary was September 11, 2018 with 194 Republican Ballots, 1 Libertarian and 291 Democratic Ballots Cast. The General Election was held on November 6, 2018 with 1,450 ballots cast. We are no longer using Canaan Hall at the Canaan Fairgrounds as a polling place. We are back at the Canaan Fire Station and will be there for the 2019 Town/School Election.

The online motor vehicle registration process is being utilized more each year through our website, [www.canaannh.org](http://www.canaannh.org). If you would like to receive renewal updates via email and you do not receive them now, please let us know your email, and we will get you on the list. Just a reminder that we do process boat registrations at the town office. Please bring your current boat registration with you if it has been registered in the past.

The Federal Government has mandated that in order to board domestic flights and enter some federal facilities you will need to have a “Real ID” driver license starting in October of 2020 if you do not have a current passport. The State of NH Motor Vehicle Department is working to make this easier to obtain so they are opening certain locations on Saturdays from 8 am to 12 pm. If you look on their website you will see the locations and see the documents that you will need to take with you to obtain the Real ID. We are also able to process vanity-initial plates now at the Town Office so you do not need to finish the registration at the state level making it a little more convenient for our Citizens.

I would like to thank Ann Labrie for her dedication and excellent work as Deputy Town Clerk/ Tax Collector.

**Respectfully Submitted,  
Vicky J. McAlister**



John J. Barthelmes  
Commissioner of Safety

## State of New Hampshire

DEPARTMENT OF SAFETY  
DIVISION OF MOTOR VEHICLES  
STEPHEN E. MERRILL BUILDING  
23 HAZEN DRIVE, CONCORD, NH 03305  
Telephone: (603)227-4000 TDD Access Relay NH 7-1-1



Elizabeth A Bielecki  
Director of Motor Vehicles

### DMV LOCATIONS ADDING SATURDAY HOURS FOR REAL ID TRANSACTIONS

*Real ID, or other federally compliant ID will soon be required for domestic flights*

CONCORD, N.H. – Will your license FLY? Soon, federally compliant identification will be required to board domestic flights and enter some federal facilities. New Hampshire Division of Motor Vehicles (DMV) offers REAL ID driver licenses and non-driver identification cards that are fully compliant with the federal requirements.

Participation in the REAL ID program is voluntary and other federally compliant identification, such as a passport, may also be used for domestic air travel. However, time is running out and we encourage New Hampshire residents who wish to obtain a REAL ID, to do so as soon as possible. REAL ID applications must be submitted in person.

To make REAL ID services more easily accessible to NH residents, the New Hampshire DMV will be adding Saturday hours at some locations.

Starting **Saturday, November 10, 2018**, and continuing **the second Saturday of each month**, the following DMV locations will be open from **8 a.m. to 12 p.m.** for REAL ID transactions only:

**Concord,**  
**Manchester,**  
**Nashua,**  
**Salem,**  
**Dover, and**  
**Twin Mountain.**

**REPORT OF THE TOWN CLERK**  
**FEEs RECEIVED**  
**YEAR ENDING DECEMBER 31, 2018**

VEHICLE REGISTRATIONS-----	<b>6050-- TOTAL----</b>	\$742,549.61
TITLES AND MISC. FEES-----		\$2,590.95
MUNICIPAL AGENT FEES-----		\$17,649.00
DOG LICENSE FEES-----		\$5,590.10
DOG FINES-----		\$32.50
VITAL RECORD FEES---Gross (\$1,750.00)-----		\$1,100.00(Net)
MARRIAGE LICENSE FEES---Gross (\$2,330.00)---		\$245.00(Net)
UCC FILING FEES-----		\$1,605.00
POSTAGE E-REG-----		\$482.00
BOAT REGISTRATION FEES-----		\$2,620.64
<b><u>TOTAL RECEIPTS-----</u></b>		<b>\$774,464.80</b>
<b><u>REMITTANCE TO TREASURER-----</u></b>		<b>\$774,464.80</b>

*Vicky J. McAlister*  
*Town Clerk/ Tax Collector*



**Tax Collector's Report**

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

**Instructions**

**Cover Page**

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**ENTITY'S INFORMATION**

Municipality:  County:  Report Year:

**PREPARER'S INFORMATION**

First Name  Last Name   
Street No.  Street Name  Phone Number   
Email (optional)



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits		Prior Levies (Please Specify Years)			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2017	Year: 2016	Year: 2015
Property Taxes	3110		\$631,787.72		\$1,801.00
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$462.89		
Excavation Tax	3187				
Other Taxes	3189		\$2,699.35	\$466.80	\$722.40
Property Tax Credit Balance		(\$174,983.46)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2017	Prior Levies	
Property Taxes	3110	\$10,978,846.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$6,762.94			
Yield Taxes	3185	\$47,380.04			
Excavation Tax	3187	\$94.18			
Other Taxes	3189	\$112,782.81	\$35,860.70		

Overpayment Refunds	Account	Levy for Year of this Report	2017	2016	2015
Property Taxes	3110	\$1,095.27			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$7,085.80	\$40,164.63		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$10,979,063.58</b>	<b>\$710,975.29</b>	<b>\$466.80</b>	<b>\$2,523.40</b>



*New Hampshire*  
 Department of  
 Revenue Administration

**MS-61**

<b>Credits</b>				
Remitted to Treasurer	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$10,253,330.17	\$349,804.32	<input type="text"/>	<input type="text"/>
Resident Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Land Use Change Taxes	\$6,762.94	<input type="text"/>	<input type="text"/>	<input type="text"/>
Yield Taxes	\$46,418.92	\$112.89	<input type="text"/>	<input type="text"/>
Interest (Include Lien Conversion)	\$7,085.80	\$35,952.13	<input type="text"/>	<input type="text"/>
Penalties	<input type="text"/>	\$4,212.50	<input type="text"/>	<input type="text"/>
Excavation Tax	\$94.18	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Taxes	\$102,143.63	\$34,374.21	<input type="text"/>	<input type="text"/>
Conversion to Lien (Principal Only)	<input type="text"/>	\$265,973.04	<input type="text"/>	<input type="text"/>
<input style="width: 300px;" type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Discounts Allowed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Abatements Made	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$599.85	\$17,284.60	<input type="text"/>	<input type="text"/>
Resident Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Land Use Change Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Yield Taxes	\$550.79	<input type="text"/>	<input type="text"/>	<input type="text"/>
Excavation Tax	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Taxes	\$9,183.94	\$2,116.54	<input type="text"/>	<input type="text"/>
<input style="width: 300px;" type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Current Levy Deeded	\$547.00	<input type="text"/>	<input type="text"/>	<input type="text"/>



**New Hampshire**  
 Department of  
 Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$559,535.87	\$639.20		\$1,801.00
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$410.33			
Excavation Tax				
Other Taxes	\$1,455.24	\$505.86	\$466.80	\$722.40
Property Tax Credit Balance	(\$9,055.08)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$10,979,063.58</b>	<b>\$710,975.29</b>	<b>\$466.80</b>	<b>\$2,523.40</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$556,481.62</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$374,515.48</b>



**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year			\$201,350.53	\$145,598.54
Liens Executed During Fiscal Year		\$289,158.47		
Interest & Costs Collected (After Lien Execution)		\$6,600.36	\$15,808.62	\$36,149.05
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$295,758.83</b>	<b>\$217,159.15</b>	<b>\$181,747.59</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions		\$85,815.47	\$73,703.43	\$98,440.16
Interest & Costs Collected (After Lien Execution) #3190		\$6,600.36	\$15,808.62	\$36,149.05
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$1,221.38	\$1,206.28	\$1,205.34
Unredeemed Liens Balance - End of Year #1110		\$202,121.62	\$126,440.82	\$45,953.04
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$295,758.83</b>	<b>\$217,159.15</b>	<b>\$181,747.59</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$556,481.62</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$374,515.48</b>





**CANAAN (69)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Vicky

Preparer's Last Name

McAlister

Date

January 4, 2019

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Vicky McAlister, Tax Collector*

Preparer's Signature and Title



**New Hampshire**  
 Department of  
 Revenue  
 Administration

<b>2018</b> <b>\$32.27</b>
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## Tax Rate Breakdown Canaan

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,391,705	\$341,697,403	<b>\$7.00</b>
County	\$665,844	\$341,697,403	<b>\$1.95</b>
Local Education	\$7,211,173	\$341,697,403	<b>\$21.10</b>
State Education	\$741,180	\$334,186,903	<b>\$2.22</b>
<b>Total</b>	<b>\$11,009,902</b>		<b>\$32.27</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$11,009,902
War Service Credits	(\$44,400)
Village District Tax Effort	\$0
<b>Total Property Tax Commitment</b>	<b>\$10,965,502</b>

 Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/1/2018
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## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$4,414,431	
Net Revenues (Not Including Fund Balance)		(\$1,807,276)
Fund Balance Voted Surplus		(\$225,000)
Fund Balance to Reduce Taxes		(\$35,000)
War Service Credits	\$44,400	
Special Adjustment	\$0	
Actual Overlay Used	\$150	
<b>Net Required Local Tax Effort</b>	<b>\$2,391,705</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$665,844	
<b>Net Required County Tax Effort</b>	<b>\$665,844</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$10,195,961	
Net Education Grant		(\$2,243,608)
Locally Retained State Education Tax		(\$741,180)
<b>Net Required Local Education Tax Effort</b>	<b>\$7,211,173</b>	
State Education Tax	\$741,180	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$741,180</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$341,697,403	\$341,731,530
Total Assessment Valuation without Utilities	\$334,186,903	\$333,996,130

### Village (MS-1V)

Description	Current Year
-------------	--------------

## Canaan

### Tax Commitment Verification

#### 2018 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$10,965,502
1/2% Amount	\$54,828
Acceptable High	\$11,020,330
Acceptable Low	\$10,910,674

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	\$10,971,509
Less amount for any applicable Tax Increment Financing Districts (TIF)	-
<b>Net amount after TIF adjustment</b>	10,971,509

**Under penalties of perjury, I verify the amount above was the 2018 commitment amount on the property tax warrant.**

**Tax Collector/Deputy Signature:** *Nick Malt* **Date:** Nov. 1, 2018

#### Requirements for Semi-Annual Billing

##### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Canaan	Total Tax Rate	Semi-Annual Tax Rate
Total 2018 Tax Rate	\$32.27	\$16.14

Associated Villages

## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$182,485</b>
<b>General Fund Operating Expenses</b>	<b>\$12,850,143</b>
<b>Final Overlay</b>	<b>\$150</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

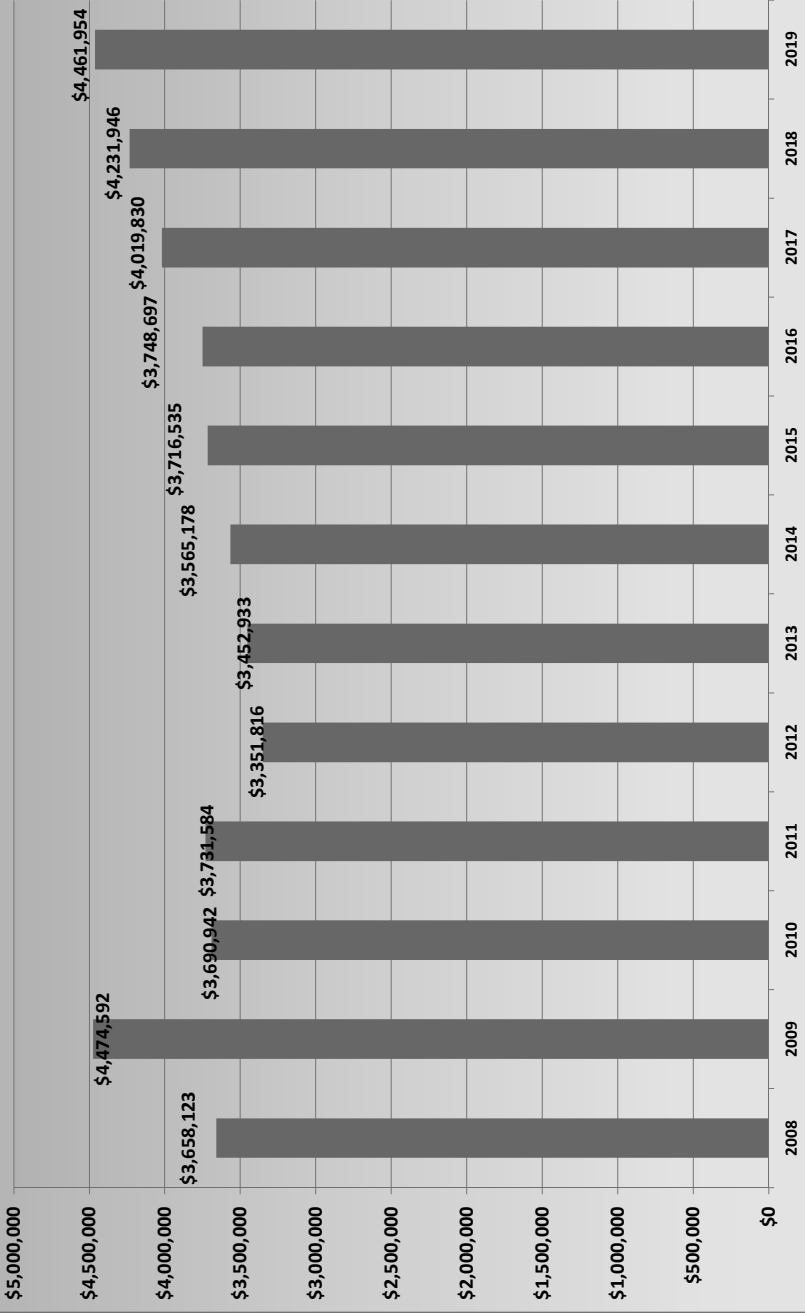
[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

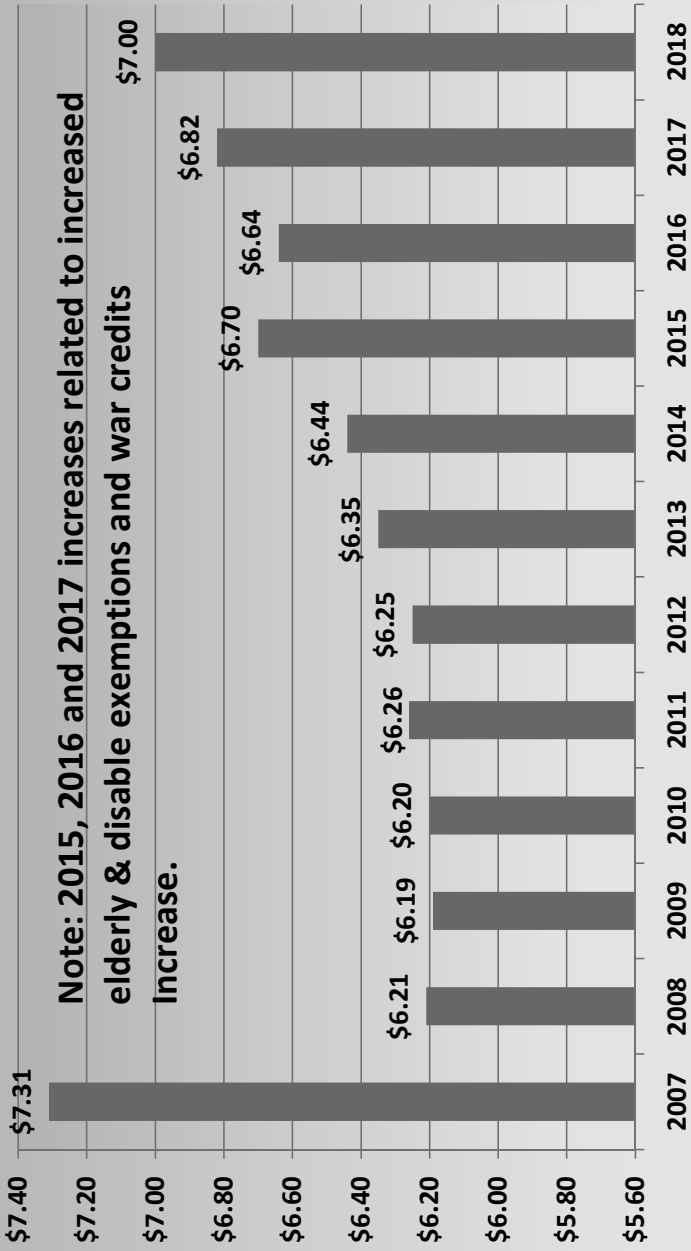
### 2018 Fund Balance Retention Guidelines: Canaan

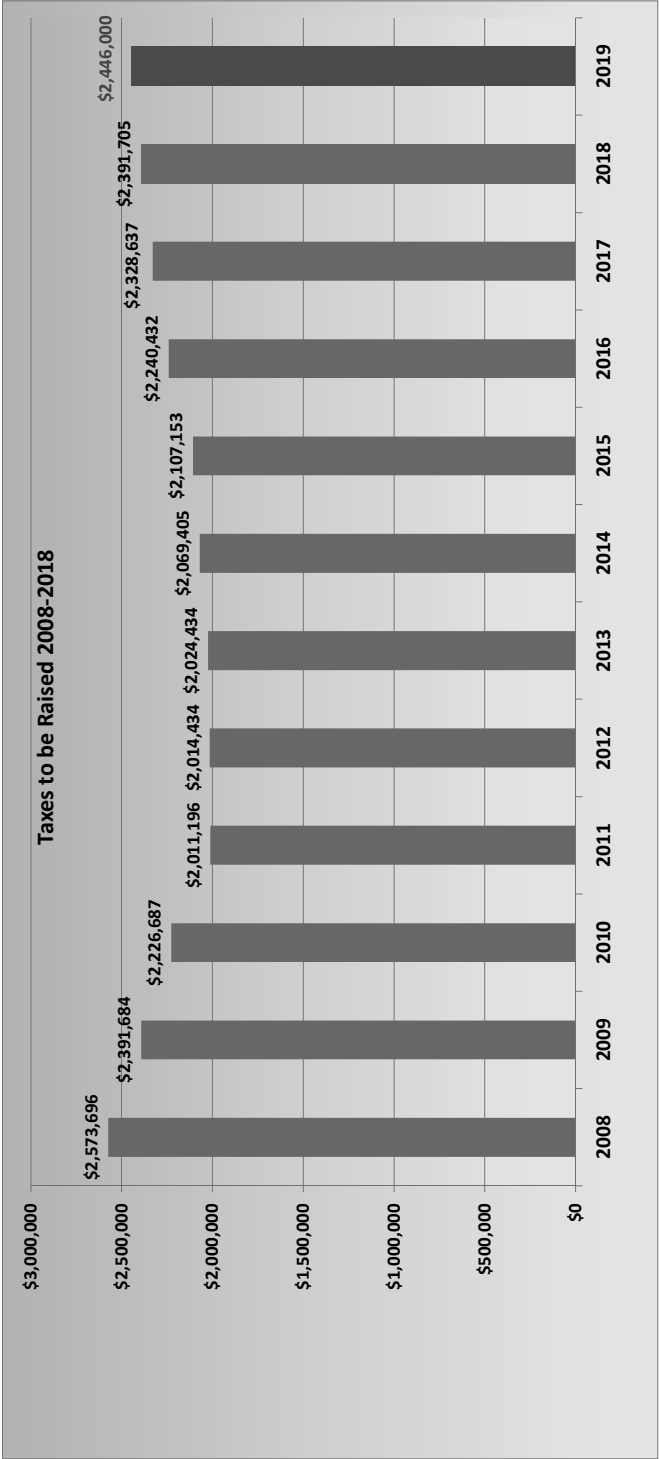
Description	Amount
<b>Current Amount Retained (6.86%)</b>	<b>\$880,952</b>
17% Retained <i>(Maximum Recommended)</i>	\$2,184,524
10% Retained	\$1,285,014
8% Retained	\$1,028,011
5% Retained <i>(Minimum Recommended)</i>	\$642,507

### Total Spending 2008-2019



## Tax Rates









# Town Warrant

# Town Warrant

## Canaan, New Hampshire

### 2019

Grafton S.S.

Town of Canaan

To the inhabitants of the Town of Canaan, New Hampshire, who are qualified to vote in Town affairs.

#### **First Session:**

The first session of the Annual Town Meeting will be held on Saturday, February 9, 2019 at 9:00 A.M. at Canaan Elementary School on School Street in Canaan, NH. The first session will consist of explanation, discussion and debate on each of the following warrant articles, and also allow voters who are present to adopt amendments to warrant articles, except articles whose wording is prescribed by law.

#### **Second Session:**

The second session of the Annual Town Meeting is to elect Town Officers by official ballot and to vote on all warrant articles as they may have been amended at the first session. This meeting will be held on Tuesday, March 12, 2019 at the Canaan Fire Station at 62 NH Route 118 in Canaan, NH. The polls for voting by official ballot will open at 8:00 A.M. and will close at 7:00 P.M.

#### **Article 1**

To vote by non-partisan ballot for the following Town Officers:

<b><u>POSITION</u></b>	<b><u>TERM</u></b>
<b><u>One Selectman</u></b>	<b><u>3 Years</u></b>
<b><u>One Trustee of the Trust Funds</u></b>	<b><u>3 Years</u></b>
<b><u>Two Planning Board Members</u></b>	<b><u>3 Years</u></b>
<b><u>One Planning Board Member</u></b>	<b><u>2 Years</u></b>
<b><u>Two Library Trustees</u></b>	<b><u>3 Years</u></b>
<b><u>One Library Trustee</u></b>	<b><u>2 Years</u></b>
<b><u>Three Budget Committee Members</u></b>	<b><u>3 Years</u></b>

## Article 2 General Fund Appropriation

Shall the Town of Canaan raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,829,554? Should this article be defeated, the default budget shall be \$3,666,706, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article

The Budget Committee Yes 8 No 1 Recommends this article.

Yes

No

## Article 3 Water & Sewer

To see if the Town will vote to raise and appropriate the sum of One Hundred Ninety Four Thousand Eight Hundred and Thirty Seven Dollars (\$194,837.00) for Water and Sewer Operations for the Town of Canaan with \$97,179 to be raised and appropriated for Water and \$97,658 to be raised and appropriated for Sewer. These funds are raised by water and sewer user fees with no amount to come from property taxes. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article

The Budget Committee Yes 8 No 1 Recommends this article

No additional property tax impact. User fees fund these programs. No anticipated increase or decrease in user fees.

Yes

No

**Article 4 Purchase Asphalt Reclaimer Hotbox**

To see if the Town will vote to raise and appropriate the total sum of Thirty Eight Thousand dollars (\$38,000.00) for the purchase of a Asphalt Reclaimer Hotbox Trailer to replace the 2005 Ray Tech RC8000 Asphalt Reclaimer; and further, of this total, to authorize the withdrawal of up to Thirty Eight Thousand Dollars (\$38,000.00) from the Highway Equipment Capital Reserve Fund, with no additional amount to be raised by taxation. Any trade in value or proceeds from the sale of the old Reclaimer is to be applied to reduce the purchase price to be within the appropriated \$38,000. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
The Budget Committee Yes 8 No 1 Recommends this article  
No additional property tax impact.

Yes

No

**Article 5 Purchase Fire Command SUV**

To see if the Town will vote to raise and appropriate the total sum of Thirty Thousand dollars (\$30,000.00) for the purchase of a 4 wheel drive SUV Command Vehicle to replace the 2006 Chevrolet 1500 Command Vehicle; and further, of this total, to authorize the withdrawal of up to Thirty Thousand Dollars (\$30,000.00) from the Fire Department Equipment Capital Reserve Fund, with no additional amount to be raised by taxation. Any trade in value or proceeds from the sale of the old truck is to be applied to reduce the purchase price to be within the appropriated \$30,000. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
The Budget Committee Yes 9 No 0 Recommends this article  
No additional property tax impact.

Yes

No

**Article 6 Purchase a Fire Utility Truck for Forestry and Other Utility Functions**

To see if the town will vote to raise and appropriate the sum of Forty Five Thousand Dollars (\$45,000) for the purchase of a new Fire Utility Truck with multifunction flat bed for wildfire fighting, equipment transport, water transport and other utility; and authorize the withdrawal of \$45,000 from the Fire Equipment Capital Reserve Fund, with no additional amount to be raised by taxes. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
The Budget Committee Yes 8 No 1 Recommends this article  
No additional property tax impact.

Yes                      No  
  
□                      □

**Article 7 Purchase Police Cruiser**

To see if the Town will vote to raise and appropriate the total sum of Thirty Five Thousand dollars (\$35,000.00) for the purchase of a new 4 wheel drive police vehicle to replace the 2013 Ford Taurus Interceptor cruiser; and further, of this total, to authorize the withdrawal of up to Thirty Five Thousand Dollars (\$35,000.00) from the Police Cruiser Capital Reserve Fund, with no additional amount to be raised by taxation. Any trade in value or proceeds from the sale of the old cruiser is to be applied to reduce the purchase price to be within the appropriated \$35,000. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
The Budget Committee Yes 9 No 0 Recommends this article  
No property tax impact.

Yes                      No  
  
□                      □

**Article 8 Appropriate to Highway Equipment Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of One

Hundred Forty Thousand Dollars (\$140,000.00) to be added to the previously established Capital Reserve Fund for Highway Equipment with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unassigned Fund Balance as of December 31, 2018 (surplus) and will require that no additional amount be raised from taxation. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
The Budget Committee Yes 9 No 0 Recommends this article

Yes                      No  
                     

**Article 9 Appropriate to Bridge Capital Reserve Account**

To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) to be added to the previously established Bridge Capital Reserve Fund with the Governing Body (the Selectmen) as Agents to Expend. This sum to come from the Unassigned Fund Balance as of December 31, 2018 (surplus) and will require that no additional amount be raised from taxation. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
The Budget Committee Yes 9 No 0 Recommends this article

Yes                      No  
                     

**Article 10 Appropriate to Revaluation Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the previously established Revaluation Capital Reserve Fund with the Governing Body (the Selectmen) as Agents to Expend. This amount to be raised by taxation. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
The Budget Committee Yes 9 No 0 Recommends this article.

This will increase the tax rate by \$.03 and will result in an additional tax of \$5.85 on a \$200,000 home.

Yes

No

**Article 11 Appropriate to Government Buildings Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) to be added to the previously established Government Buildings Capital Reserve Fund with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unassigned Fund Balance as of December 31, 2018 (surplus) and will require that no additional amount be raised from taxation. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
The Budget Committee Yes 9 No 0 Recommends this article

Yes

No

**Article 12 Appropriate to Fire Equipment Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000.00) to be added to the previously established Fire Equipment Capital Reserve Fund with the Legislative Body (the Voters) as Agents to Expend. This funding is needed to spread \$1,276,000 in equipment costs over 25 years rather than fund a \$300,000 payment in a single year. (Majority vote required.)

The Board of Selectmen Yes 2 No 0 Recommends this article  
The Budget Committee Yes 8 No 0 Recommends this article

This will increase the tax rate by \$.18 and will result in an additional tax of \$35.10 on a \$200,000 home.

Yes

No

**Article 13 Appropriate to Police Cruiser Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) to be deposited in the previously established Capital Reserve Fund for Police Cruisers with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unassigned Fund Balance as of December 31, 2018 (surplus) and will require that no additional amount be raised from taxation. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
The Budget Committee Yes 9 No 0 Recommends this article

Yes

No

**Article 14 Purchase of Land for Gravel Pit**

To see if the Town will vote to authorize the Board of Selectmen to purchase 130 acres of land from Ruth Lazowski and Tania Langerman on Route 118 and identified in the Town’s tax records as Tax Map 12, Lot 42, for the sum of \$185,000; and to raise and appropriate One Hundred Thirty Thousand Dollars (\$130,000.00) of the purchase price to come from the Unassigned Fund Balance as of December 31, 2018 (surplus). Fifty Five Thousand of the purchase price is included in the general fund budget and needs no further appropriation. The purchase will not occur unless on-site testing confirms the presence of suitable sand and gravel for highway use. If the purchase is approved, the Board of Selectmen will advertise for sale 40 acres of land at the existing Canaan Gravel Pit bordering Orange Brook. This will require that no additional amount be raised from taxation. (Majority vote required.)

The Board of Selectmen Yes 2 No 0 Recommends this article  
The Budget Committee Yes 7 No 1 Recommends this article  
No additional property tax impact.

Yes

No





**Article 15 Sale of Portion of Existing Town Gravel Pit**

To see if the Town will vote to authorize the Board of Selectmen to sell by commercial listing approximately 40 to 60 acres of land at the north east corner of the existing Canaan Gravel Pit and bordering Orange Brook to property owned by Dean Vanier, thence southwest along Vanier’s northwest line; thence running in a line to the place of beginning on Orange Brook. The property to be sold is part of the 150 acre parcel owned by the Town of Canaan and identified in the Town’s tax records as Tax Map 15, Lot 42. The proceeds from the sale will be deposited in the general fund. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article  
No additional property tax impact.

Yes

No



**Article 16 Establishment of Ambulance Service Revolving Fund**

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of providing ambulance services. All revenues received for ambulance services from fees, charges or other income derived from such services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town’s general fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Board of Selectmen and no further approval is required by the town meeting to expend. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required.)

The Board of Selectmen Yes 3 No 0 Recommends this article

Yes

No



**Article 17 Public Health Council by Petition**

Will the voters raise and appropriate the sum of Two Thousand Nine Hundred Forty Dollars (\$2,940.00) to support Public Health Council of the Upper Valley services to Canaan Residents in 2019. Services include flu vaccine programs, community based substance abuse and suicide prevention, oral health programs and more. (Majority vote required.)

The Board of Selectmen Yes 0 No 3 Does Not Recommend this article  
The Budget Committee Yes 5 No 4 Recommends this article

It is estimated that passage of this article will increase the tax rate \$.01 per thousand or \$1.72 on a home worth \$200,000.

Yes                      No  
                     

**Article 18 Grafton County Senior Citizens by Petition**

Shall the voters raise and appropriate Twelve Thousand Five Hundred Dollars (\$12,500.00) to Grafton County Senior Citizens Council, Inc. for services to Canaan residents in 2019. These services include congregate meals, home delivered meals, the town food pantry, transportation, outreach support, Service Link support and more. In FY 2018, Grafton Senior Citizens Council, Inc. provided services for 209 Canaan residents and Service Link provided services for 114 Residents. The cost of providing these services was \$138,954.15. (Majority vote required.)

The Board of Selectmen Yes 0 No 3 Does Not Recommend this article  
The Budget Committee Yes 6 No 3 Recommends this article

It is estimated that passage of this article will increase the tax rate \$.04 per thousand or \$7.32 on a home worth \$200,000.

Yes                      No



Behavioral Health. In fiscal year 2018 – from July 1, 2017 through June 30, 2018 – West Central provided 109 Canaan residents with a total of \$19,579 in charitable mental health care. As the region's nonprofit community mental health center, West Central Behavioral Health provides mental health services for many of the most vulnerable residents, including adults, children and elders in Canaan. Support from the Town of Canaan will help us sustain our commitment to provide affordable mental health services to area residents. (Majority vote required.)

The Board of Selectmen Yes 0 No 3 Does Not Recommend this article  
Budget Committee Yes 4 No 4 Abstention 1 Does Not Recommend this article.

It is estimated that passage of this article will increase the tax rate \$.01 per thousand or \$1.29 on a home worth \$200,000.

Yes                      No  
                     

**Article 22 WISE by petition**

Shall the voters raise and appropriate the sum of Two Thousand One Hundred Dollars (\$2,100.00) to support the mission of WISE (Women's Information Service). Inc. providing free crisis, intervention and support services to victims of domestic and sexual violence, training to community members and professionals; and prevention education in our schools.

The Board of Selectmen Yes 0 No 3 Does Not Recommend this article  
The Budget Committee Yes 3 No 1 Abstain 2 Recommends this article

It is estimated that passage of this article will increase the tax rate \$.006 per thousand or \$1.23 on a home worth \$200,000.

Yes                       No

**Article 23 Other Business**

To transact any other business that may be legally brought before this Town Meeting.

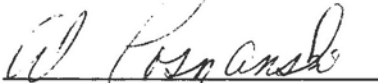
Yes                      No



We certify that the warrant was posted on January 24, 2019 and attest this is a true copy as amended at the deliberative session on February 9, 2019.

  
\_\_\_\_\_  
/S/ Scott Borthwick, Chairman

  
\_\_\_\_\_  
/S/ David McAlister

  
\_\_\_\_\_  
/S/ Al Posnanski

# Warrant Explanatory Notes

## Article 1.

Paper ballot on Town Meeting Day for elected officials.

## Article 2.

Approval of general government funding.

**This article represents an increase of \$161,048 over the amount budgeted in 2017. The default budget would be \$162,848 lower than this budget.**

**Pay increased 3% for cost of living. Increases in those costs were offset by savings in other areas.**

**While the operating budget is 4.4% higher, taxes are expected to increase only 2.5% because of higher actual revenues in 2018 and because our tax base is growing about 1% a year.**

## Article 3.

Approval of water and sewer funding.

This is a 7% increase from last year's budget. The increase covers the cost of Healthcare for the operator.

## Article 4.

Allows the Selectmen to take up to \$38,000 from capital reserve monies set aside over several years to purchase a replacement for the town's Asphalt Hot Box/Reclaimer. The hot box will be 14 years old. No new taxes will be raised or used.

## Article 5.

The Town is asking to take \$30,000 from the Fire Equipment Capital Reserve to purchase a used Fire Command SUV to replace the current 2006 pick-up truck. No new taxes will be raised or used.

**Article 6.**

The Town is asking to take \$45,000 from the Fire Equipment Capital Reserve to purchase a new Fire Utility Truck that allows for the truck to be used to transport equipment or water to fires. No new taxes will be raised or used.

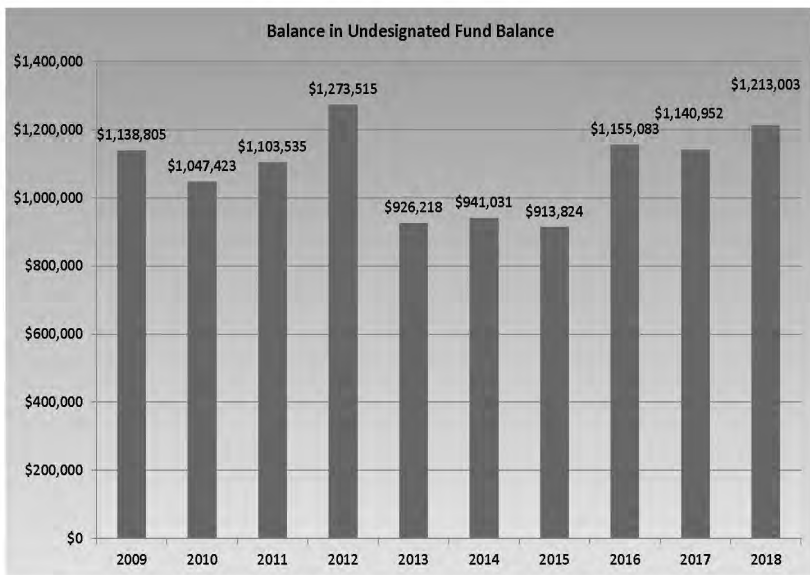
**Article 7.**

The Town is asking to take \$35,000 from the Police Cruiser Capital Reserve to purchase a new 4 wheel drive police vehicle to replace the 2013 Ford Taurus. No new taxes will be raised or used.

**Fund Balance (surplus).**

Several articles use money from surplus funds (fund balance) at the end of 2018. The balance was \$1,140,952 per DRA at the end of 2017. The voters expended \$225,000 of this amount to fund Capital Reserves in 2018. In 2018 we under spent the budget by \$67,457 and had excess revenue of \$168,445. This resulted in an increase in the Un-Assigned Fund Balance to \$1,151,854.

The following articles ask to use the increase in this fund over last year to fund capital costs. It is suggested that the Town



maintain a fund balance that is between \$525,000 and \$850,000. All expenditures from this balance must be approved by the voters. The primary use of the surplus is to fund capital reserves

for the replacement of equipment. You can see the replacement plans and costs in the Capital Improvement Program Report in the Town Department Reports Section. This year, we are also using Un-Assigned Fund Balance to acquire a gravel pit if approved by the voters.

### **Articles 8. and 9.**

These two Articles fund the capital reserve funds by \$180,000 that build up the accounts used to buy highway equipment and rebuild bridges. A typical highway truck now costs about \$180,000. Bridges typically require about \$200,000 in local money. The money will not come from new taxes but will come from prior year surplus (un-assigned fund balance).

### **Article 10.**

This Articles funds capital reserve funds by \$10,000 that is used to pay for a state mandated revaluation every 5 years. Revaluations cost about \$50,000 and this Article funds 20% of the cost each year. This sum is raised by taxes and would add about \$6 to a \$200,000 home. We have held down our general fund costs to offset this cost.

### **Article 11.**

This Article adds \$40,000 to the Government Buildings Capital Reserve. The reserve account funds major renovation or new government buildings. There are two current needs over the next 20 years. These include new, legal office space and additional heated equipment bays at the highway garage. The anticipated government building changes will cost about \$500,000 over the next 20 years.

### **Article 12.**

This Articles funds the Fire Equipment capital reserve funds by \$60,000 that is used to buy new fire equipment. The Department has 4 units that cost more than \$300,000 each and require replacement every 25 years. This is possible by putting \$60,000 into a reserve account every year. This sum is raised by taxes and would add \$32 to a \$200,000 home. We have held down our general fund costs to offset this cost.

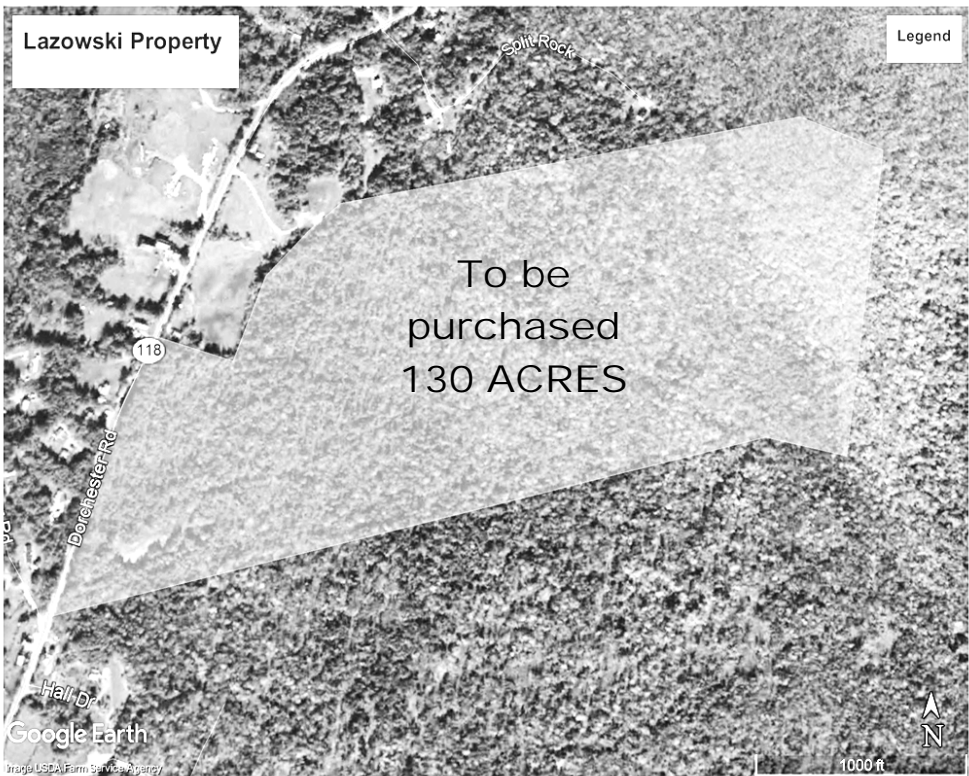
### **Article 13.**

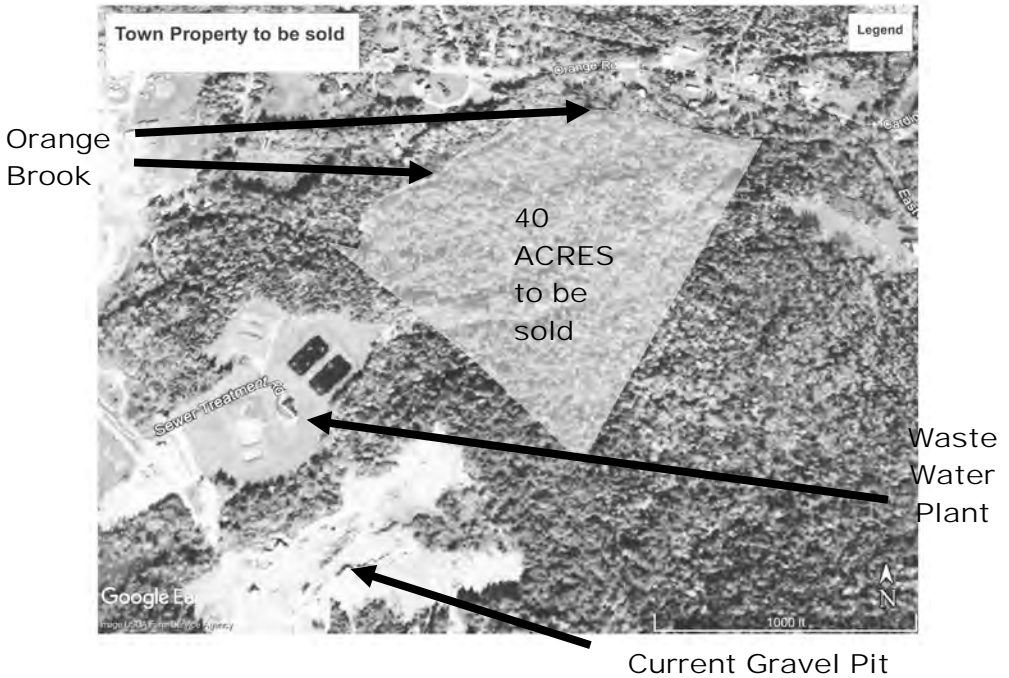


This Article adds \$30,000 to the Police Cruiser Capital Reserve. The reserve account funds 5 cruisers that are used by 6 officers. All of the cruisers are expected to last between 6 and 7 years.

**Article 14. and 15.**

These Articles request the purchase of 130 acres of land on NH Route 118 that have mapped deposits of sand and gravel. The cost is \$185,000. The sand that is being screened at the current gravel pit is mostly silt and even though rock is crushed from the pit, it has a high level of silt in the final product. If the land on Route 118 tests out as appropriate, the site will provide hundreds of thousands of yards of sand and gravel that typical cost \$8 to \$18 dollars a yard. This proposal would use \$55,000 from the General Fund Operating Budget and \$130,000 from the Un-Assigned Fund Balance to purchase the land. No additional tax money would be used to buy the property. As part of this purchase, the Board of Selectmen wouldlike to sell approximately 40 acres of the old gravel pit to offset part of the cost.





**Article 16.**

This Article creates a revolving account for rescue squad funds. As of January 1, 2019, the Canaan Ambulance service is being operated by the Town of Canaan. It is still staffed by more than 20 volunteers that provide on call service to respond when there is an emergency. There will be two full time employees that will absorb about a third of the staff time needed. The merger of the former service with the Town allows for savings of about \$20,000 and assures full transparency of costs and funding for the residents of the four towns served. About 36% of the cost of the service is funded from insurance reimbursements. Another 44% is funded by tax dollars from the 4 towns. The remaining 20% is funded through contributions and grants. This Article creates a revolving account managed by the rescue squad officers that can take in the revenue and spend it as



needed. The revolving account is similar to the Water & Sewer Account and the Recreation Account. Funds in the account carry over from year to year. Even though the general management of the account is undertaken by the rescue squad officers, ultimately, this account is still supervised by the Town's Finance Director, the Board of Selectmen, the Town Treasurer and is audited annually by the Auditors.

**Articles 17 through 22.**

These are petitioned requests for taxpayer support for community organizations.



Proposed Budget

**Canaan**

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: JANUARY 28, 2019

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
AI PASNANSKI	Select MAN	<i>[Signature]</i>
James Jukosky	Budget Committee	<i>[Signature]</i>
MICHAEL RIBSE	"	<i>[Signature]</i>
JOHN BERGERON	"	<i>[Signature]</i>
PATRICIA DUSZYNSKI	Budget Committee	<i>[Signature]</i>
STEPHEN FREESE	BUDGET COMMITTEE	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019	Budget Committee's Appropriations for period ending 12/31/2019
<b>General Government</b>										
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$103,435	\$104,137	\$105,731	\$0	\$105,731	\$0	\$105,731	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$90,256	\$93,086	\$98,790	\$0	\$98,790	\$0	\$98,790	\$0
4150-4151	Financial Administration	02	\$141,075	\$141,799	\$145,642	\$0	\$145,642	\$0	\$145,642	\$0
4152	Revaluation of Property	02	\$69,140	\$91,242	\$93,985	\$0	\$93,985	\$0	\$93,985	\$0
4153	Legal Expense	02	\$152,678	\$97,500	\$120,000	\$0	\$120,000	\$0	\$120,000	\$0
4155-4159	Personnel Administration	02	\$415,663	\$465,244	\$459,573	\$0	\$459,573	\$0	\$459,573	\$0
4191-4193	Planning and Zoning	02	\$872	\$1,304	\$1,304	\$0	\$1,304	\$0	\$1,304	\$0
4194	General Government Buildings	02	\$112,541	\$115,678	\$108,448	\$0	\$108,448	\$0	\$108,448	\$0
4195	Cemeteries	02	\$35,888	\$50,935	\$42,514	\$0	\$42,514	\$0	\$42,514	\$0
4196	Insurance	02	\$57,650	\$57,650	\$58,148	\$0	\$58,148	\$0	\$58,148	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	02	\$57,901	\$51,771	\$52,853	\$0	\$52,853	\$0	\$52,853	\$0
<b>General Government Subtotal</b>			<b>\$1,237,119</b>	<b>\$1,270,346</b>	<b>\$1,286,988</b>	<b>\$0</b>	<b>\$1,286,988</b>	<b>\$0</b>	<b>\$1,286,988</b>	<b>\$0</b>
<b>Public Safety</b>										
4210-4214	Police	02	\$633,030	\$642,389	\$666,650	\$0	\$666,650	\$0	\$666,650	\$0
4215-4219	Ambulance	02	\$175,267	\$65,000	\$125,000	\$0	\$125,000	\$0	\$125,000	\$0
4220-4229	Fire	02	\$87,511	\$102,594	\$118,245	\$0	\$118,245	\$0	\$118,245	\$0
4240-4249	Building Inspection	02	\$13,447	\$13,651	\$3,640	\$0	\$3,640	\$0	\$3,640	\$0
4290-4298	Emergency Management	02	\$79,311	\$80,631	\$83,884	\$0	\$83,884	\$0	\$83,884	\$0
4299	Other (Including Communications)	02	\$171,976	\$199,813	\$201,854	\$0	\$201,854	\$0	\$201,854	\$0
<b>Public Safety Subtotal</b>			<b>\$1,160,542</b>	<b>\$1,104,078</b>	<b>\$1,199,273</b>	<b>\$0</b>	<b>\$1,199,273</b>	<b>\$0</b>	<b>\$1,199,273</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>										
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	02	\$69,512	\$69,596	\$71,687	\$0	\$71,687	\$0
4312	Highways and Streets	02	\$629,130	\$748,706	\$713,592	\$0	\$713,592	\$0
4313	Bridges	02	\$1,425	\$1	\$1	\$0	\$1	\$0
4316	Street Lighting	02	\$13,262	\$14,500	\$14,500	\$0	\$14,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$713,329</b>	<b>\$832,803</b>	<b>\$799,780</b>	<b>\$0</b>	<b>\$799,780</b>	<b>\$0</b>
<b>Highways and Streets Subtotal</b>								
			<b>\$713,329</b>	<b>\$832,803</b>	<b>\$799,780</b>	<b>\$0</b>	<b>\$799,780</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	02	\$90,168	\$87,822	\$90,282	\$0	\$90,282	\$0
4324	Solid Waste Disposal	02	\$112,239	\$109,967	\$115,967	\$0	\$115,967	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$202,407</b>	<b>\$197,789</b>	<b>\$206,249</b>	<b>\$0</b>	<b>\$206,249</b>	<b>\$0</b>
<b>Sanitation Subtotal</b>								
			<b>\$202,407</b>	<b>\$197,789</b>	<b>\$206,249</b>	<b>\$0</b>	<b>\$206,249</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Distribution and Treatment Subtotal</b>								
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric Subtotal</b>								
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Health</b>								
4411	Administration	02	\$1,642	\$1,643	\$0	\$1,662	\$0	\$1,662
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$1,642</b>	<b>\$1,643</b>	<b>\$0</b>	<b>\$1,662</b>	<b>\$0</b>	<b>\$1,662</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	02	\$8,342	\$8,342	\$0	\$8,595	\$0	\$8,595
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	02	\$84,495	\$52,501	\$64,501	\$0	\$64,501	\$0
	<b>Welfare Subtotal</b>		<b>\$92,837</b>	<b>\$60,843</b>	<b>\$0</b>	<b>\$73,096</b>	<b>\$0</b>	<b>\$73,096</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	02	\$24,958	\$25,522	\$26,025	\$0	\$26,025	\$0
4550-4559	Library	02	\$159,725	\$174,475	\$180,474	\$0	\$180,474	\$0
4583	Patriotic Purposes	02	\$0	\$1	\$1	\$0	\$1	\$0
4589	Other Culture and Recreation	02	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$165,683</b>	<b>\$200,998</b>	<b>\$207,500</b>	<b>\$0</b>	<b>\$207,500</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	02	\$0	\$1	\$1	\$0	\$1	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$0</b>	<b>\$1</b>	<b>\$1</b>	<b>\$0</b>	<b>\$1</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	02	\$0	\$1	\$1	\$0	\$1	\$0
4721	Long Term Bonds and Notes - Interest	02	\$0	\$1	\$1	\$0	\$1	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$0</b>	<b>\$3</b>	<b>\$3</b>	<b>\$0</b>	<b>\$3</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land	02	\$0	\$0	\$55,000	\$0	\$55,000	\$0
4902	Machinery, Vehicles, and Equipment	02	\$2,490	\$235,001	\$1	\$0	\$1	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	02	\$5,000	\$1	\$1	\$0	\$1	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$7,490</b>	<b>\$235,002</b>	<b>\$55,002</b>	<b>\$0</b>	<b>\$55,002</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$81,058	\$91,947	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$68,529	\$90,538	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$38,440	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$149,587</b>	<b>\$220,925</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>								
				<b>\$3,829,554</b>	<b>\$0</b>	<b>\$3,829,554</b>	<b>\$0</b>	<b>\$0</b>





Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for 12/31/2019 (Recommended)	Selectmen's Appropriations for 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for 12/31/2019 (Recommended)	Budget Committee's Appropriations for 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4901	Land	14	\$130,000	\$0	\$130,000	\$0
		<i>Purpose: Purchase of Land for Gravel Pit</i>				
4902	Machinery, Vehicles, and Equipment	04	\$38,000	\$0	\$38,000	\$0
		<i>Purpose: Purchase Asphalt Reclaimer</i>				
4902	Machinery, Vehicles, and Equipment	05	\$30,000	\$0	\$30,000	\$0
		<i>Purpose: Purchase Fire Command SUV</i>				
4902	Machinery, Vehicles, and Equipment	06	\$45,000	\$0	\$45,000	\$0
		<i>Purpose: Purchase a Fire Utility Truck for Forestry and Oth</i>				
4902	Machinery, Vehicles, and Equipment	07	\$35,000	\$0	\$35,000	\$0
		<i>Purpose: Purchase Police Cruiser</i>				
4914S	To Proprietary Fund - Sewer	03	\$97,658	\$0	\$97,658	\$0
		<i>Purpose: Water &amp; Sewer</i>				
4914W	To Proprietary Fund - Water	03	\$97,179	\$0	\$97,179	\$0
		<i>Purpose: Water &amp; Sewer</i>				
4915	To Capital Reserve Fund	08	\$140,000	\$0	\$140,000	\$0
		<i>Purpose: Appropriate to Highway Equipment Capital Reserve</i>				
4915	To Capital Reserve Fund	09	\$40,000	\$0	\$40,000	\$0
		<i>Purpose: Appropriate to Bridge Capital Reserve Account</i>				
4915	To Capital Reserve Fund	10	\$10,000	\$0	\$10,000	\$0
		<i>Purpose: Appropriate to Revaluation Capital Reserve</i>				
4915	To Capital Reserve Fund	11	\$40,000	\$0	\$40,000	\$0
		<i>Purpose: Appropriate to Government Buildings Capital Reserv</i>				
4915	To Capital Reserve Fund	12	\$60,000	\$0	\$60,000	\$0
		<i>Purpose: Appropriate to Fire Truck Capital Reserve</i>				
4915	To Capital Reserve Fund	13	\$30,000	\$0	\$30,000	\$0
		<i>Purpose: Appropriate to Police Cruiser Capital Reserve</i>				



**Special Warrant Articles**

4919	To Agency Funds	17		\$0	\$2,940	\$2,940	\$0
			<i>Purpose: Public Health Council by petition</i>				
4919	To Agency Funds	18		\$0	\$12,500	\$12,500	\$0
			<i>Purpose: Grafton County Senior Citizens by Petition</i>				
4919	To Agency Funds	19		\$0	\$9,270	\$9,270	\$0
			<i>Purpose: Advance Transit by Petition</i>				
4919	To Agency Funds	20		\$0	\$9,700	\$9,700	\$0
			<i>Purpose: VNH by Petition</i>				
4919	To Agency Funds	21		\$0	\$2,200	\$0	\$2,200
			<i>Purpose: West Central by petition</i>				
4919	To Fiduciary Funds	22		\$0	\$2,100	\$2,100	\$0
			<i>Purpose: Support WISE By Petition</i>				
<b>Total Proposed Special Articles</b>				<b>\$792,837</b>	<b>\$38,710</b>	<b>\$829,347</b>	<b>\$2,200</b>



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Total Proposed Individual Articles</b>			\$0	\$0	\$0	\$0



**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	02	\$0	\$3,000	\$3,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$0	\$20,000	\$20,000
3186	Payment in Lieu of Taxes	02	\$0	\$2,917	\$2,917
3187	Excavation Tax	02	\$0	\$300	\$300
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$0	\$100,000	\$100,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$0</b>	<b>\$126,217</b>	<b>\$126,217</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	02	\$0	\$1,230	\$1,230
3220	Motor Vehicle Permit Fees	02	\$0	\$762,230	\$762,230
3230	Building Permits	02	\$0	\$5,000	\$5,000
3290	Other Licenses, Permits, and Fees	02	\$0	\$7,350	\$7,350
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$775,810</b>	<b>\$775,810</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$0	\$201,989	\$201,989
3353	Highway Block Grant	02	\$0	\$161,000	\$161,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$0	\$169	\$169
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	02	\$0	\$83,000	\$83,000
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$446,158</b>	<b>\$446,158</b>



**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$0	\$55,450	\$55,450
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$0</b>	<b>\$55,450</b>	<b>\$55,450</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	02	\$0	\$20,000	\$20,000
3502	Interest on Investments	02	\$0	\$5,500	\$5,500
3503-3509	Other	02	\$0	\$5,750	\$5,750
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$0</b>	<b>\$31,250</b>	<b>\$31,250</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	03	\$0	\$97,658	\$97,658
3914W	From Enterprise Funds: Water (Offset)	03	\$0	\$97,179	\$97,179
3915	From Capital Reserve Funds	04, 07, 08, 05	\$0	\$148,000	\$148,000
3916	From Trust and Fiduciary Funds	02	\$0	\$38,000	\$38,000
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$0</b>	<b>\$380,837</b>	<b>\$380,837</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	08, 13, 11, 09, 14	\$0	\$380,000	\$380,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$380,000</b>	<b>\$380,000</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$0</b>	<b>\$2,195,722</b>	<b>\$2,195,722</b>



**Budget Summary**

Item	Period ending	Selectmen's	Budget Committee's
	12/31/2018	Period ending 12/31/2019 (Recommended)	Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations	\$719,985	\$3,829,554	\$3,829,554
Special Warrant Articles		\$792,837	\$829,347
Individual Warrant Articles	\$2	\$0	\$0
Total Appropriations	\$4,388,493	\$4,622,391	\$4,658,901
Less Amount of Estimated Revenues & Credits	\$2,010,133	\$2,195,722	\$2,195,722
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,378,360</b>	<b>\$2,426,669</b>	<b>\$2,463,179</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$4,658,901</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$4,658,901</b>
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$465,890
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$5,124,791</b>







**2019  
MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$104,137	\$0	\$0	\$104,137
4140-4149	Election, Registration, and Vital Statistics	\$93,086	\$0	(\$1,800)	\$91,286
4150-4151	Financial Administration	\$141,799	\$0	\$0	\$141,799
4152	Revaluation of Property	\$91,242	\$0	\$0	\$91,242
4153	Legal Expense	\$97,500	\$0	\$0	\$97,500
4155-4159	Personnel Administration	\$465,244	\$0	\$0	\$465,244
4191-4193	Planning and Zoning	\$1,304	\$0	\$0	\$1,304
4194	General Government Buildings	\$115,678	\$0	\$0	\$115,678
4195	Cemeteries	\$50,935	\$0	\$0	\$50,935
4196	Insurance	\$57,650	\$0	\$0	\$57,650
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$51,771	\$0	\$0	\$51,771
<b>General Government Subtotal</b>		<b>\$1,270,346</b>	<b>\$0</b>	<b>(\$1,800)</b>	<b>\$1,268,546</b>
<b>Public Safety</b>					
4210-4214	Police	\$642,389	\$0	\$0	\$642,389
4215-4219	Ambulance	\$65,000	\$0	\$0	\$65,000
4220-4229	Fire	\$102,594	\$0	\$0	\$102,594
4240-4249	Building Inspection	\$13,651	\$0	\$0	\$13,651
4290-4298	Emergency Management	\$80,631	\$0	\$0	\$80,631
4299	Other (Including Communications)	\$199,813	\$0	\$0	\$199,813
<b>Public Safety Subtotal</b>		<b>\$1,104,078</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,104,078</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$69,596	\$0	\$0	\$69,596
4312	Highways and Streets	\$748,706	\$0	\$0	\$748,706
4313	Bridges	\$1	\$0	\$0	\$1
4316	Street Lighting	\$14,500	\$0	\$0	\$14,500
4319	Other	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$832,803</b>	<b>\$0</b>	<b>\$0</b>	<b>\$832,803</b>



**2019  
 MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$87,822	\$0	\$0	\$87,822
4324	Solid Waste Disposal	\$109,967	\$0	\$0	\$109,967
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$197,789</b>	<b>\$0</b>	<b>\$0</b>	<b>\$197,789</b>
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	\$1,643	\$0	\$0	\$1,643
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>		<b>\$1,643</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,643</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$8,342	\$0	\$0	\$8,342
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$52,501	\$0	\$0	\$52,501
<b>Welfare Subtotal</b>		<b>\$60,843</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,843</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$25,522	\$0	\$0	\$25,522
4550-4559	Library	\$174,475	\$0	\$0	\$174,475
4583	Patriotic Purposes	\$1	\$0	\$0	\$1
4589	Other Culture and Recreation	\$1,000	\$0	\$0	\$1,000
<b>Culture and Recreation Subtotal</b>		<b>\$200,998</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,998</b>



**2019  
MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$1	\$0	\$0	\$1
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$1	\$0	\$0	\$1
4721	Long Term Bonds and Notes - Interest	\$1	\$0	\$0	\$1
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$3</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$1	\$0	\$0	\$1
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$1	\$0	\$0	\$1
<b>Capital Outlay Subtotal</b>		<b>\$2</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$3,668,506</b>	<b>\$0</b>	<b>(\$1,800)</b>	<b>\$3,666,706</b>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-DTB**

**Reasons for Reductions/Increases & One-Time Appropriations**

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Account	Explanation
<i>No reasons entered for reductions/increases or one-time appropriations.</i>	

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**MINUTES**  
**of**  
**Town**  
**Meeting**  
**Deliberative**  
**Session**

**February 3, 2018**

**and**

**Day of Voting**

**MARCH 13,  
2018**

**Town of Canaan,  
NH**

**REPORT OF TOWN MEETING DELIBERATIVE  
SESSION**

**February 3, 2018**

The Deliberative Session of the Annual Town Meeting was called to order by Moderator Dale Barney at Canaan Hall, February 3, 2018 at 1:00 pm. After the Pledge of Allegiance, the Moderator read the rules: 1) no smoking on the premises; 2) only legally registered voters from Canaan may exercise their voting rights; 3) a person must be recognized by the chair prior to speaking and then should direct all comments through the Moderator; 4) all discussion must be related to the article on the floor; 5) there can only be one amendment at a time on the floor; 6) amendments must be in writing; 7) negative motions will not be accepted; 8) the right to speak as well as the right to be heard will be respected; 9) comments should be limited to three minutes or less; and 10) five or more signatures will be required for a petition for a paper ballot on any article.

The Moderator asked for a moment of silence to honor the men and women in the military.

## **Article 2 General Fund Appropriation**

Shall the Town of Canaan raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,668,506? Should this article be defeated, the default budget shall be \$3,541,830, which is the same as last year, with certain adjustments required by previous action of the Selectmen or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 8 No 1 **Recommends** this article

*A motion to open Article 2 for discussion was made by David McAlister, second by Bob Scott. No discussion so the Moderator declared that Article 2 be placed on the ballot as written.*

## **Article 3 Water & Sewer**

To see if the Town will vote to raise and appropriate the sum of One Hundred Eight Two Thousand Four Hundred and Eight Five Dollars (\$182,485) for Water and Sewer Operations for the Town of Canaan with \$90,538 to be raised and appropriated for Water and \$91,947 to be raised and appropriated for Sewer. These funds are raised by user fees and are not funded by property taxes.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 9 No 0 **Recommends** this article

No additional property tax impact. User fees fund these programs. No anticipated increase or decrease in user fees.

*A motion to open Article 3 for discussion was made by Martha Pusey, second by Bob Scott. No discussion so the Moderator declared that Article 3 be placed on the ballot as written.*

#### **Article 4 Purchase 6 Wheel Dump Truck**

To see if the Town will vote to raise and appropriate the total sum of One Hundred Eighty Thousand dollars (\$180,000.00) for the purchase of a 6 wheel dump truck with plow and wing to replace the 2007 International Truck; and further, of this total, to authorize the withdrawal of up to One Hundred Eighty Thousand Dollars (\$180,000.00) from the Highway Equipment Capital Reserve Fund, with no additional amount to be raised by taxation. The Town intends to make payments during December of 2018 and January of 2019. This appropriation shall be non-lapsing through 2019. Any trade in value or proceeds from the sale of the old truck is to be applied to reduce the purchase price to be within the appropriated \$180,000.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 8 No 1 **Recommends** this article

No additional property tax impact.



*A motion to open Article 4 for discussion was made by Bob Scott, second by Morris Levy. Morris Levy inquired why the Town did not keep the original truck instead of trading it in. Mike Samson explained that it would be part of the purchase price. The Town of Canaan currently has enough trucks, and keeping old trucks can be expensive. Andrew LaCasse asked what was left in the Reserve Fund. Mike Samson said that there is nothing left, this will drain the account. The Capital Improvement Plan is very specific about what equipment is to be replaced and when. The Town of Canaan has been trying to play catch-up regarding the purchase of big equipment. No further discussion, so the Moderator declared that Article 4 be placed on the ballot as written.*

#### **Article 5 Appropriate to Police Cruiser Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the previously established Police Cruiser Capital Reserve Fund with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unreserved Fund Balance as of December 31, 2017 (surplus) and will require that no additional amount be raised from taxation.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 9 No 0 **Recommends** this article

No additional property tax impact.

*A motion to open Article 5 for discussion was made by Sam Frank, second by Bob Scott. No discussion so the Moderator declared that Article 5 be placed on the ballot as written.*

## **Article 6 Appropriate to Fire Truck Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Fifty Five Thousand Dollars (\$55,000) to be added to previously established Fire Truck Capital Reserve Fund with the Legislative Body (the Voters) as Agents to Expend. It is estimated that this sum will result in an increase of the tax rate by \$.16 and would add \$32 in taxes on a \$200,000 home.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 9 No 0 **Recommends** this article

*A motion to open Article 6 for discussion was made by Bill Bellion, second by Alan Ricard. Mike Samson explained that this is a change from the last 6 years. Usually this is taken out of the Unreserved Funds but will come from taxes this year. The Selectmen had to tighten up the budget and there is not enough in the reserves to cover this. Andrew LaCasse asked what percentage the taxes have gone up. Mike said approximately 1 ½ % for the Town. We are still under the tax rate that the town had 10 years ago. No further discussion so the Moderator declared that Article 6 be placed on the ballot as written.*

## **Article 7 Appropriate to Highway Equipment Capital Reserves**

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Thousand Dollars (\$130,000.00) to be added to the previously established Capital Reserve Fund for Highway Equipment with the

Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unreserved Fund Balance as of December 31, 2017 (surplus) and will require that no additional amount be raised from taxation.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 9 No 0 **Recommends** this article

*A motion to open Article 7 for discussion was made by Bob Scott, second by Steve Ward. No discussion so the Moderator declared that Article 7 be placed on the ballot as written.*

### **Article 8 Appropriate to Bridges Capital Reserve Account**

To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000.00) to be added to the previously established Bridge Capital Reserve Fund with the Governing Body (the Selectmen) as Agents to Expend. This sum to come from the Unreserved Fund Balance as of December 31, 2017 (surplus) and will require that no additional amount be raised from taxation.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 9 No 0 **Recommends** this article

*A motion to open Article 8 for discussion was made by David McAlister, second by Bob Scott. No discussion so the Moderator declared that Article 8 be placed on the ballot as written.*

## **Article 9 Appropriate to Revaluation Cap. Reserve**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the previously established Revaluation Capital Reserve Fund with the Governing Body (the Selectmen) as Agents to Expend. This funding is needed to avoid a larger payment of \$80,000 in 5 years. This sum to come from the additional amount of \$10,000 be raised from taxation. This will increase the tax rate by \$.03 and will result in an additional tax of \$5.85 on a \$200,000 home.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 9 No 0 **Recommends** this article

*A motion to open Article 9 for discussion was made by David McAlister, second by Steve Ward. Helen Skeist asked Mike Samson for an explanation. Mike said that the State of NH requires each town to re-evaluate every 5 years and the cost is over \$100,000. We do a quarter of the town for 4 years, and then finish in the fifth year. The assessment is done by a third party that the town hires. No further discussion so the Moderator declared that Article 9 be placed on the ballot as written.*

## **Article 10 Appropriate to Govt. Buildings Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) to be added to the previously established Government Buildings Capital Reserve Fund with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unreserved

Fund Balance as of December 31, 2017 (surplus) and will require that no additional amount be raised from taxation.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 9 No 0 **Recommends** this article

*A motion to open Article 10 for discussion was made by David McAlister, second by Alan Ricard. Eleanor Davis asked why this was not in last year's town report. Mike Samson explained that this is general housekeeping and the Selectmen reactivated accounts that had not been used; approved but not funded. No further discussion so the Moderator declared that Article 10 be placed on the ballot as written.*

### **Article 11 Purchase a replacement tree and limb chipper**

To see if the town will vote to raise and appropriate the sum of Fifty Five Thousand Dollars (\$55,000) for the purchase of a new chipping machine to replace the 2006 Bandit chipper and authorize the withdrawal of \$55,000 from the Highway Equipment Capital Reserve Fund, with no additional amount to be raised by taxes. The Town intends to make payments during December of 2018 and January of 2019. This appropriation shall be non-lapsing through 2019.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 7 No 2 **Recommends** this article

No additional property tax impact.

*A motion to open Article 11 for discussion was made by Bob Scott, second by Alan Ricard. No discussion so the Moderator declared that Article 11 be placed on the ballot as written.*

### **Article 12 Delegate duties of Cemetery Trustees**

Shall we delegate the duties and responsibilities of the Cemetery Trustees to the Board of Selectmen? Pursuant to NH RSA 289:6, If there is a majority vote on this article, the delegation shall take effect 90 days after adoption and shall continue until rescinded by vote of the Town Meeting.

*A motion to open Article 12 for discussion was made by David McAlister, second by Steve Ward. Claude Lemoi asked for an explanation of this article. Mike Samson explained that over the past 5 to 6 years there have been many changes in the Cemetery account, and the town is trying to better manage this account with fees going directly to the Town of Canaan. Trustees are volunteers, as most boards are, so they are not in the office on a regular basis. If this passes, the control passes to the Selectmen. There is money in the budget now for mowing and the care of the cemeteries. Martha Pusey asked if the current Trustees agree with this article. Mike said yes. No further discussion so the Moderator declared that Article 12 be placed on the ballot as written.*

### **Article 13 Adopt an Ordinance Regulating Large Wind Systems**

Are you in favor of the adoption of the Large Wind Energy Systems ordinance as proposed by the planning board?

*A motion to open Article 13 for discussion was made by Steve Ward, second by Amy Thurber. Claude Lemoi gave an*

*explanation of this article, and let the voters know that this is a 20 page ordinance. He said at the present time there are no rules in place regarding this issue. There are steps that would have to take place if this ordinance passes and an individual/Company approaches the town regarding the placement of Wind Systems. There would have to be hearings before the town would issue permits, environmental studies, etc. Any future changes to this ordinance if it passes would require voter approval. Al Posnanski asked what the cost would be to defend this ordinance. Claude said that if there was a lawsuit, the town would have to pay. Helen Skeist asked Claude why there is a limit in megawatts. He said that if a Wind System is over a set megawatt limit then the State of NH takes control. Mike Samson said the ordinance went to the town attorney for scrutiny. Carol Cushman asked if there are other towns that have this in their zoning laws. Shawn Tangey, Town Attorney, said yes and there have been no cases yet. Mark Wilson asked who would have to enforce this if it passes. Mike Samson said that the Town would have to enforce this ordinance. No further discussion so the Moderator declared that Article 13 be placed on the ballot as written.*

**Article 14 Approve Police Union Multi-year Contract**

To see if the voters will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Canaan and the AFSCME Local 3657 Police Department Employees Union which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Est. Increase	Fiscal Year	Est. Increase	Fiscal Year	Est. Increase
2018	\$2	2019	\$2	2020	\$2

and further the additional cost attributable to the increase in salaries and benefits is INCLUDED in Article 2 and no additional appropriation is required to pay for the additional costs attributable to the increase in salaries and benefits

required by the new agreement over those that would be paid at current staffing levels.

The Board of Selectmen Yes 3 No 0 **Recommends** this article

The Budget Committee Yes 7 No 0 **Recommends** this article

It is estimated that passage of this article will increase the tax rate \$.0001 per thousand or \$.02 on a home worth \$200,000.

*A motion to open Article 14 for discussion was made by David McAlister, second by Shirley Packard. Mike Samson explained that the DRA requires a dollar amount be entered into the article, but it will be changed to zero by the DRA after passage. No further discussion so the Moderator declared that Article 14 be placed on the ballot as written.*

### **Article 15 Public Health Council by petition**

Will the voters raise and appropriate the sum of Two Thousand Nine Hundred Forty Dollars (\$2,940.00) to support Public Health Council of the Upper Valley services to Canaan Residents in 2018. Services include flu vaccine programs, community based substance abuse and suicide prevention, oral health programs and more. The voters of Canaan have long approved annual funding for the Mascoma Valley Health Initiative (MVHI). In 2016, MVHI changed its name to the Public Health Council of the Upper Valley. We are the same organization, with the same mission, and the same focus on addressing the health needs of our rural communities.



The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article

The Budget Committee Yes 4 No 4 Abstention 1 **Does Not Recommend** this article

It is estimated that passage of this article will increase the tax rate \$.009 per thousand or \$1.74 on a home worth \$200,000.

*A motion to open Article 15 for discussion was made by Steve Ward, second by Morris Levy. Carolann Morrison asked for support for all of the petitioned articles. Beverly Chapman asked the Selectmen to elaborate on the “Not Recommended vote”. David McAlister explained that the board does not feel that they have the authority to choose what organizations outside of the normal budgetary responsibilities of the town will get donations. They want the voters to decide where the money goes when it is not a function of town government. Wayne Morrison asked why the board does not abstain from voting instead of voting no. Claude Lemoi asked if there is a law that says the recommendations have to be put a certain way. Shawn was not sure. Helen Skeist asked why a tie would be a “no” recommendation. Eleanor Davis said that there have to be more yes votes than no or it fails and it is entered as a “no” recommendation. Mike Samson said that the Mascoma Community Healthcare (the Health Center) choose not to have a petitioned article. They would accept donations. No further discussion so the Moderator declared that Article 15 be placed on the ballot as written.*

**Article 16 Grafton County Senior Citizens by Petition**

Shall the voters raise and appropriate Twelve Thousand Five Hundred Dollars (\$12,500.00) to Grafton County Senior Citizens Council, Inc. for services to Canaan residents in 2018. These services include congregate meals, home delivered meals, the town food pantry, transportation, outreach support, Service Link support and more. In FY 2017, Grafton Senior Citizens Council, Inc. provided services for 209 Canaan residents and Service Link provided services for 114 Residents. The cost of providing these services was \$138,954.15.

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article

The Budget Committee Yes 5 No 4 **Recommends** this article

It is estimated that passage of this article will increase the tax rate \$.037 per thousand or \$7.40 on a home worth \$200,000.

*A motion to open Article 16 for discussion was made by Amy Thurber, second by Steve Ward. Helen Skeist asked for support for this article. No further discussion so the Moderator declared that Article 16 be placed on the ballot as written.*

### **Article 17 Advance Transit by Petition**

Shall the voters in the Town of Canaan vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000.00) to be allocated to Advance Transit, Inc. to help support public transportation services in the Town of Canaan in 2018. In 2017, 7,560 passenger trips boarded Advanced Transit in Canaan. Advance Transit provided services to the Town of Canaan at a cost of \$107,000.

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article

The Budget Committee Yes 4 No 5 **Does Not Recommend** this article

It is estimated that passage of this article will increase the tax rate \$.027 per thousand or \$5.33 on a home worth \$200,000.

*A motion to open Article 17 for discussion was made by Steve Ward, second by Alan Ricard. No discussion so the Moderator declared that Article 17 be placed on the ballot as written.*

#### **Article 18 VNH by Petition**

Shall the Town of Canaan vote to raise and appropriate the sum of Nine Thousand Seven Hundred Dollars (\$9,700.00) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse & Hospice for VT and NH.

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article

The Budget Committee Yes 4 No 5 **Does Not Recommend** this article

It is estimated that passage of this article will increase the tax rate \$.029 per thousand or \$5.74 on a home worth \$200,000.

*A motion to open Article 18 for discussion was made by Charles Townsend, second by Bob Scott. No discussion*

*so the Moderator declared that Article 18 be placed on the ballot as written.*

### **Article 19 West Central by Petition**

To see if the Town will vote to raise and appropriate Two Thousand Two Hundred Dollars (\$2,200.00) for the support of West Central Behavioral Health. In fiscal year 2017 – from July 1, 2016 through June 30, 2017 – West Central provided 93 Canaan residents, including 36 children, with \$13,644 in charitable mental health care.

As the region's nonprofit community mental health center, West Central Behavioral Health provides mental health services for many of the most vulnerable residents, including adults, children and elders in Canaan. Support from the Town of Canaan will help us sustain our commitment to provide affordable mental health services to area residents.

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article

Budget Committee Yes 3 No 5 Abstention 1 **Does Not Recommend** this article.

It is estimated that passage of this article will increase the tax rate \$.007 per thousand or \$1.30 on a home worth \$200,000.

*A motion to open Article 19 for discussion was made by Bob Scott, second by Charles Townsend. No discussion so the Moderator declared that Article 19 be placed on the ballot as written.*

### **Article 20 WISE by Petition**

Shall the voters raise and appropriate the sum of Two Thousand One Hundred Dollars (\$2,100.00) to support the mission of WISE (Women's Information Service). Inc. providing free crisis, intervention and support services to victims of domestic and sexual violence, training to community members and professionals; and prevention education in our schools.

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article

The Budget Committee Yes 4 No 5 **Does Not Recommend** this article

It is estimated that passage of this article will increase the tax rate \$.006 per thousand or \$1.24 on a home worth \$200,000.

*A motion to open Article 20 for discussion was made by Amy Thurber, second by Alix Olson. Stella Butterfield asked if the notes at the bottom of the articles concerning the tax rate would be on the ballot. Mike Samson said yes. Mark Wilson wanted to note that he supports all of the social services, and believes that the town should, also. Al Posnanski said that as private citizens they would vote for these articles privately and as Selectmen they felt they had to vote as recorded. No further questions so the Moderator declared that Article 20 be placed on the ballot as written.*

*Claude Lemoi wanted to thank the Selectmen, Mike Samson and Budget Committee for all of the work that they do. He asked what the status of the Canaan Hall was and if there would be any meetings there in the future. Mike said that the last event would be the March 13, 2018 Town Election. Helen Skeist asked if there would be a Meet the Candidates night. Sam Frank said that he was*

*not sure. Morris Levy asked Mike Samson about the flooding on Route 4 in the center of town and what the town is doing to correct the issue. He also asked about the high price of insurance and other budget items in the warrant. Mike Samson explained that the town has been working on the flood issues for the last 2 years. If folks would like to get on the Town of Canaan flash email it is very informative and discusses the issues in the town. As far as health costs, the town negotiates with three pools in NH and we have a zero increase this year to help contain costs. The Selectmen have to stay within the budget limits of what the voters approve. Unfortunately there are emergencies that happen that we have to pay for. No further discussion or questions so the Moderator adjourned the meeting at 2:30 PM.*

Canaan Town Clerk

## **Report of the Day of Voting**

**March 13, 2018**

The Day of Voting was called to order by Moderator Dale Barney at the Canaan Hall on Tuesday, March 13, 2018 at 8:00 am. The polls were declared open for the purpose of voting by ballots for Town Officials (Article 1) and Articles 2 through 20. Supervisors of the Checklist Nancy Charbono-Ricard, Barbara Hayward and Therese Samson took their positions. Terri Purcell, Carole Cushman, Stella Butterfield and Harry Lang were ballot clerks, and Scott Borthwick was Gatekeeper. The absentee ballots were processed at 1:35 pm by the Moderator. The Moderator declared the polls closed at 7:00 pm. There were 2727 voters on the checklist, with 3 new registrations on March

13, 2018. Votes cast on the day of voting were 381 with 41 absentee ballots for a total cast 422.

**Results for Articles 1 through 20 are as follows:**

# ELECTION RESULTS

422  
Ballots Cast

BALLOT 1 OF 2

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
CANAAN, NEW HAMPSHIRE  
MARCH 13, 2018

*Vicky J. McAlister*  
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice (s) like this:   
 B. Follow directions as to the number of candidates to be marked for each office.  
 C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**SELECTMEN**  
 For three years  Vote for not more than (1) one   
**ALFRED POSNANSKI** 343\*  
 28   
 (Write-in)

**TREASURER**  
 For three years  Vote for not more than (1) one   
**JOSEPH FRAZIER** 364\*  
 1   
 (Write-in)

**HUMAN SERVICES DIRECTOR**  
 For three years  Vote for not more than (1) one   
**NELSON P. THERRIault** 372\*  
 1   
 (Write-in)

**MODERATOR**  
 For two years  Vote for not more than (1) one   
**DALE BARNEY** 376\*  
 6   
 (Write-in)

**SUPERVISOR OF THE CHECKLIST**  
 For six years  Vote for not more than (1) one   
**STELLA J. BUTTERFIELD** 372\*  
 1   
 (Write-in)

**TRUSTEES OF THE TRUST FUNDS**  
 For three years  Vote for not more than (1) one   
**CYNTHIA J. NEILY** 370\*  
 2   
 (Write-in)

**LIBRARY TRUSTEES**  
 For one year  Vote for not more than (1) one   
**LAURA McDERMOTT** 200\*  
**ANGELIQUE ROBINSON** 125  
 3   
 (Write-in)

**LIBRARY TRUSTEES**  
 For three years  Vote for not more than (2) two   
**DENISE REITSMA** 257\*  
**MORRIS J. LEVY** 123  
**KIMBERLY McQUAID** 233\*  
 4   
 (Write-in)  
 4   
 (Write-in)

**CEMETERY TRUSTEES**  
 For three years  Vote for not more than (1) one   
**ELEANOR J. DAVIS** 170  
**MICHAEL FOGARTY** 176\*  
 2   
 (Write-in)

**PLANNING BOARD MEMBERS**  
 For three years  Vote for not more than (2) two   
**JOHN H. BERGERON** 331\*  
**ARNOLD SONG** 276\*  
 11   
 (Write-in)  
 11   
 (Write-in)

**PLANNING BOARD MEMBERS**  
 For two years  Vote for not more than (1) one   
**MARY A. LEDOUX** 340\*  
 4   
 (Write-in)

**BUDGET COMMITTEE MEMBERS**  
 For three years  Vote for not more than (3) three   
**DENIS SALVAIL** 292\*  
**JOHN H. BERGERON** 311\*  
**ELEANOR J. DAVIS** 267\*  
 15   
 (Write-in)  
 15   
 (Write-in)  
 15   
 (Write-in)

ARTICLES

Article 2 General Fund Appropriation

Shall the Town of Canaan raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,668,506? Should this article be defeated, the default budget shall be \$3,541,630, which is the same as last year, with certain adjustments required by previous action of the Selectmen or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

The Board of Selectmen Yes 3 No 0 Recommends this article  
 The Budget Committee Yes 8 No 1 Recommends this article

294  
YES   
NO   
103



# ELECTION RESULTS

## ARTICLES CONTINUED

### Article 3 Water & Sewer

To see if the Town will vote to raise and appropriate the sum of One Hundred Eighty Two Thousand Four Hundred and Eighty Five Dollars (\$182,485) for Water and Sewer Operations for the Town of Canaan with \$90,538 to be raised and appropriated for Water and \$91,947 to be raised and appropriated for Sewer. These funds are raised by user fees and are not funded by property taxes.

363  
YES   
NO

The Board of Selectmen Yes 3 No 0 **Recommends** this article  
The Budget Committee Yes 9 No 0 **Recommends** this article

49

No additional property tax impact. User fees fund these programs. No anticipated increase or decrease in user fees.

### Article 4 Purchase 6 Wheel Dump Truck

To see if the Town will vote to raise and appropriate the total sum of One Hundred Eighty Thousand dollars (\$180,000.00) for the purchase of a 6 wheel dump truck with plow and wing to replace the 2007 International Truck; and further, of this total, to authorize the withdrawal of up to One Hundred Eighty Thousand Dollars (\$180,000.00) from the Highway Equipment Capital Reserve Fund, with no additional amount to be raised by taxation. The Town intends to make payments during December of 2018 and January of 2019. This appropriation shall be non-lapsing through 2019. Any trade in value or proceeds from the sale of the old truck is to be applied to reduce the purchase price to be within the appropriated \$180,000.

317  
YES   
NO

The Board of Selectmen Yes 3 No 0 **Recommends** this article  
The Budget Committee Yes 8 No 1 **Recommends** this article

100

No additional property tax impact.

### Article 5 Appropriate to Police Cruiser Capital Reserve

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) to be added to the previously established Police Cruiser Capital Reserve Fund with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unreserved Fund Balance as of December 31, 2017 (surplus) and will require that no additional amount be raised from taxation.

290  
YES   
NO

The Board of Selectmen Yes 3 No 0 **Recommends** this article  
The Budget Committee Yes 9 No 0 **Recommends** this article

126

No additional property tax impact.

### Article 6 Appropriate to Fire Truck Capital Reserve

To see if the Town will vote to raise and appropriate the sum of Fifty Five Thousand Dollars (\$55,000.00) to be added to the previously established Fire Truck Capital Reserve Fund with the Legislative Body (the Voters) as Agents to Expend. It is estimated that this sum will result in an increase of the tax rate by \$.16 and would add \$32 in taxes on a \$200,000 home.

290  
YES   
NO

The Board of Selectmen Yes 3 No 0 **Recommends** this article  
The Budget Committee Yes 9 No 0 **Recommends** this article

124

### Article 7 Appropriate to Highway Equipment Capital Reserve

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Thousand Dollars (\$130,000.00) to be added to the previously established Capital Reserve Fund for Highway Equipment with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unreserved Fund Balance as of December 31, 2017 (surplus) and will require that no additional amount be raised from taxation.

321  
YES   
NO

The Board of Selectmen Yes 3 No 0 **Recommends** this article  
The Budget Committee Yes 9 No 0 **Recommends** this article

93

### Article 8 Appropriate to Bridges Capital Reserve Account

To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000.00) to be added to the previously established Bridge Capital Reserve Fund with the Governing Body (the Selectmen) as Agents to Expend. This sum to come from the Unreserved Fund Balance as of December 31, 2017 (surplus) and will require that no additional amount be raised from taxation.

357  
YES   
NO

The Board of Selectmen **Recommends** this article 3-0  
The Budget Committee Yes 9 No 0 **Recommends** this article

58

# ELECTION RESULTS

BALLOT 2 OF 2

**OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
CANAAN, NEW HAMPSHIRE  
MARCH 13, 2018**

*Wicky J. McAlister*  
TOWN CLERK

**ARTICLES CONTINUED**

**Article 9 Appropriate to Revaluation Cap. Reserve**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the previously established Revaluation Capital Reserve Fund with the Governing Body (the Selectmen) as Agents to Expend. This funding is needed to avoid a larger payment of \$80,000 in 5 years. This sum to come from the additional amount of \$10,000 be raised from taxation. This will increase the tax rate by \$.03 and will result in an additional tax of \$5.85 on a \$200,000 home.

294\*

YES   
NO

The Board of Selectmen Yes 3 No 0 **Recommends** this article  
The Budget Committee Yes 9 No 0 **Recommends** this article

119

**Article 10 Appropriate to Govt. Buildings Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) to be added to the previously established Government Buildings Capital Reserve Fund with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unreserved Fund Balance as of December 31, 2017 (surplus) and will require that no additional amount be raised from taxation.

320\*

YES   
NO

The Board of Selectmen Yes 3 No 0 **Recommends** this article  
The Budget Committee Yes 9 No 0 **Recommends** this article

93

**Article 11 Purchase a replacement tree and limb chipper**

To see if the town will vote to raise and appropriate the sum of Fifty Five Thousand Dollars (\$55,000) for the purchase of a new chipping machine to replace the 2006 Bandit chipper and authorize the withdrawal of \$55,000 from the Highway Equipment Capital Reserve Fund, with no additional amount to be raised by taxes. The Town intends to make payments during December of 2018 and January of 2019. This appropriation shall be non-lapsing through 2019.

299\*

YES   
NO

The Board of Selectmen Yes 3 No 0 **Recommends** this article  
The Budget Committee Yes 7 No 2 **Recommends** this article

116

No additional property tax impact.

**Article 12 Delegate duties of Cemetery Trustees**

Shall we delegate the duties and responsibilities of the Cemetery Trustees to the Board of Selectmen? Pursuant to NH RSA 289:6, if there is a majority vote on this article, the delegation shall take effect 90 days after adoption and shall continue until rescinded by vote of the Town Meeting.

217\*

YES   
NO

184

**Article 13 Adopt an Ordinance Regulating Large Wind Systems**

Are you in favor of the adoption of the Large Wind Energy Systems ordinance as proposed by the planning board?

263\*

YES   
NO

135

**Article 14 Approve Police Union Multi-year Contract**

To see if the voters will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Canaan and the AFSCME Local 3657 Police Department Employees Union which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year 2018	Est. Increase \$2	Fiscal Year 2019	Est. Increase \$2	Fiscal Year 2020	Est. Increase \$2
and further the additional cost attributable to the increase in salaries and benefits is INCLUDED in Article 2 and no additional appropriation is required to pay for the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.					

290\*

YES   
NO

126

The Board of Selectmen Yes 3 No 0 **Recommends** this article  
The Budget Committee Yes 7 No 0 **Recommends** this article

# ELECTION RESULTS

## ARTICLES CONTINUED

### Article 15 Public Health Council by petition

Will the voters raise and appropriate the sum of Two Thousand Nine Hundred Forty Dollars (\$2,940.00) to support Public Health Council of the Upper Valley services to Canaan Residents in 2018. Services include flu vaccine programs, community based substance abuse and suicide prevention, oral health programs and more. The voters of Canaan have long approved annual funding for the Mascorna Valley Health Initiative (MVHI). In 2016, MVHI changed its name to the Public Health Council of the Upper Valley. We are the same organization, with the same mission, and the same focus on addressing the health needs of our rural communities.

255  
YES   
NO

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article  
The Budget Committee Yes 4 No 4 Abstention 1 **Does Not Recommend** this article

147

It is estimated that passage of this article will increase the tax rate \$.009 per thousand or \$1.74 on a home worth \$200,000.

### Article 16 Grafton County Senior Citizens by Petition

Shall the voters raise and appropriate Twelve Thousand Five Hundred Dollars (\$12,500.00) to Grafton County Senior Citizens Council, Inc. for services to Canaan residents in 2018. These services include congregate meals, home delivered meals, the town food pantry, transportation, outreach support, Service Link support and more. In FY 2017, Grafton Senior Citizens Council, Inc. provided services for 209 Canaan residents and Service Link provided services for 114 Residents. The cost of providing these services was \$138,954.15.

288  
YES   
NO

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article  
The Budget Committee Yes 5 No 4 **Recommends** this article

114

It is estimated that passage of this article will increase the tax rate \$.037 per thousand or \$7.40 on a home worth \$200,000.

### Article 17 Advance Transit by Petition

Shall the voters in the Town of Canaan vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000.00) to be allocated to Advance Transit, Inc. to help support public transportation services in the Town of Canaan in 2018. In 2017, 7,560 passenger trips boarded Advanced Transit in Canaan; Advance Transit provided services to the Town of Canaan at a cost of \$107,000.

256  
YES   
NO

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article  
The Budget Committee Yes 4 No 5 **Does Not Recommend** this article

150

It is estimated that passage of this article will increase the tax rate \$.027 per thousand or \$5.33 on a home worth \$200,000.

### Article 18 VNH by Petition

Shall the Town of Canaan vote to raise and appropriate the sum of Nine Thousand Seven Hundred Dollars (\$9,700.00) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse & Hospice for VT and NH.

244  
YES   
NO

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article  
The Budget Committee Yes 4 No 5 **Does Not Recommend** this article

159

It is estimated that passage of this article will increase the tax rate \$.029 per thousand or \$5.74 on a home worth \$200,000.

### Article 19 West Central by petition

To see if the Town will vote to raise and appropriate Two Thousand Two Hundred Dollars (\$2,200.00) for the support of West Central Behavioral Health. In fiscal year 2017 - from July 1, 2016 through June 30, 2017 - West Central provided 93 Canaan residents, including 36 children, with \$13,644 in charitable mental health care.

224  
YES   
NO

As the region's nonprofit community mental health center, West Central Behavioral Health provides mental health services for many of the most vulnerable residents, including adults, children and elders in Canaan. Support from the Town of Canaan will help us sustain our commitment to provide affordable mental health services to area residents.

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article  
Budget Committee Yes 3 No 5 Abstention 1 **Does Not Recommend** this article.

178

It is estimated that passage of this article will increase the tax rate \$.007 per thousand or \$1.30 on a home worth \$200,000.

### Article 20 WISE by petition

Shall the voters raise and appropriate the sum of Two Thousand One Hundred Dollars (\$2,100.00) to support the mission of WISE (Women's Information Service), Inc. providing free crisis, intervention and support services to victims of domestic and sexual violence, training to community members and professionals; and prevention education in our schools.

229  
YES   
NO

The Board of Selectmen Yes 0 No 3 **Does Not Recommend** this article  
The Budget Committee Yes 4 No 5 **Does Not Recommend** this article

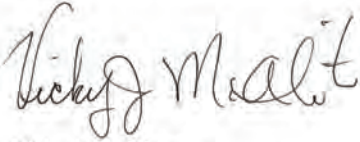
174

It is estimated that passage of this article will increase the tax rate \$.006 per thousand or \$1.24 on a home worth \$200,000.

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

A true copy attest of the February 3, 2018 Town Deliberative Session

And a true copy attest of the Canaan Town Election held March 13, 2018.

A handwritten signature in black ink, reading "Vicky J. McAlister". The signature is written in a cursive, flowing style.

Vicky J. McAlister

March 20, 2018



# **Town Department Annual Reports**

# Canaan Highway Department 2018

Last year we rebuilt Stevens Road.



On Stevens, we also built two retaining walls to widen the road.



Finally, we paved Stevens from 118 to North Lary Road.





We also paved the senior center parking lot.



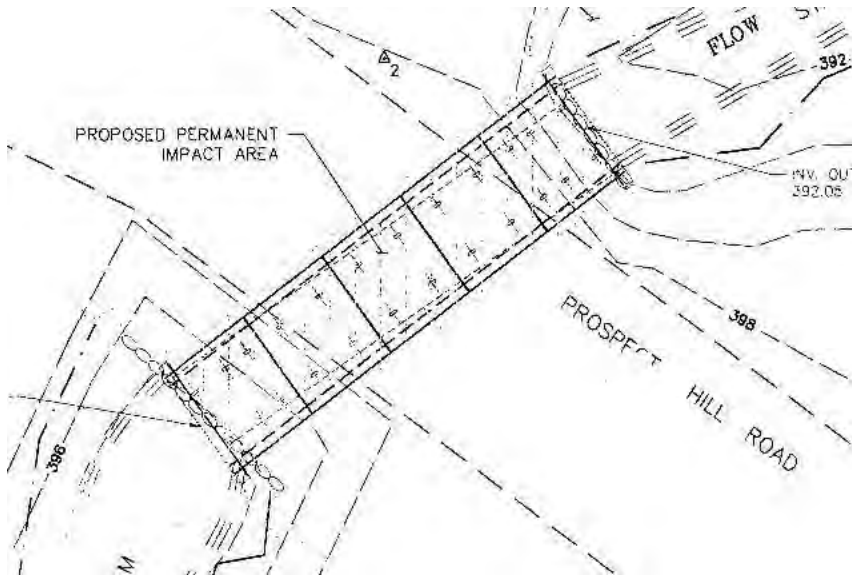
We put up about 8000 yards of sand which is a good thing with all the ice we have had.



We did not crush gravel this year because it was so late when they crushed gravel the year before.

We cut brush with the road side mower, and we graded roads twice.

Next year we plan on replacing the culvert at the intersection of Backbay Road and Prospect Hill Road on Prospect Hill side.



The bridge on Potato Road is supposed to get replaced this year, and we will pave that road along with the rest of the normal summer maintenance grading, mowing, culvert replacement, screening of sand and gravel crushing.

Thank you to my crew for doing a fantastic job.

**Respectively Submitted,  
Robert Scott, Highway Superintendent**



# **Canaan Town Mechanic 2018 Report**

For the second year in a row, the Town saved another \$20,000 in equipment repair costs.

I am a tax payer in Canaan like everyone else, and I'm doing as much as possible in-house to reduce costs. An example was a rebuild job that was done on the excavator last summer. If the job had been done through a dealer, the rebuild would have cost \$5,000. The local rebuild was only \$1,000.

Saving money on actual repairs is only part of the story. There is a real preventive maintenance plan for the equipment which reduces the need for repairs.

Then there is resourceful purchasing. This past year we acquired a "new" trash trailer that was added to the fleet. I reviewed the used equipment available. We spent a few thousand dollars more than usual for the used trailer but bought a trailer that will last much longer and requires no initial work saving thousands of dollars.



Electronics are huge problem on most modern equipment. We've started a practice of buying warranties to cover electronics which will save us much more than the cost of the warranty.

Finally, even with the very harsh demands of this year's and last year's winters, we have been able to return disabled equipment to service within 48 hours.

We fully anticipate further savings next year that will go towards holding down the need for a tax increase.

**Tom Marlar  
Canaan Mechanic**

# Canaan Fire Department 2018 Annual Report

The Canaan Fire Department was busy with many different types of calls for the past year 2018. Our biggest categories of responses are the following: motor vehicle accidents, public assists, ambulance assists and responses to trees and wires down from the many storms that occur. The automobile accidents are our most frequent type of response and quickly become multi-agency responses involving working cooperatively with the police and ambulance services. We had 31 automobile calls in 2018. The fire department doesn't compile statistics as to the causes of motor vehicle accidents, but we have been tracking the locations of these events which occur very frequently on the Route 4 corridor at intersections. We also have accidents occurring on our less traveled roads which lengthen our ability to respond. Bad weather is often a contributing factor as well as driver inattention or unfamiliarity with roads. We ask for your complete attention and cooperation as you approach an accident scene where you will see our fluorescent pink "Accident Ahead" signs and firefighters with signs directing traffic.



We also responded to 43 incidents of trees and wires down which create road hazards and danger to homes and residents. Power lines carry tremendous amounts of electricity, and in at least 3 instances we were able to collect “power line glass/ melted ground” from the scenes after the utility companies de-energized the lines. We save these for educational purposes and public events to remind residents to stay away from a downed power line and consider downed lines to be energized until the utility companies arrive and turn off all power. In reporting wires down events to the utility companies we are now using the First Responder and IRESTORE apps which enable us to send information including photos and GPS locations directly to utility companies.

This year we provided public assists helping residents with a variety of problems including unlocks of apartments, helping with woodstoves, and other issues. We also provided 17 EMS assists, helping the ambulance service gain access to patients or by helping to move patients to ambulances and providing support at CPR calls where additional personnel are always needed to provide quality CPR.

The fire department participated in 2 medical training programs this year that further help and protect ourselves and residents. We participated in CPR and another national program, “Stop the Bleed” which trains firefighters to help people that are bleeding seriously as the result of an accident or other injury. As a result of these 2 classes, firefighters who completed these trainings received CPR pocket masks, tourniquets and emergency bandages to keep with firefighting gear. Other training events included classes on our extrication tools and training on “Buddy Breathing” with our SCBA’s in rescue situations.

Also as a fire department we responded to at least 41 calls for fire events for structure fires, chimney fires, smoke investigations, unpermitted burns, and mutual aid calls to other towns including, Enfield, Grafton and Hanover. In relation to mutual aid we send representatives to mutual aid meetings to help coordinate responses to fires and other events and participate in the standardizing of training and dispatch of firefighters to help surrounding communities.

**The Canaan Firefighters Association** in support of the fire department donated \$7,409 in equipment funds to supplement the town budget, \$502 in supplies and material bought locally and \$620 to support the Explorer Post sponsored by the fire department.

## CFD Run Statistics

Alarm Activations	15	Canceled en route	10
Gas Spill	2	Odor Investigation	6
Alarm activations		Chimney Fire	3
MVRHS	3	Police Assist	2
Illegal Burns/Smoke		CO Problem	2
investigations	6	Public Assist	20
Alarm Activations CMS	2	EMS Assist	17
Mutual Aid Other	2	Search and Rescue	1
Auto Accident	31	Fire Other	2
Mutual Aid Enfield	4	Structure Fire -Canaan	4
Auto Fire	4	Flooded Basement	3
Mutual Aid Grafton	4	Trees/wires Down	43
Brush Fire	3	Fuel Spill	2
Mutual Aid Hanover	1		

**During the year the firefighters accounted for a tremendous number of hours of service to the community.** The hours logged were: Training/Education 213, Truck Checks 311, Meetings 163, Details 276.5, Administration 82.5, Volunteer Hours 736 and 3,414 hours in payroll time. This comes to a total of 5,196 hours. For the individual firefighter this represents an average of 173 hours. The chief's administrative logged separately amounted to 287.5 hours. Considering the amount of time in all categories and when incidents occur, this shows a strong commitment by department members. We would not be able to commit to this level of service if as members we did not have the support of family, friends and community as we respond to calls. Our thanks to everyone for their support as we carry out our mission.



**Two Canaan firefighters were recognized** with awards in 2018. Brent Stevens was recognized by the New Hampshire Division of Natural and Cultural Resources for his service and dedication to the town of Canaan for 44 years of service as a deputy forest fire warden at a statewide awards ceremony for firefighters in Concord, New Hampshire.

Bill Bellion was recognized with the Community Builders Award presented by the Social Summit Lodge No. 50, the Free and Accepted Masons of New Hampshire for “Outstanding Service to the Community” for his efforts to making our community a better place to live. Bill’s award was presented during the firefighters’ auction at Old Home Days. Both awards recognize the efforts put forth by members of the fire department as they serve our community.

**Respectfully submitted,  
William Bellion, Chief**











# Canaan Police Department 2018 Annual Report



It gives me great pleasure to share with the citizens of Canaan, your police department's 2018 annual town report.

This year I celebrated my 20<sup>th</sup> year as a full-time police officer with the Town of Canaan and my 23<sup>rd</sup> year overall. It has been an amazing career so far and I look forward to many more.

As you know we are living in a time where there is a general lack of respect for people and especially for law enforcement.

As many of you are aware 2018 was a trying year for the Canaan Police



Department. I want to take this opportunity to personally say thank you to the citizens of Canaan and the surrounding communities for your continued trust and support. As part of the job we often have to deal with people who are having one of the hardest times of their lives. The men and women of the Canaan Police Department continue to work extremely hard and are committed to serving the citizens to the highest standard. Our staff works demanding hours and each and every one of them are continually willing to dedicate many hours of overtime in an effort to provide the Town the standard of coverage that we know is expected of us.

As in years past, Canaan continues to deal with high volumes of arrests, accidents and calls for service. Although you don't see it in the news, Canaan is dealing with the opioid epidemic just like the bigger

cities and towns around our state. A very high percentage of our crime rate is in some way tied to the drug problem. The drugs of today have become more potent and



dangerous. There is a drug out there called carfentanil that is so dangerous it takes an amount equal to a few grains of salt to kill you and it can be absorbed through the skin. This is just one example of the threats law enforcement deals with on a daily basis.

We saw a large jump in the number of child abuse and neglect cases this year. These cases are very time consuming and very emotional for all that are involved. We also dealt with burglaries, thefts, domestics, DWI's and numerous other crimes that were reported or discovered. With as busy as we were the staff did an outstanding job of completing these cases and again this year obtaining over a 98% conviction rate on all of our cases. This is a true reflection on the quality of work that is being put out by the officers.

The Canaan Police Benevolent Association again held its annual 5K "Run From the Law."

This race was held On Old Home Day weekend and featured a course that wound through the beautiful campus of Cardigan Mountain School as well as the picturesque Canaan Street Lake area. We had approximately 200 participants and a lot



of volunteers and sponsors that helped us make this a very successful fund raising event for the Canaan Police Benevolent Association which in part provides an annual college scholarship for local students. We

also volunteered time doing community events like Christmas in Canaan, the Canaan Hardware safety expo, giving away popcorn at Canaan Elementary's open house, giving tours of the police station and cruisers to the kids and distributing presents for the Holiday Helper program.

We are still selling our T-shirt to help us raise more money. These shirts were designed by us and are for sale. If you would like to purchase them please contact us.



As a reminder, we have a drug take back box located in the lobby of the Police Station. You may drop any unused prescriptions for proper disposal with no questions asked. This will not only help in keeping them from ending up in the wrong hands but is also good for the environment.

In 2018 we said goodbye to a couple of our staff. Christine Day left us after two years to take a full-time job in Newport with the court system. Also Sgt. Ryan Porter left us to go to the Town of Enfield Police Department. Ryan was with us for 14 years. Both will be greatly missed.



We also welcomed a new officer to the department. Officer Nenia Corcoran came to us with 6 years as a police officer serving with the Hanover and then Lebanon Police Departments. She brings a lot of experience and skills with her and is going to be a great asset to us. Please welcome her if you have a chance.

Lastly I wanted to let you know that we were able to obtain a grant for approximately \$38,000.00 for new equipment and extra patrols in our ongoing efforts

to apprehend unsafe drivers, as well as DWI enforcement and our growing drug issues. These grants assist us in keeping the tax burden off the citizens of Canaan.

The Canaan Police Department and all Town Emergency Services are dispatched by Hanover Dispatch. If you need to reach the police department, dial 523-7400. If an officer is not in the building, the call will be forwarded to Dispatch who will be able to reach an officer for you. If you have an emergency, please Dial 9-1-1.

As always, it is an honor for me to represent the fine men and women of the Canaan Police Department by writing this annual report. I look forward to continuing to serve the Town of Canaan as its Chief of Police. If you ever have any questions or concerns about the Police Department, feel free to contact me at 523-7400, email me at [sfrank@canaanpolice.com](mailto:sfrank@canaanpolice.com) or visit us at [www.canaanpolice.com](http://www.canaanpolice.com), or feel free to stop in. Also I urge to you like our Facebook page as we often put important updates and announcements out to the public using social media.

**Respectfully Submitted,  
Samuel W. Frank II  
Chief of Police**



# Canaan Emergency Medical Service

In December of 2018, the first responders providing the services of Canaan Ambulance voted to merge their efforts with the Town of Canaan as a separate Department managed for the most part by the providers themselves. This Department is similar to the Fire Department where the officers are elected by the members subject to acceptance by the Board of Selectmen. The Canaan Board of Selectmen agreed to this merger and worked to assure that the Department is empowered to continue to raise money other than tax dollars to help support the Service. In furtherance of this, the Selectmen support the creation of a separate operating and revenue account that can be carried forward year over year.

January 1<sup>st</sup>, the Canaan Emergency Medical Service started operation. Sixteen of the FAST providers immediately joined the new Service. Canaan FAST is no longer transporting people, but will continue as a non-profit providing training and fund-raising for equipment.

## Current Roster of Providers

1 Paramedic  
8 AEMT  
14 EMT  
2 EMR/DRIVER  
25 TOTAL

Hours Covered – 17,520 hours per year with 1-Full time employee and another full-time budgeted in 2019. The remaining 24 providers are part-time volunteers.

3 Ambulances - Same Station



## Budget for 2019

### Expense

\$235,957.83	Payroll (average cost per hour \$13.47)
\$18,700.00	Supplies
\$36,500.00	Ambulance inc. Capital Reserve
\$32,500.00	Contracted Paramedic
\$31,000.00	Services
\$18,000.00	Insurance
<u>\$6,000.00</u>	<u>Equipment</u>
\$378,657.83	

### Income

\$136,000	Insurance Reimbursement
\$77,000	Donations
\$166,000	Contributions from the Towns of Canaan, Dorchester, Orange and Grafton
<u>\$379,000</u>	<u>Total</u>

**36% of the cost of this service is paid by insurance payments.**

**44% of the cost is paid by the 4 towns** and averages \$32 per capita which is one of the lowest rates throughout the Upper Valley.

**20% needs to be raised by donations and fund-raising.**

Every year it becomes more difficult to find volunteers who are willing to obtain the training to help in this service and who have the time to be available on-call to respond. This year we will be moving to full time employees to reduce the on-call burden of the volunteers to no more than 16 hours per week. The use of two full

time employees is obviously more expensive but well worth the cost. This decision makes the volunteer effort more manageable. Overall, the Town cost is about double what it has been in the past. The Board of Selectmen supports this increase.

Canaan Emergency Medical Service is required by insurance to bill you for our services. We rely on soft billing, and we would like to have you submit the bill to your insurance company if you have one. If you have no insurance and would like to discuss the bill with us, please let us know, and we will work with you.

Later in the year we will introduce a VOLUNTARY subscription service asking you to make a voluntary donation to keep this organization strong. If you can't afford a donation, we understand. Hopefully many of our families can afford the reasonable requested donation. The lack of a donation will NOT interfere with service for you or your family.

**Respectfully Submitted,**

**Bill Bellion, Chief of Service**

**Jordyn Bagalio, Operations Administrator**





# EMERGENCY MANAGEMENT

## 2018

2018 continued to be a year where a variety of weather events determined emergency management response. The annual fire department report indicates that there were 43 incidents of trees and wires down requiring response from the fire department which provides the primary source for emergency response. Fortunately these responses did not require opening the Emergency Operations Center. These were calls that may have taken several hours but did not necessitate opening the EOC. The winter storm floods did require opening the EOC for a short time to manage resources, take phone calls away from Hanover Dispatch, and to gather equipment and personnel to respond to flooding in the downtown area. As this report was being written, we just had a winter rain storm producing minor flooding on Potato Road, Transfer Station Road and in several basements. Fortunately this last storm did not require much emergency management response.

Concerning wind events that bring down power lines, it is always good to prepare for the next event by making sure that residents stock extra batteries for flashlights, check the status of emergency generators with fuel supplies, and take all other necessary precautions before the next town wide emergency occurs. Homeowners can check restoration efforts by utility companies by looking at power outage maps on cell phones if cell service is still available from the tower or internet if available. Residents should also have a communication plan to stay in touch with family and friends during an emergency and a relocation meeting point should they have to leave their residence.

The floods in November of 2017 and January 2018 did not last a long time, but they did require considerable volunteer personnel to place sandbags around property in downtown Canaan to minimize damage. This type of flooding activity and emergency response in the Village is likely to continue unless a flood remediation program is accepted and/or funded by the state of New Hampshire or through FEMA. If you are living in a floodplain area please make sure your flood insurance is up to date. Also take the necessary steps to protect your valuable possessions and documents ahead of time when you can calmly and safely organize. Keep documents in a waterproof container and in a location in your house where they may be removed quickly from your

house should you need to evacuate. If you have a basement that floods during heavy rains or frozen ground or possibly frozen drains, also make plans now to protect your furnace and other appliances in the basement. Have 1 or 2 sump pumps to handle the water that suddenly comes in at the worst time of the year. Now is the best time to plan as we never know completely how the weather will affect us locally. It is frequently different from forecasts.

There are good resources available at the FEMA website and at the NH Department of Emergency Management with lots of suggestions to be prepared.

**William Bellion**  
**Emergency Management Director**

# Town of Canaan Communications 2018 Report

<http://canaannh.org/>

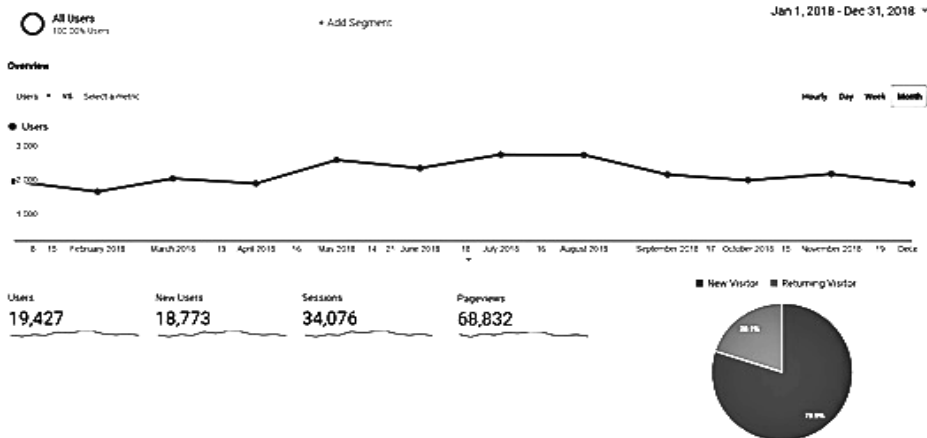
In 2018, the metrics for people using and receiving communications from the Town Office continued to grow. Web traffic averaged 2,839 visits per month in 2018 (that was 34,076 total visits!), and the number of people receiving the weekly newsletter “Flashmail” is at 1051. It is satisfying to know that so many people find these resources useful.



**You can sign up on our Web site!**

In addition, we were able to send several emails alerting people to closings due to weather and equipment failures, and several requests for help. In response to Flashmail requests, citizens reached out to Verizon regarding a cell phone tower that is now operational. Another Flashmail that went out asked for volunteers to help sandbag to protect areas of the downtown from flooding. We thank everyone who came out – Communications makes Community!

The website, which we all know is useful for us here at home, has also become an asset to those visiting or looking into Canaan History. The “[Visit Canaan](#)” webpage had just about 1000 hits in 2018. Another 2000 people looked into those pages following the Historical Society, the Museum, the Meeting House, and the Cemetery. This in turn, led to several phone calls resulting in people visiting Canaan and money being donated to local causes.



I would like to thank everyone who took the time to communicate with me - those that sent in information for events, business ads, community service information, and as always, the town boards and departments who keep up with me monthly to assure that everyone has up-to-date information. Without you, I could not do this job.

Sharon Duffy  
 Administrative Assistant  
[sduffy@canaannh.org](mailto:sduffy@canaannh.org)

# Transfer Station 2018 Report

<b>Disposal Report</b>	<b><u>2018</u></b>
Trash – Tons Hauled to Lebanon	1,053
Cost Per Ton Disposal	\$82.30
Cost Per Ton Hauling/Labor	\$56.22
<b><u>Cost Per Ton Disposal</u></b>	<b><u>\$138.52</u></b>

<b>Recycling Report</b>	<b><u>2018</u></b>
Tons Recycled	370
Recycling Rate	26%
Total Income	<b>\$12,152</b>
Income Per Ton	\$32.84
Total Cost Hauling/Labor	<b>\$34,339</b>
Cost Per Ton Hauling/Labor	\$90.32
Cost of Processing	\$19,033
Cost Per Ton Processing	\$51.44
<b><u>Net Cost Per Ton Recycling</u></b>	<b><u>\$108.92</u></b>
	<b><u>Saves \$29/ton</u></b>

## 2018 Household Hazardous Waste

Canaan/Orange held two Household Hazardous Waste Days in 2018. The first was on June 9 and the second was on September 8<sup>th</sup>.

The Following are the results from the two collections:

### 2018

116 Canaan Households or 8% 4 times state average  
14 Orange Households or 9% 4.5 times state average

501 Gallons of Paint  
142 Gallons of Other Chemicals  
111 Aerosols

### 2017

126 Canaan Households  
426 Gallons of Paint  
137 Gallons of Other Chemicals  
153 Aerosols

**GREAT JOB! THANK YOU.**

## TRANSFER STATION RULES –

GREEN Canaan sticker or

ORANGE Town of Orange

sticker is required



## Transfer Station Hours

Sunday	CLOSED
Monday	CLOSED
Tuesday	2 PM - 6:00 PM
Wednesday	7 AM - 11:00 AM
Thursday	2 PM - 6:00 PM
Friday	7 AM - 11:00 AM
Saturday	8 AM - 2:00 PM

1. It is illegal for any person to place or cause to be placed any waste in or around the town's Transfer Station when the facility is not open to the public.
2. The transfer station is for **Canaan and Orange residents only**. Permits to use the facility are required.
3. Recycling is encouraged in order to save cost of trash disposal. The Transfer Station is for household wastes only. **NO COMMERCIAL WASTE DISPOSAL IS PERMITTED. RECYCLING IS ALLOWED.**
4. Resident users shall follow the directions of the Transfer Station attendants at all times.
5. Bulky waste like furniture and mattresses and construction waste must go to Lebanon Landfill – call 298-6486 or 298-7872 OR there will be two collections a year at the Transfer Station.

## ITEMS THAT REQUIRE A DISPOSAL FEE

**Freon Appliances** Refrigerators-Freezers-Air Conditioners- Dehumidifiers.  
All contents and doors must be removed prior to drop off. **\$10.00**

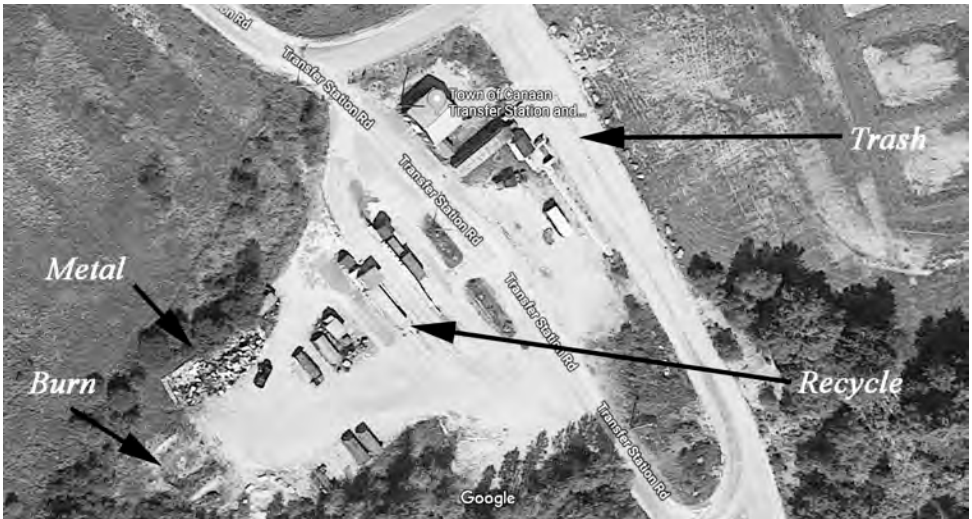
**Televisions Sets, Computers & Computer Monitors \$15.00**

**Microwaves \$5**

**Propane Tanks** 20# tanks are \$1 and larger are **\$10**

**Florescent Bulbs** 50¢ each

**Tires \$2.00 Passenger Tire - \$5.00 Truck Tire**



Trash Drop-Off

Recycling Drop-Off



# Household Hazardous Waste Disposal Chart

## Safe Disposal Guide

### Bathroom

Aftershave, cologne (alcohol based)	●		
Bathroom cleaners	●		
Disinfectants			●
Hair dyes, relaxers, and perm solutions	●		
Medicine Use Police Take Back Collections <i>only use trash if your area has NO collections)</i>		○	●
Nail polish			●
Nail polish remover			●
Thermometers (with silver mercury)			●
Toilet bowl, tub, and tile cleaners			●

### Garage/Workshop

Antifreeze			●
Auto body filler		○	
Batteries, auto (check service stations and town facilities for recycling)			●
Brake fluid			●
Car wax with solvent			●
Diesel fuel			●
Fuel oil			●
Gasoline			●
Glue (solvent-based)			●
Glue (water-based)		○	
Kerosene			●
Metal polish with solvent			●
Mineral spirits			●
Motor oil is NOW accepted at HHW collections			●
Paint, latex-dried hard. (We will take liquid latex) <i>(to dry wet paint - mix with kitty litter, sawdust, and/or shredded paper; recycle empty cans)</i>		○	
Paint, oil based			●
Paint, auto			●
Paint brush w/solvent or TSP (Trisodium Phosphate) cleaner			●
Paint thinner			●
Paint stripper			●
Primer			●
Rust remover			●
Switches (potentially containing mercury)			●
Transmission Fluid			●
Turpentine			●

## Safe Disposal Guide

### Garage/Workshop

Varnish			●
Windshield washer solution		○	
Wood preservative			●

### Garden

Fungicide			●
Herbicide			●
Insecticide			●
Pesticide			●
Rat and mouse poisons			●
Weed killer			●

### Here/There

Ammunition				(Contact your Police Department)
Batteries, alkaline (Non-Hazardous)			○	
Batteries (Hazardous)				●
Batteries, rechargeable (some towns have collections)				●
Dry cleaning solvents				●
Fiberglass epoxy				●
Gun cleaning solvents				●
Lighter fluid				●
Moth balls				●
Photographic chemicals				●
Septic tank degreasers				●
Shoe polish			○	
Smoke alarms (Can return to manufacturer)				●
Swimming pool chemicals				●
Thermostats (mercury ampoule inside) <i>(Some towns have collections)</i>				●

### Kitchen

Aerosol cans-empty (often recycled as scrap metal)			○	
Aerosol cans-full				●
Ammonia-based cleaners			○	
Drain cleaners				●
Fats, oils, and grease			○	
Floor care products				●
Furniture polish				●
Metal polish				●
Oven cleaner				●



## DO Recycle

**Paper, Plastic, Metal, & Glass can all be mixed together.**

### PAPER

- All Clean Cardboard.
- **NO PIZZA BOXES or cardboard with food waste**

- Newspapers & Inserts
- Magazines
- Mail & Catalogs
- Paper Bags
- Office Paper & Envelopes
- Wrapping Paper
- Phone Books
- Hard Cover Books
- Paper Plates (clean)
- Milk & Juice Cartons
- Drink Boxes & Aseptic Containers
- Shredded Paper (put in clear bags)

### PLASTIC

- Water Bottles
- Milk Jugs
- Detergent Bottles
- All rigid containers marked with a #1-#7 (except Styrofoam)
- Plastic Grocery & Large Shopping Bags marked with #2 or #4

### METAL

- Tin Cans
- Aerosol Cans (empty)
- Aluminum Cans/Foil
- Pots & Pans

### GLASS

All glass Bottles & Jars (all colors)

**All Containers Must Be EMPTY**

## Don't Recycle

Note Size!  
**Nothing bigger than a 5-gallon bucket**

### Trash/Garbage

**Needles & Sharps**  
**No Large metal parts**  
car, boat, truck, etc.

### Wood/Lumber

**Propane, helium or other gas cylinders**  
**Piping, plastic or metal**  
**Clothing & shoes**

### Plastic bags:

- frozen vegetable
- bread bags
- newspaper bags
- potato or snack sandwich
- trash bags

### Plastic wrap or film

**Garden hoses**  
Batteries, alkaline or button-cell

Boat shrink-wrap/tarps  
Bubble-wrap

### Diapers

Envelopes that are plastic or Tyvek®  
Food (compost it)  
Kitty litter

### Knives

Light bulbs (any type; return CFLs to store)

Paper napkin/towels  
Styrofoam® or polystyrene foam (even if marked #6)

### Toys

Vinyl siding  
Waxed paper / boxes

## Know which Plastics to Recycle

With the exception of Styrofoam®, your plastic is recyclable if the answers to all three questions are YES:

1. Does it have a number (1-7) in the middle of the chasing arrows?
2. Is it rigid or hard? (However, large shopping bags are recyclable)
3. Is it a container?



## No hazardous waste – ever!

Items categorized as “hazardous waste” must be disposed of carefully and cannot be included with your trash or with single-sort recycling. Such as:

- ✖ Ammunition
- ✖ Anti-freeze
- ✖ Button-cell batteries
- ✖ CFL light bulbs (compact fluorescent lights)
- ✖ Chemicals
- ✖ Computers & related parts
- ✖ Fertilizers
- ✖ Fluorescent bulbs (of any kind)
- ✖ Fuel (gasoline, diesel, kerosene)
- ✖ Mercury (in any amount)
- ✖ Oxygen tanks
- ✖ Paint thinner
- ✖ Pesticides
- ✖ Propane tanks
- ✖ Rechargeable batteries
- ✖ TVs

However, area transfer stations and recycling centers often offer programs to take this kind of waste.

## For more information,

- Go to [www.ecomaine.org](http://www.ecomaine.org)
- Call ecomaine at 773-1738
- Call your town office

# Canaan Town Library 2018 Annual Trustees Report



Libraries are continually searching for ways to serve the people in their communities. One way to expand our reach is collaboration with other community groups. This past year the library has partnered with the Recreation Department with several rounds of PubTrivia, the schools with Open House, other area libraries with a summer music program for families, and a local Mothers' Group for story times. These programs are always open to all and are free of charge. Please check out the library website and sign up for the newsletter to get information on all of the programs the library offers.

Our library is something for us all to be proud of and it wouldn't be what it is without the wonderful staff. Thanks to them, the library runs efficiently and is a welcoming place for all citizens. The Friends group has continued to fund raise for special programs such as the summer reading program and 1,000 Books Before Kindergarten. They also help with furniture purchases

and other items not covered in the operating budget. Many thanks to this group for their time and effort.

Libraries are special places and thank you to all of you who support the Canaan Town Library by donations, volunteering, and using the library. Spread the word!

Many services are available through the website once you come in and sign up for a library card. Ebooks, audio books, and magazines can all be accessed online.

The library staff is there to help you with any questions you may have about what the library has to offer, so please ask!

**CANAAN TOWN LIBRARY TRUSTEES**

**Denise Reitsma, chair**

**Susan Remacle, treasurer**

**Kathleen Peters, secretary**

**Laura McDermott**

**Angie Robinson**

# **Canaan Town Library**

## **Librarian's Report 2018**

### **COLLECTION**

Adult Books	16,296
Juvenile Books	9,540
Total Books	25,836
Adult Videos	835
Juvenile Videos	271
Total Videos	1106
Adult Audios	670
Juvenile Audios	129
Total Audios	799
Magazines	374
Music CDs	436
Artifacts	154
Museum Passes	7

### **CIRCULATION**

Total items checked out of the library 38397 (Includes all items checked out of library, plus, internet usage, downloaded audio and ebooks, database usage, and Interlibrary Loans.)

#### **Internet Usage**

Individual Sessions 901

Wireless Sessions 710

Total 1611

The wireless service is also available when the library is not open, to allow our patrons 24/7 access.

#### **Downloadable Audio Books**

Audio books downloaded 2958

E Books downloaded 1328

#### **Digital Periodicals 57**

The library pays to belong to the Downloadable Audio Book Consortium through the NH State Library. Our patrons have access to over 9000 audio books, 13,000 ebook titles, and 150 digital magazines.

#### **Database Searches**

EBSCO (magazines) 41

Heritage Quest (genealogy) 440

Ancestry.com (genealogy) 992

#### **Inter-Library Loans**

Loaned to other libraries 930

Borrowed by our patrons 1031

## REGISTERED BORROWERS

As of December 31, 2018: 3467.

An increase of 4.36% over 2017's registered borrowers.

Thanks to the Friends of the Library for continuing to support access to genealogy databases, museum passes, and programming for all ages. This year the Friends also generously purchased new chairs for the Library's main reading room. These beautiful additions have really brightened our space, and allow for more people to use the library's table for study and reading.

On Saturday, April 7 we celebrated the addition of our first Little Free Library with a dedication in memory of Canaan resident and library lover, Steven Therriault. Our Little Free Library is an opportunity for us to share our love of reading, build community, and encourage others to do the same. Everyone is welcome to take a book out of the Little Free Library at anytime. Go ahead, it's all right, it's what it's there for. After you've finished the book, you can bring it back to the Little Free Library, or pass it on to someone else – it's that easy! Our motto for the Little Free Library is "Take it. Read it. Share it." If you are so inclined, you may also add a book or two that you think someone else might discover and love. Thank you to the United Methodist Church of Canaan, NH for hosting the site of our Little Free Library, Jonathan and Walker Garthwaite for preparing the site and sinking the post, Peter Jopek for building and installing the Library, and Maxine and Nelson Therriault and their family for helping us honor Steven in this amazing way. Our Little Free Library is located at 1150 US RT 4, Canaan, NH 03741.

For the first time, we collaborated with the Enfield and Grafton Libraries to bring a program for the families of the Mascoma Region during our Summer Reading Program. Junk 2 Funk (J2F) is a high-energy, confidence-building and performance-based program that emphasizes the importance of working together as a team. J2F exposes young people to music and performance art in a non-threatening, novel manner while addressing current environmental issues. Attendees at this event (hosted at the Mascoma Valley Regional High School auditorium) enjoyed an evening of self created music and fun. We are looking forward to continuing this partnership with our neighbor libraries.

We continue to offer access to our library catalog, online databases, and downloadable audio books and ebooks . You can access all of this from home or visit the library to use the wifi or public computers.

Some of the programs offered this year included: New England Quilts and the Stories They Tell, NH on High: Historic and Unusual Weathervanes of the Granite State, “Pub” Trivia, Kielbasa Making with Ray Kulig, Pickling Workshop with Ray and Jan Kulig, A Queen’s Tea, Bullet Journaling 101, the Meetinghouse Readings Series, Tech Nights, Summer Reading Programs for kids and adults, Lego Club, Story time with Melissa, and Bookends: a Book Group for Kids Grades 4-6.

Thanks are given to our volunteers: Cheryl Stone, Ashlyn McGowan, Alayna Miller, Melissa Allen, Jamie Jukosky, Larkin Jukosky, Samantha Smith, Sue Smith, Ray Kulig, Jan Kulig, Peter Thurber, Mark Fisher, Jesse Fisher, Abby Swanson, Elizabeth Hardt, Ellie Dacier, Maddie Means, Laurel Saulnier, and Roy Byington.

Thanks to library staff: Lori Dacier, Jenna McAlister, Nancy Pike, and Pam Wotton for their dedication to the library and their hard work and great ideas that keep the library evolving and fun. Thanks to the Library Trustees for their support and guidance. And thanks to all who donated materials, money, and time to make the library such a great place.

**Respectfully submitted,**  
**Amy Thurber**  
**Library Director, Canaan Town Library**  
[www.canaanlibrary.org](http://www.canaanlibrary.org)

**523-9650**

## **LIST of SERVICES A -W**

Audio Books  
Adult Book Group  
Children's Book Group  
Book Sales  
Caboodles  
Children's Craft Programs  
Children's Story Hour  
Community Group Meeting Space  
Downloadable Audio Books  
Downloadable eBooks  
Downloadable Magazines  
DVDS  
Faxing  
Free Cable Internet Access  
Friends of the Library  
Genealogy Assistance  
Handicap Accessibility  
Inter-Library Loan  
Kill-A-Watt Meters  
Knitting Needles  
Large Print Materials  
Library Newsletter  
Library Website  
Local Artist Exhibits  
Meetinghouse Readings  
Museum Passes  
Online Card Catalog  
Online Databases  
Online Encyclopedia  
Photocopying  
Programming (author visits, speakers, etc.)  
Reference Assistance  
Rubber Stamps  
School Class Visits  
Story Hour  
Summer Reading Program (Adult)  
Summer Reading Program (Children)  
Tax Materials  
Volunteering Opportunities  
Wireless Internet Access

**Library Volunteers ready for the Stuffed Animal Sleepover.**



**Summer Reading Tambourine Building Program.  
Libraries Rock!**







**Time to put our Stuffed Animals to bed at our annual Stuffed Animal Sleepover!**

**Rockin' out with Junk 2 Funk!**





**Stella Butterfield helps to stock the Little Free Library.**




**Maxine, Andrea, and Nelson Therriault at the Little Free Library dedication.**



**The Library's new chairs; thanks Friends!**



**Lego Club is the place to be!**



**CANAAN TOWN LIBRARY**

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# **HAPPY BIRTHDAY, YOUR MAJESTY!**

**YOU ARE CORDIALLY INVITED TO  
QUEEN ELIZABETH'S 91ST BIRTHDAY!  
SATURDAY, APRIL 21, 1:00 PM**

**IN LIEU OF GIFTS, PLEASE BRING YOUR FAVORITE TEA  
CUP AND THE STORY BEHIND WHY IT'S YOUR FAVORITE.  
NO TEA CUP? DON'T WORRY, WE'LL HAVE ALL YOU  
NEED TO ENJOY YOURSELF INCLUDING; A VARIETY OF  
TEAS, DELECTABLE TEA TIME TREATS, AND QUEEN AND  
TEA TRIVIA!**

**1173 US RT 4 CANAAN, NH [WWW.CANAANLIBRARY.ORG](http://WWW.CANAANLIBRARY.ORG)**

# 2018 Assessing Department

2018 was a year of transitioning for the Town of Canaan's Assessing Department. I was hired in May as the replacement for Terri Purcell who retired after 19 years of service. I am a Canaan Native and am excited to be back serving our community of taxpayers as I previously worked here in the office in the 1990's.

The Assessing functions are performed by the Assessing Clerk, the professional Assessors, and the Board of Selectmen. The Assessing functions performed by the Assessing Clerk in the Town Office are processing the Intent to Cut Timber, and Intent to Excavate from start to finish. Once you have filed your Intent and the Board of Selectmen have approved it, I send it to the State of New Hampshire DRA. Once the Cutting or Excavating is completed and you return your reports to the Town Office, I will then calculate the Timber/Excavating Tax and prepare the invoices from a formula provided by the Department of Revenue.

Sales prices are used to set the equalization ratio for our town. RSA 75:1 requires that all municipalities shall appraise all taxable property at its full and true market value – 100%. Every five years all prior sales for the last four years are evaluated and all formulae and the resulting valuations are adjusted. We are transitioning to a new professional Assessor who will conduct the next town wide revaluation projected to happen in 2021.

Making sure you are being taxed correctly is very important. It is the Assessing Departments responsibility to create a list of taxable properties, reviewing property tax cards for accuracy. This includes reviewing building permits, exemptions, abatements and credits such as current use, veterans and elderly. We also rely on you as a property owner to provide us with any changes to your property. I would encourage every property owner to look at their tax card on the online system by going to the Town's website at

<http://canaannh.org/departments/assessing/index.html>

On the right hand side, there is a place to click on the *Online Tax Card/Tax Maps*. The User name and passwords are both "public". You can also find a link for the Intent to Cut, Intent to Excavate, Application for Current Use, Exemption, and Abatement along with other forms on the right hand side of this page.

**Respectfully submitted,  
Sherrill Zani**

# **Building Inspection Department 2018 Report**

## **Building Activity Summation**

New home starts in Canaan for 2018 totaled 10 with 6 stick built and 4 M/H. In addition 1 stick built was removed and replaced plus 2 M/H were removed and replaced. Commercial permits were limited to additions or conversions of existing properties with no new starts. Many permits were also issued for other than new homes i.e. decks, garages, sheds, additions and major renovations and are still increasing compared to past years.

### 911 Activities

The multiple new structures as mentioned above required 911 mapping to physically visit and GPS the new sites to establish addresses for them with the Town responsible to update all data bases and notify Postal and Emergency services if required. In addition the moving of renters and selling of properties by owners requires continual updating of the data base to match phone numbers to addresses. This process has been greatly enhanced by the ability to make these changes on line as the amount of paper work is greatly reduced and the sharing of data lets a shared data base serve many entities without duplicating effort.

As every year let me emphasize the importance of letting your 911 address be seen from the access point to your property in the event emergency services are required.

**This report is my last one and I have enjoyed my part time service with the Town these many years. Originally I wanted to leave on my 70<sup>th</sup> birthday, but the Town was working on a plan that was going to merge a couple of positions into one. I've stayed on while details were worked out and to introduce the new person to the various computer programs involved in this position. I believe the new position will create a more fulfilling position and still let the Town maintain low costs which has always been a major concern in all endeavors.**

**Respectfully Submitted,  
W H Wilson IV (Bill)  
Thursday, January 24, 2019**

# Canaan Planning Board 2018

In 2018, the Canaan Planning Board dealt with four formal subdivision applications, one voluntary lot merger, and two lot line adjustments. Other less formal discussions were held for conceptual discussions of proposed projects. This is approximately the same number of annual applications when compared to the last four years.

Work continued on an update to Canaan's Master Plan which was last updated in 2006. This document should be updated every decade and should reflect the town's vision of the future. How will Canaan grow, and how will we accommodate the future needs of town citizens.

As a result of a 2016 warrant article which showed the town was opposed to industrial wind farms, the Planning Board completed work on an ordinance to regulate these. This ordinance was placed on the March 2018 ballot and approved by the voters. It may be viewed at [http://canaannh.org/boards/planning\\_board/wind-lwes-ordinance.pdf](http://canaannh.org/boards/planning_board/wind-lwes-ordinance.pdf)

The Capital Improvement Plan (CIP), which is a yearly advisory tool completed by CIP Committee and used by the Budget Committee and Selectboard during their budget deliberations, was prepared and distributed. The Committee, chaired by Claude Lemoi, wishes to thank department heads for outstanding cooperation, and Mike Samson for extensive support. It may be viewed at [http://canaannh.org/boards/capital\\_improvement\\_committee/cip-2019-final-report.pdf](http://canaannh.org/boards/capital_improvement_committee/cip-2019-final-report.pdf)

A conceptual discussion was held with a developer for a two unit condominium. This would be two separate tiny houses with shared driveway, well, and septic on a single lot for year round occupancy. While the town has no prohibition against this approach, state building and fire codes currently do not allow tiny

houses to be used as year round residences. New Hampshire currently requires one room to be 120 square feet and most other rooms 70 square feet, with stairs rather than a ladder to the loft. It is almost impossible build a tiny house to those requirements. New Hampshire is considering legislation which will permit tiny houses, but it may be a year or several years before it becomes law.

All the documents, reports, and regulations noted above can be reviewed at the Town offices during regular business hours or at the Town of Canaan website. The Canaan Planning Board meets at 7 PM at the Mascoma Senior Center 1166 US Route 4 on the second and fourth Thursdays of each month, except November and December where we meet only on the second Thursday. The Board is seeking new board members and welcomes your interest in joining us.

**Respectfully Submitted,  
John Bergeron, Chair**

**Claude Lemoi, Vice Chair  
Mary Ledoux, Secretary  
Dave McAlister, Selectboard  
Charles Townsend  
Christopher Wadsworth  
Richard Clancy, Alternate  
Barbara Dolyak, Alternate  
Carol Ann Morrison, Alternate**



# Canaan Historic District Commission

The Canaan Historic District is located on Canaan Street and includes properties extending from the Old North Church, southward along Canaan Street, past the Museum and Meeting House, and continuing past the Pinnacle House, to the highest point on Canaan Street. The easterly boundary is Canaan Street Lake, and the westerly boundary is a line 500 feet west of Canaan Street.



The purpose of the Historic District Commission is to:

- 1.) Preserve those elements that reflect the architectural, cultural, social, economic, and political history.
- 2.) Conserve property values
- 3.) Foster civic beauty.
- 4.) Strengthen the local economy.
- 5.) Promote district use for the education, pleasure, and welfare of the town.

An application to the Commission is required whenever a building or structure shall be erected, reconstructed, altered, restored, moved, demolished, or changed as to use. Exceptions include repairs and interior work. Regulations, application forms, guidelines and meeting minutes are available at the Town Offices, or

[http://canaannh.org/boards/historic\\_district\\_commission/index.html](http://canaannh.org/boards/historic_district_commission/index.html)

Activity for 2018 included applications for two porch enclosures, two shed alterations, and one rooftop solar system. Several meetings included discussions of added regulations on shutter colors, fence designs, recreational vehicles, camp trailers, and boat trailers. A public hearing on these topics was held in July with considerable comment and concerns about recreational vehicles. The public had strong opinions about RVs with some for and some against. The other topics were not controversial. The Commission is recommending some but not all of the public's suggestions, and has added new topics including gates, solar systems, and revised newspaper notice. Current minimum lot size is 2 acres, and increasing this size has been discussed, but no recommendation reached. Additional public hearings will be held after the Commission drafts proposed regulations, but public comment is welcome at any time. No regulation changes have been adopted at this point, and will not occur before additional public hearings are held.

The Commission welcomes attendance at our monthly meeting on the third Monday of the month at 7:15 PM in the Mascoma Senior Center, 1166 US Route 4. At these meetings, we would be pleased to provide you with general guidance. However prior to formal abutter notification, we are not permitted to provide detailed project commentary. The Commission is seeking new members; please join us.

**Canaan Historic District Commission**

**John Bergeron, Chair**

**Mike Roy, Vice Chair**

**Kristina Burnett, Secretary**

**Scott Borthwick, Selectboard Representative**

**Tina Lemoi**

**Richard Fox, Alternate**

**Elizabeth Jutila, Alternate**

# **Canaan Board of Adjustment 2018 Annual Report**

The Canaan Board of Adjustment was formed in May of 2102 pursuant to New Hampshire laws and hears and decides on appeals form specific land use ordinances. In Canaan those appeals may come from innovative land use adopted under RSA 674:21 (Drinking Water Protection ordinance and Impact Fee ordinance); from Historic District Commission ordinance; or from building permits on some roads. The Board of Adjustment does not consider subdivision, site plan review, or most other ordinances or regulations of the town.

The Board of Adjustment heard no appeals in 2018.

**Respectfully submitted**  
**Michael F Roy**

## **Members:**

- ◆ ***Chairman: Michael Roy 2019***
- ◆ ***Vice Chair: Bill Chabot 2021***
- ◆ ***Secretary/Clerk: Scott Berry 2020***
- ◆ ***Jan Forbush 2020***
- ◆ ***Dave Shinlinger 2021***
- ◆ ***Arnold Song 2021***
- ◆ ***Alternate: John Bergeron 2021***

# Mascoma River Local Advisory Committee 2018 Annual Report



The Mascoma River Local Advisory Committee (MRLAC) is a volunteer group of citizen representatives from the Town of Canaan, Town of Enfield and City of Lebanon, N.H. The MRLAC's responsibilities include developing and updating a [Mascoma River Corridor Management Plan](#), and monitoring development along the river to ensure that it is compliant with state law and the local river management plan. This involves reviewing construction permits and making site visits to comment on permits as required by NH Dept. of Environmental Services (NHDES).

Throughout the year, members attended various meetings of NHDES, Mascoma Watershed Conservation Council, Connecticut River Joint Commissions, , as well as meetings of the towns of Enfield & Lebanon budget committees.

**Respectfully,**

**Bill Chabot**  
**Chair**

# **Canaan Conservation Commission**

## **2018 Annual Report**

In addition to the usual business of reviewing construction permits & site visits to approve said permits as required by NH DES, the Canaan Conservation Commission also accomplished the following in 2018:

- Sponsored the 12th annual Earth Day Roadside Cleanup. We succeeded in removing over 50 bags of trash, as well as a variety of appliances, tires, & scrap metal from the sides of the streets of our town.
- We continue to maintain the trail system in the Town Forest.
- In partnership with the Mascoma Watershed Conservation Council (MWCC), our members led a series of monthly hikes to various locations within the town of Canaan as well as other locations in the watershed.
- Represented the town of Canaan on the Mascoma River Local Advisory Committee.
- Monitored easements on properties within Canaan, as well as surrounding communities for the Upper Valley Land Trust, as well as the McKee parcel for NHDES.
- Attended various meetings of MWCC, as well as other organizations.
- Provided financial support for the Connecticut River Conservancy's "Source to Sea" river cleanup.
- Volunteered over 200 hours to projects in the community.

**Respectfully submitted by,**  
**Bill Chabot, Chair**  
**Canaan Conservation Commission**

# Buildings and Grounds

There were a number of improvements throughout the Town in 2018.

## Senior Center

Replaced the bathroom, hallway and reception area flooring.



New outdoor lighting was installed.



Paved the Autoware parking lot.



## Williams Field Playground

The new, donated seesaw was installed.



### **Transfer Station**

A new roof was installed over the trash compactor.



Radiant heat was installed in the recycling booth.



### **Cell Service**

The new cell tower was put into service.



### **Painting**

Painting was done at the Meeting House

### **Meeting House**

Benches were repaired and reset at the Meeting House.

### **Elliott Field**

The Elliot Field dugout was repaired by volunteers from MTD.



**New Message Sign Installed at Police Department, Rescue and Fire Department**  
Materials acquired from Competition Complex and donated labor from all Departments including Highway.

## Flooding

After 18 months of study and analysis, a plan was designed to reduce flooding of residences and commercial space in Canaan Village.

The plan is simple. It requires that we increase the flow of water under the Rail Trail behind Williams Field so that it doesn't back up enough to enter the businesses on Route 4 or crest over onto Depot Street. The Rail Trail is a dam that will back up the water onto these streets unless there is a bigger channel through it.



The only practical way that this can be accomplished is to replace the existing trestle with a 90 foot clear span bridge that will increase flow enough to keep the water out of Route 4 (except at Canaan Village Pizza) and out of Depot Street.

### A.4. New 90-foot Clear Span Bridge at Upstream Rail Trail Crossing

This conceptual improvement, which was not previously studied, includes replacing the existing 65-foot span trestle with a new 90-foot clear span bridge. As with the proposed bridge at Route 4, this is the minimum span required to meet the design criteria of the NHDES Stream Crossing Rules.

The superstructure depth was estimated to be 3.6 feet based on a span/depth ratio of 25. The low chord elevation was determined by calculating the 100-year flood elevation at the bridge under open channel flow conditions and setting the low chord approximately 0.5 foot higher. The resulting low chord elevation is 945.5 which is about 1.1 to 1.4 feet higher than the existing bridge low chord. This puts the top of the superstructure at elevation 949.1, which is about 2.5 to 2.8 feet higher than the existing top of bridge deck. As a result, portions of the Rail Trail at either end of the bridge would need to be raised to meet the new superstructure elevation. The bridge would not be skewed.

The river widens somewhat abruptly to about 56 feet at the bridge and this width is proposed to be maintained through the new waterway opening. The remaining area beneath the superstructure would be active floodplain at the bankfull elevation, which is about 938.8 at the crossing. The alluvial terraces bordering the river upstream and downstream from the bridge would also be lowered to this elevation to increase discharge capacity and create conditions wherein flow contraction and expansion into and out of the waterway opening would be smooth and gradual.



Figure 5 shows a portion of the site plan for this infrastructure improvement.

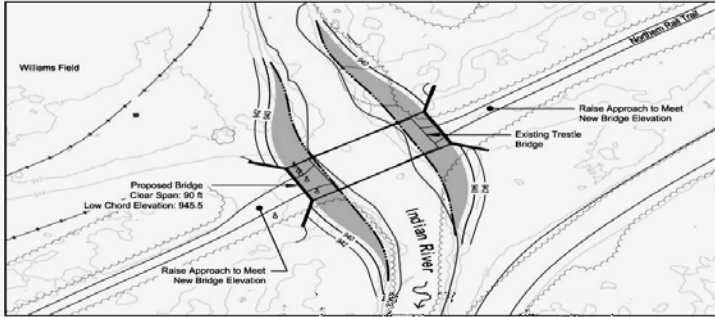


Figure 5 – Conceptual site plan for 90-foot clear span bridge at the upstream Rail Trail crossing

**All but three houses and businesses would be protected; a reduction of more than 20 that flood regularly now.**

The cost would be about \$500,000 and require a grant.

**Respectfully Submitted, Mike Samson, Town Administrator**

# Recreation Commission 2018 Report

In 2018 Canaan Recreation commission continued to run the Canaan After School Program (CASP), Canaan Summer Camp, swim lessons at Canaan Street Beach. The Canaan recreation Commission partnered with Mascoma Valley Recreation to launch a new summer camp hosted at the Mascoma Valley High School.

## Canaan After school programs

The Canaan After School Program is run by a small group of very dedicated staff that provide a wonderful program that is fun, safe and structured. While attending CASP the students get outside and moving in every season. While down time and fun are a large part of the the program; scheduled homework and



reading time is considered equally important. In 2018, the After School program continued to be hosted at Canaan Elementary School. We are continuing to look for additional space to use to grow this and other program. We are also working on expanding the program to possibly include

February and April vacation weeks for the 2019-2020 school year. Other enriching activity options continued to be explored.

## Summer Camp

Summer of 2018 brought with it several changes to the Canaan Summer camp. The Regional Coordinator worked with Canaan Recreation Commission to create and launch a camp for students entering fourth grade to sixth grade. This program was hosted at Mascoma Valley high School.



## Canaan Street Beach and Swim Programs

Canaan Street Beach hosted another year of very successful swim lessons. This year

there was a state wide shortage of Lifeguards and instructors. The Canaan Street Beach Swim lessons were offered in coordination with the Enfield Recreation. Swim instructors provided a great opportunity of quality Swim instruction at both Canaan Street Beach and Shacoma Beach.

### **Christmas in Canaan**

The Canaan Recreation had a station set up on the common with glow in the dark candy cane fishing, glow ring toss and a snowball toss game. The station was well attended. We appreciate all the folks who took the time to fill out the surveys.



**Arts and Crafts** program ran on Fridays for three weeks after school in December. Canaan Elementary students participated. The program was a huge hit with 18 students participating and still more interested.



**Sincerely,**

**Canaan Recreation Commission**

**Bev Chapman, Out-Going Town Recreation Coordinator**

**Chelsea Martin, Town Recreation Coordinator**

**[Canaanrec@gmail.com](mailto:Canaanrec@gmail.com)**

# Town Report 2018

## Mascoma Valley Parks and Recreation

This year saw the continuation of many of our popular recreation programs and activities, including the MVPR Ski & Ride Program and the MVPR Youth Theatre Camp. We also introduced “Bob Ross Style Painting Classes,” “Friday Night Fun Painting,” a summer camp for students in grades 4-6, a couple new sports camps and MVPR also helped to revitalize the Enfield Market. The painting classes were very popular during the year, and I can say from personal experience that the class is a great way to spend an afternoon. We had 86 participants spread out over the 17 classes that were offered, and we will continue to offer them into 2019. The Enfield Market was revitalized in January 2018 and opened up to all different types of vendors – including third party independent consultants, direct sales consultants, crafters and artisans and more. This market was held on the second Saturday of each month at the Enfield Community Building. Look for it to continue in 2019 and stop by to support local small business owners and vendors.

We still offer online registration for many of our programs! Check out our page and create an account to make registering for future programs quick and easy.

### **Mascoma Valley Parks & Recreation:**

<https://mvpr.recdesk.com/Community/Home>

Our “Ski & Ride” and “Youth Theatre” programs continue to be our two biggest youth programs. In 2018 we had 54 students enrolled in the MVPR Ski & Ride Program and 35 students participating in our Youth Theatre Camp. Each program is open to students, Kindergarten – 8<sup>th</sup> grade, and relies on the support of the schools, recreation staff and our wonderful volunteers. See below for a complete list of our 2018 programs, and look for information on future programs and activities on our website, Facebook page and in future editions of *Play Mascoma Valley! A Guide to Recreation & Active Living* (PMV). PMV is published twice a year and is a brochure that highlights community events in Enfield, Canaan, Dorchester, Grafton and Orange, and provides information on how to register for recreation programs.

### **2018 Programs and Activities (continued from 2017):**

- Swing Jamie Line Dancing (Mondays at MVRHS and Thursdays at Enfield Community Building)

- Adult (Over 30) Basketball (Sundays at MVRHS)
- Adult Volleyball (Sundays at MVRHS)
- Indoor Field Hockey at Kimball Union Academy (youth & adult, Thursdays, Nov. – Dec & Jan. – Mar.)
- Challenger Sports Youth Soccer Camp (British Soccer in July)
- Challenger Sports Multi-Sports Camp (June)
- Shooting Stars Basketball Camp (grades 1-4 and grades 5-8)
- “Pub” Trivia at the Public Library (at Canaan Town Library)
- Indian River Cross Country and Track Program (grades 5-8, Fall & Spring)
- Youth Sailing Lessons (in conjunction with the Mascoma Sailing Club)
- Outdoor Movie in the Park (in conjunction with the Enfield Police Department)
- 5<sup>th</sup> Annual “4 for the 4<sup>th</sup> Road Race” (in conjunction with Social-Summit Lodge #50)
- MVPR Youth Ski and Ride Program (January – March at Whaleback Mountain)
- Elementary Cross Country Skiing (Wednesdays in January)
- Youth Tap Club (Wednesdays at Indian River School)
- Mascoma Valley Guitar Orchestra (Sundays)
- Youth Volleyball Clinic (one week in July)
- Camp X (summer day camp for students in grades 4-6 at Indian River School)
- Il Circolo Italiano – an Italian conversation meet-up

**2019      NEW weekly programs, activities and events:**

- Adult Wood Working Class (3-weeks, in March 2019 at MVRHS)



**MVPR Volleyball Clinic 2018**



**MVPR Ski & Ride 2018**



**Bob Ross Style Painting Class – Sunset on the Water**



**Bob Ross Style Painting Class – Mountain Cabin**



**MVPR Theater Camp 2018 – The Sword Called Excalibur**

**Respectfully Submitted,  
Katharine Lary Jopek  
Regional Recreation Coordinator  
Mascoma Valley Parks & Recreation**

# **Canaan Human Services Department**

This has been another busy year in the Human Services Department due to an up and down economy, and the abundance of low paying jobs in the area not meeting the financial needs of individuals and families. The continued high cost of fuel, rent, utilities, along with other living expenses, continue to require the town's assistance and resources for some of its residents. As in the past, rents continue to be the largest line item of the budget, representing 65-70% of the monies spent in 2018.

The Human Services Department has again worked with several agencies named below. We continue to encourage all of our clients to seek assistance directly from these agencies before coming to the town for assistance.

**Tri-County Cap-Fuel Assistance  
Section 8 Housing,  
Senior Housing-Housing/Shelter Assistance  
Food Stamp Program,  
LISTEN, Local Food Pantries-Food Assistance  
Local Electric Providers-Utility Assistance  
LISTEN and Local Charities/Non Profits-Clothing Assistance  
Medicare/Medicaid NH  
Healthy Kids-Medical Assistance  
Advance Transit and Upper Valley Ride Share-Transportation  
Social Security/SSI,  
Workman's' Compensation,  
Unemployment Benefits,  
Earned Income Credit, and  
Child Support-General Assistance**

During 2018, The Human Services Department assisted 42 families, representing 99 individuals. We serviced 15 new families which total 38 individuals.



The Human Services Department would like to thank the individuals and families who were able to reimburse the town for their assistance received, through payments or volunteering. We wish to thank other various town departments for their continued support and assistance to the Human Services Department during 2018.

We look forward to 2019, our strong working relationship with the town officers and personnel, and to continue meeting the needs of families that qualify for town assistance.

Respectfully submitted,

**Nelson P. Therriault**  
**Human Services Director**

# Canaan Water and Sewer

## Water

In 2018 we have continued to locate and repair leaks in the water system. We have gone from an average of 38,000 gallons a day usage in 2012 down to 24,000 gallons per day usage in 2018. During 2018 we responded to two major leaks in the system and located and repaired 6 minor leaks. We installed a brand new hydrant at the entrance of Williams Field and installed 4 new bollard posts to protect it in the future. At Canaan Street Lake we replaced 3 damaged water buoys and installed three new ones. The buoys create a restricted zone for our water supply.



For the long term outlook for the water system, we applied for grant money from the newly created Water Trust Fund. A mechanism was created by Governor Sununu in the winter of 2018 which by transferred 260 million dollars from the Exxon/Mobil MTBE settlement into a new Water Trust Fund.

This fund was designed to help and assist New Hampshire cities and towns upgrade their aging water infrastructure. We generated a grant proposal to replace water mains and look for additional sources of water. We submitted it in June of 2018 and ended up coming in just out of the running. In the summer of 2019 we will reapply for grants during the next grant cycle.

We would like to thank Bob Scott and the hard working members of the DPW for their tireless effort in assisting us on all our projects in 2018.



Also, we would like to thank the Canaan Lake Association for monitoring and protecting lake's water quality. Twice a year, CLA member Elizabeth Jutila helps us install and remove the 5 buoys in the restricted area.



## Goals in 2019

- Continue to improve water quality.
- Integrate the control systems at the water plant and the Town Hall.
- Reapply to the Water Trust fund for grant money.
- To continue flushing hydrants twice a year



## Wastewater

In 2018 we finished the energy upgrade at Depot Street and tweaked the system in to improve the performance of the two pumps at the lift station. Along with new alarms and a new SCADA system, the lift system is operating at peak performance levels. With these improvements we have both saved energy and improved reliability of the lift station.

With the onset of winter in early November we were unable to install our aeration system in our two lagoons. We will be looking at installing them in the late spring of 2019.

In the fall we reapplied and upgraded our permits at the wastewater treatment plant and the two septage treatment lagoons. The permit for the wastewater treatment plant along with lagoons and the rapid infiltration basins came in the middle of January, and we expect to see the septage permit in February.



### **Goals in 2019**

- To install the new aeration system in our two lagoons at the WWTP
- To repair damaged and non functional monitoring wells at the WWTP
- To repair and upgrade the manholes and structures on Route 4 Summer of 2019 based upon the NH DOT road upgrade program.

**John Coffey**

**Water and Wastewater Superintendent**

# Water & Sewer Rates



**All USERS WITH ACTUAL USAGE**

All water users – usage rate is \$.0070 per gallon.  
 All sewer users – usage rate is \$.0096 per gallon.

**FOR ALL USERS HAVING CAPACITY BUT NOT USING IT THERE IS A RESERVE CAPACITY CHARGE**

<b><u>Reserved Capacity</u></b> Reserved capacity is based on 12,000 gallons reserved.		
<b><u>Water</u></b>		
Capacity Charge	Capital Replacement Charge	Total
		<b>\$71.42</b>
<b><u>Sewer</u></b>		
Capacity Charge	Capital Replacement Charge	Total
		<b>\$65.02</b>
<hr/>		
<b><u>Combined</u></b>		<b>\$136.44</b>

**Canaan Water & Sewer Commissioners**

# 2019 -2024 Canaan Capital Improvement Program

Nov. 30, 2018

## INTRODUCTION

This 2018 Capital Improvement Program (CIP) Committee report presents Canaan's Capital Improvement Program for the years 2019-2024. This is an advisory report to identify anticipated capital needs, and does not ensure that funds will be expended in this manner, since needs and priorities will change as time progresses. A short description is included for many of the major projections.

This report was approved by Canaan's Planning Board on Nov. 8, 2018. It was presented to the Budget Committee on Nov. 29, 2018 to assist them and the Select Board with town budget preparations for the upcoming fiscal year. It is intended to provide a long term context for the following year's budget. This year's plan is similar to last year's, with some items shifted a year or two, and new cost estimates for some items.

## EXECUTIVE SUMMARY

The **Summary of Capital Items** (Table 1) on the next page provides a quick look at major capital needs in the next six years. The town office is reaching capacity and has some legal and safety deficiencies. Exact plans are not known, so a tentative projection of \$300k has been included to cover a major project. A fire truck will need to be replaced within this planning period, due to its age, and that will be very expensive (\$300k). As the town has grown, the highway trucks and equipment have outgrown the existing highway garage. An addition to the structure (\$180k) is needed to keep loaded sand/salt trucks dry in the winter, while still providing room to service other vehicles.

The state is scheduled to replace the Potato Road bridge in 2019, with 80% of the cost paid by the state. The design costs were expended in 2018, and construction cost is reflected in this plan during 2019 (\$640k state funds and \$160k town funds). Also, the Gristmill Hill Road bridge will need to be replaced in 2022 (\$112k state and \$28k town funds) and 2023 (\$480k state and \$120k town funds).

**Table 1 - Summary of Capital Items** - at least 3 year life, not an annual expense, excludes painting & tree work

	2019	2020	2021	2022	2023	2024	6 years
Town Office: Server & Renovate Office	\$ 14,000					\$ 312,000	\$ 326,000
Police Cruisers	\$ 35,000	\$ 35,000	\$ 70,000	\$ 35,000		\$ 35,000	\$ 210,000
Server, Vehicle Laptops, & Radar	\$ 10,000	\$ 16,500	\$ 15,000	\$ 10,000	\$ 5,000	\$ 10,000	\$ 66,500
Fire: Trucks	\$ 70,000			\$ 300,000			\$ 370,000
Cutter, Compressor, SCBA, Camera			\$ 15,000	\$ 20,000	\$ 19,000	\$ 55,000	\$ 109,000
Highways: Trucks, backhoe, chipper, gra	\$ 85,000	\$ 180,000	\$ 90,000		\$ 120,000	\$ 360,000	\$ 835,000
Compressor, Generator, truck washer	\$ 10,000	\$ 15,000			\$ 25,000		\$ 50,000
Garage Expansion				\$ 180,000			\$ 180,000
Potato Road & Gristmill Hill Road Bridge	\$ 800,000			\$ 140,000	\$ 600,000		\$ 1,540,000
Cemetery: Pickup Truck				\$ 10,000			\$ 10,000
Library: Columns & Server	\$ 10,000	\$ 6,500					\$ 16,500
Transfer Station: Truck, trailer			\$ 50,000			\$ 35,000	\$ 85,000
Water & Sewer: (user funded)	\$ 50,000	\$ 32,000			\$ 16,000		\$ 98,000
<b>TOTAL Capital Items</b>	<b>\$ 1,084,000</b>	<b>\$ 285,000</b>	<b>\$ 240,000</b>	<b>\$ 695,000</b>	<b>\$ 785,000</b>	<b>\$ 807,000</b>	<b>\$ 3,896,000</b>
Non-capital: miscellaneous	\$ 48,560	\$ 95,260	\$ 53,930	\$ 49,800	\$ 67,310	\$ 33,910	\$ 348,770
Highway rebuild (annual expense)	\$ 264,049	\$ 229,049	\$ 229,049	\$ 229,049	\$ 229,049	\$ 229,049	\$ 1,409,294
<b>TOTAL Capital plus other</b>	<b>\$ 1,396,609</b>	<b>\$ 609,309</b>	<b>\$ 522,979</b>	<b>\$ 973,849</b>	<b>\$ 1,081,359</b>	<b>\$ 1,069,959</b>	<b>\$ 5,654,064</b>
Total Less Water & Sewer	\$ 1,346,609	\$ 577,309	\$ 522,979	\$ 973,849	\$ 1,065,359	\$ 1,069,959	\$ 5,556,064
Expected state road & bridge funds	\$ 770,000	\$ 130,000	\$ 130,000	\$ 242,000	\$ 610,000	\$ 130,000	\$ 2,012,000
Total Less State road & bridge funds	\$ 576,609	\$ 447,309	\$ 392,979	\$ 731,849	\$ 455,359	\$ 939,959	\$ 3,544,064



## **BACKGROUND**

In 2004, a warrant article was passed which authorized the Selectmen to appoint a CIP Committee composed of members from the Planning Board, Budget Committee and others. Members of the current committee are Ken Lary, Sadie Wells, Claude Lemoi, and Al Posnanski. Under RSA 674.5, the purpose of a capital improvement program is to recommend municipal capital improvements over a six year period to aid the selectmen and budget committee with the annual budget.

The Committee has adopted a definition of capital expenses and capital projects as:

1. A gross cost in the aggregate of \$5,000 or more;
2. A useful life of at least three years, and
3. Is non-recurring, i.e., is not an annual budget item.

Capital expenditure projections were derived from discussions between the Town Administrator and the department heads about the future integrated needs of the departments. Joint meetings with department heads who had major capital equipment requests were held, and departments discussed the need to adjust priorities and timing for the good of the town. The town administrator facilitated these meetings and cooperation between the departments was outstanding.

Because Canaan has a substantial investment in non-mobile assets in excess of \$1 million at estimated current replacement cost, a complete inventory of these items was begun in 2011 and updated annually. While many of these items do not meet the definition of Capital, their replacement cost is included to provide a better picture of total non-recurring expenses. All purchases in the non-mobile category are normally funded in the annual operating budget, and there is no capital reserve (see Table 2).

The purchase of Police, Fire and Highway Department vehicles are normally the subject of warrant articles. For the more expensive, longer lived and intermittently purchased fire and highway vehicles, an annual amount is normally appropriated to build a capital reserve fund sufficient to finance the purchase of these vehicles in the year of expected replacement. Voter approval is required for these appropriations, and voter ap-

proval is again required to expend the funds when the need arises to purchase these vehicles.

Table 3 contains annual capital expenditure projections for **Mobile Equipment**, primarily vehicles, listed by department, and projects annual appropriations for capital reserves, withdrawals from reserves and reserve balances for each year of the six-year period.

## **BASIS OF CAPITAL PROJECTIONS BY DEPARTMENT**

**Police Department:** In general, about one new cruiser is needed every year to maintain the normal fleet of five vehicles. Timing of replacements in prior years may result in the need to replace two cruisers in 2021, with no replacement in 2023. Actual replacement needs will unfold year by year, depending on usage and condition of the vehicles (Table 3).

**Fire Department:** The Fire Department is planning to replace Engine 2 in 2022, since it is reaching end of life. This plan recommends an increase in the annual addition to the fire vehicle capital reserve, from \$55,000 in 2018 to \$60,000 per year beginning in 2019, as trucks are becoming more complex and expensive (Table 3).

**Highway Department:** The Highway Department's trucks are very expensive, costing up to \$360,000. Four of these are expected to need replacement during the six year planning period, depending on actual use and condition. These purchases will be funded primarily by the highway mobile capital reserve, less trade-in allowances (Table 3).

**Transfer Station:** The Transfer Station is scheduling the replacement of a tractor in 2021, used for hauling trailers of trash and recyclables to disposal sites, and also the purchase of a live floor trailer in 2024 to improve operations. Transfer Station acquisitions are funded in part by recyclable sales (Table 3).

**Water & Sewer:** The Water and Sewer Department plans to replace a Kubota tractor in 2020 and to add fencing around the sewerage lagoons. Funding is provided by user fees and potential grants (Tables 3 & 4).

**Buildings:** Additional and/or better utilization of town office space will need to be addressed by 2024. The current building does not meet all of

the state and federal regulatory requirements. The volume of files and records is increasing as the town continues to grow. Space to store this ever increasing quantity of records is becoming a major problem. The state is forecasting a Canaan population of 4,201 in 2025, which is a 7% increase over 10 years. A sum of \$300,000 is forecast to improve or expand the town office.

The other major building expenditure of \$180,000 is projected in 2022 for the addition of 3,200 square feet of sorely needed space for highway department vehicles and equipment. In freezing weather, there is insufficient space in the heated garage to prevent loaded sand trucks from freezing, while allowing space for other equipment needing maintenance and repair. It is recommended that, with voter approval, annual additions to capital reserves be increased from \$35,000 in 2018 to \$40,000 beginning in 2019. This will not be sufficient to fund these projects and other steps will be necessary (see Table 4).

**Bridges:** Major bridge projects are scheduled by the State of New Hampshire, which normally pays 80% of the cost. The Potato Road bridge is scheduled to be replaced in 2019, six years earlier than previously planned by the state. The design costs were expended in 2018, and construction cost is projected to be \$800,000. The Gristmill Hill Rd bridge will be replaced in 2022 and 2023, at a projected total cost of \$740,000. This plan recommends an increase to the annual capital reserve appropriation from \$35,000 in 2018 to \$40,000 in 2019, and \$50,000 in 2020 and beyond, to ensure the town will have sufficient funds in Capital Reserve to cover the town's 20% share (see Table 5).

**Highway Reconstruction** The budget proposed for 2019 and beyond is presented in Table 6. A long term highway reconstruction program has been formulated for the annual repair of a uniform portion of the Town's paved roads and reconstruction of gravel roads. For continuity, the cost projected for 2019 has been carried forward to subsequent years, except for the one-time \$35,000 state grant to repair the Prospect Hill culvert. The State usually provides approximately \$130,000 per year as a Highway Block Grant, which funds 60% of this recurring expense, and there is no capital reserve.

## **CONCLUSION**

Major expenditures for bridges, a fire truck, highway garage expansion, and town office renovation, along with many other necessary expenditures, will prove difficult to fund in this six year forecast period. The Capital Improvement Program Committee wishes to thank the Department Heads and Town Administrator for their efforts in providing the Committee with the comprehensive, long-range projections contained in this report. It is hoped that this document will assist town residents in evaluating Canaan's future capital requirements.

<b>Table 2 Non-Mobile Equipment - Items with asterisk are non-capital</b>							
<b>Dept./Asset</b>	<b>Cost</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>Gen Govt</b>							
Mowing Tractor	\$12,000						12,000
Server	\$14,000	14,000					
Telephone System	\$12,000						
Copier *	\$2,484						
High Speed Laser Printer 2 *	\$1,240				1,240		
Software (Off/CS/Acrobat) *	\$3,300		3,300				
5 Printers *	\$7,000		1,000		1,000	1,500	
7 Work Stations - 1 Laptop *	\$10,500		1,500	1,500	1,500	1,500	1,500
<b>SUB-TOTAL</b>		<b>14,000</b>	<b>5,800</b>	<b>1,500</b>	<b>3,740</b>	<b>3,000</b>	<b>13,500</b>
<b>Mechanic</b>							
Tools and Diagnostics *	\$10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>SUB-TOTAL</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Highways</b>							
Building Generator	\$25,000					25,000	
25 t custom trailer	\$22,000						
Compressor Davy	\$10,000	10,000					
Truck washer hydrotek	\$15,000		15,000				
York rake 1695 *	\$4,000						
York rake 448 *	\$4,000						
York rake 683	\$5,500						
Front york rake	\$6,000						
Welders (3) *	\$5,000						
Air compressors (2) *	\$5,000						
Plasma cutter	\$5,000						
Printer *	\$1,000					1,000	
Computers 3 *	\$3,500			1,500		1,000	
Truck Lill	\$90,000						
<b>SUB-TOTAL</b>		<b>10,000</b>	<b>15,000</b>	<b>1,500</b>	<b>0</b>	<b>27,000</b>	<b>0</b>
<b>Cemetery</b>							
Riding Mowers (2) *	\$5,100				4,000		4,000
Landscape trailer	\$7,000						
Small Trailer *	\$1,000						
Tree removal and trimming *	\$30,000	5,000			5,000		
2 Pumps *	\$6,000						
Mapping Software *		1,600	1,600	1,600	1,600	1,600	1,600
<b>SUB-TOTAL</b>		<b>6,600</b>	<b>1,600</b>	<b>1,600</b>	<b>10,600</b>	<b>1,600</b>	<b>5,600</b>
<b>Police</b>							
Server	\$6,500		6,500				
Telephone System	\$6,000						

<b>Table 2 Non-Mobile Equipment</b> - Items with asterisk are non-capital							
Ballistic Vests 11 *	\$8,800	1,760	1,760	1,760	1,760	1,760	1,760
Tasers 11	\$9,900						
Base Radio	\$10,000						
Hand Held Portable Radios 11 *	\$22,000		11,000		11,000		
Vehicle Laptops 5	\$25,000	5,000	5,000	10,000	5,000		5,000
Computers 6 *	\$9,000	1,500	1,500	1,500	1,500	1,500	1,500
EOC Generator	\$60,000						
EOC Equipment	\$80,000						
AED 3 *	\$4,500		1,500	1,500	1,500		
Breathalyzer 5	\$10,000						
In car repeaters 5	\$25,000						
Radar / Cruiser Radios 5	\$25,000	5,000	5,000	5,000	5,000	5,000	5,000
In Car Cameras 5 *	\$15,000	3,000	3,000	3,000	3,000	3,000	3,000
Handguns 11 *	\$7,500						7,500
Long Rifles 5 *	\$5,000					5,000	
<b>SUB-TOTAL</b>		<b>16,260</b>	<b>35,260</b>	<b>22,760</b>	<b>28,760</b>	<b>16,260</b>	<b>23,760</b>
<b>Recreation</b>							
Playground	\$40,000						
Lights	\$50,000						
Paving	\$5,000						
<b>SUB-TOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fire</b>							
Trailer *	\$4,000						
Exhaust Fans	\$100,000						
Portable generators 8 *	\$6,400		800		800		800
Trash pump 2 *	\$1,000	500				500	
4000 5" hose	\$28,000			5,000			
1500 1.5" *	\$3,750			3,750			
1200 2.5" *	\$3,120			3,120			
24' ladder 2 *	\$1,250						
16' roof ladder *	\$800				800		
10' attic ladder 2 *	\$450						
Ram *	\$4,000						
Spreader	\$10,000						
Cutter	\$10,000			10,000			
Compressor SCBA	\$20,000				20,000		
SCBA Packs 16	\$90,000						55,000
Turnout Gear 30 *	\$66,000		22,000			33,000	
Rescue Suit 2 *	\$4,000		4,000				
Rescue Sled *	\$4,000						
Chainsaws 3 *	\$1,500			900			600

<b>Table 2 Non-Mobile Equipment - Items with asterisk are non-capital</b>							
Vent Saw and cut off saw 2 *	\$3,600		3,600	3,600		3,600	3,600
Washer *	\$850					850	
Dryer Commercial *	\$850						850
Pipe Dryer 2 *	\$500						
Salemanders 2 *	\$500						
Pagers 30 *	\$8,500	1,700	1,700	1,700	3,400		1,700
Radios 8 *	\$19,000	19,000					
Portable Radios 22 *	\$28,000		20,000	20,000			
Building Generator	\$18,000						
Thermal Imaging Camera	\$19,000					19,000	
Computer/printer 2 *	\$2,500		2,500				
<b>SUB-TOTAL</b>		<b>21,200</b>	<b>54,600</b>	<b>48,070</b>	<b>25,000</b>	<b>56,950</b>	<b>62,550</b>
<b>EMD</b>							
14 Phones *	\$3,000		3,000			3,000	
<b>SUB-TOTAL</b>		<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>
<b>Library</b>							
Computers 6 *	\$1,000	6,000					
Server	\$6,500		6,500				
Router UPS etc. *	\$1,000		1,000				
Printers 3 *	\$2,000		2,000				
<b>SUB-TOTAL</b>		<b>6,000</b>	<b>9,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Water &amp; Sewer</b>	<b>Not included below - paid from water/sewer</b>						
Printer *	\$1,000						1,000
Computer *	\$2,000		2,000				
3" Diaphragm Pump *	\$4,500						
Simplicity Garden Tractor *	\$1,250	1,250					1,250
Woods Brush Hog *	\$2,350			2,350			
Woods Rototiller *	\$2,750					2,750	
Woods York Rake *	\$1,950						
Harvest Time Manure Spreader	\$5,800						
<b>SUB-TOTAL</b>		<b>1,250</b>	<b>2,000</b>	<b>2,350</b>	<b>0</b>	<b>2,750</b>	<b>2,250</b>
<b>Transfer Station</b>	<b>Note: Transfer Station is partially funded through recycling</b>						
2 Balers - SELL	\$5,000						
3 Compactors	\$45,000						
3 Closed 40 Yard Roll-Offs	\$15,000						
Printer *	\$1,000						
Computer *	\$1,000						
Scale *	\$2,000						

<b>Table 3 - Mobile Equipment</b> - Items with asterisk are non-capital							
<b>Dept./Asset</b>	<b>Cost</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>Police</b>							
Ford 513	\$35,000	35,000					35,000
Ford 412	\$35,000		35,000				
Ford 214	\$35,000			35,000			
Ford 316	\$35,000				35,000		
Ford 115	\$35,000			35,000			
<b>ANNUAL NEED</b>	<b>\$175,000</b>	<b>35,000</b>	<b>35,000</b>	<b>70,000</b>	<b>35,000</b>	<b>0</b>	<b>35,000</b>
<b>Prior CR Balance</b>		65,766	62,766	59,766	23,766	20,766	50,766
<b>To Capital Reserve</b>		30,000	30,000	30,000	30,000	30,000	30,000
<b>From Capital Reserve</b>		35,000	35,000	70,000	35,000	0	35,000
<b>Trade In</b>		2,000	2,000	4,000	2,000		2,000
<b>From General Fund</b>							
<b>CR Balance</b>		<b>62,766</b>	<b>59,766</b>	<b>23,766</b>	<b>20,766</b>	<b>50,766</b>	<b>47,766</b>
<b>Fire</b>							
Utility Flat Bed	\$45,000	45,000					
Engine 1	\$300,000						
Engine 2	\$300,000				300,000		
Rescue	\$300,000						
1500 Command	\$25,000	25,000					
Tanker	\$300,000						
Utility Trailer *	\$3,500						
Trailer *	\$3,000						
<b>ANNUAL NEED</b>	<b>\$1,276,500</b>	<b>70,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>0</b>
<b>Prior CR Balance</b>		332,635	322,635	382,635	442,635	202,635	262,635
<b>To Capital Reserve</b>		60,000	60,000	60,000	60,000	60,000	60,000
<b>From Capital Reserve</b>		70,000	0	0	300,000	0	0
<b>From General Fund</b>		0	0	0	0	0	0
<b>CR Balance</b>		<b>322,635</b>	<b>382,635</b>	<b>442,635</b>	<b>202,635</b>	<b>262,635</b>	<b>322,635</b>
<b>Water/Sewer</b> Funded by user fees - not included below							
Pump Truck (used)	\$140,000						
Tractor 50342 12548	\$32,000		32,000				
Pick-up	\$14,000					16,000	
<b>ANNUAL NEED</b>	<b>\$186,000</b>	<b>0</b>	<b>32,000</b>	<b>0</b>	<b>0</b>	<b>16,000</b>	<b>0</b>
<b>Prior W&amp;S Balance</b>		83,304	97,304	79,304	93,304	107,304	105,304
<b>To W&amp;S Fund</b>		14,000	14,000	14,000	14,000	14,000	14,000
<b>From W&amp;S Fund</b>			32,000			16,000	
<b>CR Balance</b>		<b>97,304</b>	<b>79,304</b>	<b>93,304</b>	<b>107,304</b>	<b>105,304</b>	<b>119,304</b>
<b>Highway</b>							
Blazer	\$7,000						
F150 Mechanic 1520	\$10,000						
Dump-10	\$160,000						
Loader I70g	\$175,000						
1 Ton	\$85,000			90,000			
410 Backhoe	\$120,000					120,000	
Grader g720b	\$360,000						360,000
1 Ton	\$85,000						
Dump-6	\$160,000						
Dump-6	\$160,000						



3500 1 ton	\$50,000						
Dump-10	\$180,000		180,000				
Dump-6	\$160,000						
Tractor 1520	\$32,000						
Excavator ec160c	\$200,000						
Bulldozer	\$10,000						
Water Truck	\$40,000						
Heavy Haul Trailer	\$22,000						
Quality Trailer *	\$2,000						
Hudson trailer *	\$4,000						
Army Trailer	\$20,000						
Bandit Chipper	\$55,000	55,000					
Hot Box rc8000	\$30,000	30,000					
vibratory roller	\$10,000						
Portable Sign	\$15,000						
Power Screen	\$45,000						
Road side Mower	\$20,000						
<b>ANNUAL NEED</b>	<b>\$2,217,000</b>	<b>85,000</b>	<b>180,000</b>	<b>90,000</b>	<b>0</b>	<b>120,000</b>	<b>360,000</b>
<b>Prior CR Balance</b>		55,966	110,966	90,966	150,966	290,966	320,966
<b>To Capital Reserve</b>		140,000	140,000	140,000	140,000	140,000	140,000
<b>From Capital Reserve</b>		85,000	180,000	90,000	0	120,000	360,000
<b>Trade In</b>		0	20,000	10,000	0	10,000	40,000
<b>From General Fund</b>		0	0	0	0	0	0
<b>CR Balance</b>		<b>110,966</b>	<b>90,966</b>	<b>150,966</b>	<b>290,966</b>	<b>320,966</b>	<b>140,966</b>
<b>Cemetery</b>							
Chevy 1403	\$10,000				10,000		
Utility Trailer *	\$1,000						1,000
<b>ANNUAL NEED</b>	<b>\$11,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>1,000</b>
<b>Trade In</b>							
<b>From General Fund</b>					10,000		1,000
<b>Transfer Station</b>	<b>Partially funded by recycling</b>						
Freightliner Tractor	\$15,000			50,000			
East Live Floor	\$25,000						35,000
Ram Trailer	\$25,000						
Open top trailer	\$5,000						
Live Floor Trailer 2	\$25,000						
5th Wheel trailer	\$15,000						
Skid Steer	\$10,000						
Van Trailer HHW	\$6,000						
<b>ANNUAL NEED</b>	<b>\$126,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>35,000</b>
<b>Prior Balance</b>		-476	11,524	23,524	24	12,024	24,024
<b>To Revolving Account</b>		5,000	5,000	5,000	5,000	5,000	5,000
<b>From Revolving Account</b>		0	0	28,500	0	0	28,000
<b>From General Fund</b>		7,000	7,000	21,500	7,000	7,000	7,000
<b>Balance</b>		<b>11,524</b>	<b>23,524</b>	<b>24</b>	<b>12,024</b>	<b>24,024</b>	<b>1,024</b>
<b>ALL ANNUAL NEED MOBILE</b>		<b>\$190,000</b>	<b>\$215,000</b>	<b>\$210,000</b>	<b>\$345,000</b>	<b>\$120,000</b>	<b>\$431,000</b>
<b>Water / Sewer</b>		<b>0</b>	<b>32,000</b>	<b>0</b>	<b>0</b>	<b>16,000</b>	<b>0</b>
		<b>\$190,000</b>	<b>\$247,000</b>	<b>\$210,000</b>	<b>\$345,000</b>	<b>\$136,000</b>	<b>\$431,000</b>

<b>Table 4 - Buildings</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Renovate Town Office						\$300,000
Library - replace columns	\$10,000					
Highway Garage - add 3,200 SF				\$180,000		
Senior Center						
AutoWare						
Cozy Corner/Recreation						
Police Station/FAST Squad						
Fire Station						
Sand Shed						
Transfer Station Barn						
Gravel Pit Barns/Sheds 2						
Meeting House						
Museum/Bath House						
<b>ALL ANNUAL NEED BUILDINGS</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$0</b>	<b>\$300,000</b>
<b>Prior CR Balance</b>	\$50,000	\$80,000	\$120,000	\$160,000	\$200,000	\$60,000
<b>To Capital Reserve</b>	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
<b>From Capital Reserve</b>	\$10,000			\$180,000		\$100,000
<b>From General Fund</b>						
<b>CR Balance</b>	<b>\$80,000</b>	<b>\$120,000</b>	<b>\$160,000</b>	<b>\$20,000</b>	<b>\$60,000</b>	<b>-\$200,000</b>
<b>Water &amp; Sewer (funded by user fees)</b>						
Fence Expense	\$50,000					
Operating Budget	\$30,000					
Less Grants	\$20,000					
<b>Balance needed</b>	<b>\$0</b>					

<b>Table 5 - BRIDGES</b>		2019	2020	2021	2022	2023	2024
Lashua Road - <b>on Class 6, will not be replaced</b>	Does not include most culverts						
Transfer Station	Inadequate Flow Area						
Goose Pond Culvert	Replaced in 2014						
North Lary Road	Repaired by town in 2016						
Lary Pond Road - <b>on Class 6, will not be replaced</b>							
Grist Mill Hill Rd over Indian River	Gross Cost to replace				\$140,000	\$600,000	
Grist Mill Hill Rd over trail	no rating						
Goose Pond over Hinkson	not deficient						
Goose Pond / Goose Pond Brook	not deficient						
Blackwater / Crystal Lake Brook	not deficient						
Blackwater over Mascoma	not deficient						
River Road over Mascoma	not deficient						
Potato Road	Gross Cost to replace	\$600,000					
By Passed Historic on Juniper	Closed on Juniper to N. Lary Rd						
	<b>ANNUAL NEED</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$140,000</b>	<b>\$600,000</b>	<b>\$0</b>
	<b>State Funding</b>	\$640,000	\$0	\$0	\$112,000	\$460,000	\$0
	<b>Prior CR Balance</b>	\$118,780	-\$1,220	\$48,780	\$98,780	\$120,780	\$50,780
	<b>To Capital Reserve</b>	\$40,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
	<b>From Capital Reserve</b>	\$160,000	\$0	\$0	\$28,000	\$120,000	\$0
	<b>From General Fund</b>	\$0	\$0	\$0	\$0	\$0	\$0
	<b>CR Balance</b>	-\$1,220	\$48,780	\$98,780	\$120,780	\$50,780	\$100,780

<b>Table 6 - Highway Reconstruction</b>		2019	2020	2021	2022	2023	2024
<b>Project</b>							
<b>Paved Roads</b>		\$176,930	\$176,930	\$176,930	\$176,930	\$176,930	\$176,930
		\$176,930	\$176,930	\$176,930	\$176,930	\$176,930	\$176,930
<b>Dirt Reconstruction</b>		\$37,889	\$37,889	\$37,889	\$37,889	\$37,889	\$37,889
		\$37,889	\$37,889	\$37,889	\$37,889	\$37,889	\$37,889
<b>Major Culverts</b>		\$35,000	\$0	\$0	\$0	\$0	\$0
	State Grant	\$35,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL HIGHWAY ANNUAL NEED</b>		<b>\$249,819</b>	<b>\$214,819</b>	<b>\$214,819</b>	<b>\$214,819</b>	<b>\$214,819</b>	<b>\$214,819</b>
	Projected State Grants	\$165,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
	From General Fund	\$84,819	\$84,819	\$84,819	\$84,819	\$84,819	\$84,819
<b>Note: State provides about \$130,000 per year as Highway Block Grant</b>							

# Canaan Cemetery

## 2018 Annual Report

Cemetery custodian Barry Geddes had a very busy summer and has kept the cemeteries looking good. There were a number of burials of people who lived elsewhere at the time of their death but came home to Canaan. The clear majority of burials are cremations. For 2018, we had 22 burials of which only 4 were full burials.

The Town is continuing to complete mapping of the Canaan Street Cemetery and Wells Annex, so we are not yet able to put our maps on line. It remains a goal to complete this process as soon as resources allow. Most of this work is being done by Vicky McAlister, our Town Clerk.

New water lines were installed at the Wells Annex and the Canaan Street Cemetery late last fall. This was completed at the same time that a new storage building and pump house was constructed to provide water throughout the cemetery.

The monies for this project came a fund set up many years ago by Emiline Davis, that was to be used for water only. For many years, it was used only at Wells Cemetery.



Some of that money was freed up through the court to be used at other cemeteries thanks to the efforts of the Trustees of the Trust Fund.

Once again, a big thanks to the Cardigan Mountain 4-H Club for their continued annual cleanup of the Schofield Cemetery. We appreciate all your effort.

**Respectfully submitted,**  
**Canaan Board of Selectmen**

# **Canaan Historical Society, Curators and Museum 2018 Annual Report**

The 2018 Season brought 412 visitors from the area, across the country and abroad to the Museum. We opened on Saturday, July 7<sup>th</sup>, 2018 and closed on Thursday, November 29<sup>th</sup>, 2018 with several special openings. The Museum was open both Saturday and Sunday the entire Summer.

In May, we had a group from Cardigan Mountain School make a special visit to the Museum seeking information on Cardigan Mountain and the history of the first tower built in 1904. In June two families from Washington and Oregon spent the day with our Town Historian locating gravestones and cellar holes.

On Friday, June 1st, 2018 a total of 76 Fourth grade students from Canaan Elementary School along with their teachers and volunteers spent the day at the Museum and the Meeting House in observance of New Hampshire History Day. History Day is a re-enactment of Colonial Days and the students dress for the occasion. They are very interested in the articles in the Museum used by our early settlers. Several of these young people are descendants of Canaan's first families and are eager to learn about the history of Canaan.

Next Year, 2019, will be the 35th Anniversary of New Hampshire History Day. It was Nancy-Bailey-Snyder who organized the first New Hampshire History Day on May 17, 1984. She taught in our school district for over 40 years. The highlight of the day is the wagon ride from the Meeting House to the Old North Church and back by Richard Vincent and his two beautiful Belgian work horses. Mr. Vincent will join us next year for the 35th Annual NH History Day. We would like to thank Richard for his time and generosity.

We were open on July 20th for the free cookout held at the Meeting House sponsored by the Canaan Street Lake Association and Cardigan Mountain School. There was plenty of good food, music, a dog show and a great turnout.

The Historical Society hosted two Summer programs, both of which were held at the Meeting House on Canaan Street. On July 25th, Paul Wainwright of Atkinson spoke on "New England's Colonial Meeting

Houses.” This program was made possible through a grant from the New Hampshire Humanities Council. On September 5th, Pamela Weeks of Auburn presented a program on “New England Quilts and the Stories They Tell.” Both programs were very interesting and well attended.

On August 4th and 5th we were open for Canaan Old Home Days. Ken Cushing of Grafton set up his display of Northern Railroad photographs on Saturday afternoon. During the weekend we had 44 Visitors at the Museum.

October 18th, a class of 20 students along with their teachers from Cardigan Mountain School spent the morning with our Historian. After a history meeting at the Meeting House, they were the last group to view the Quilt exhibit before it was taken down that afternoon. They also did a scavenger hunt at the Museum, which proved to be very interesting. Considering none of these young men had ever been in the Museum before, they did quite well.

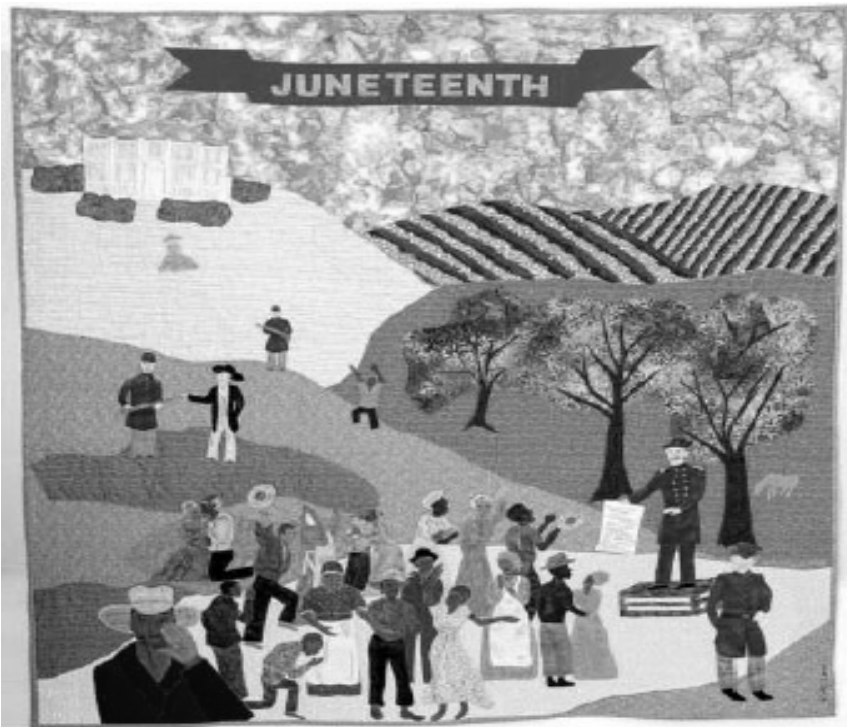
Again, this year the Museum was presented with several pieces of Canaan History from the following families: Karen Ricard, Kevin Lary and Jami Wallace.



Our window project is well underway. We have twelve windows done and put back in the building with the other twelve being worked on this

winter. Some of these came out easy, while others did not and when it came to putting them back well, that's a different story. We would like to thank our contractor, Arch, and John Bergeron for the countless hours they labored on the windows. These men worked on the hottest days of summer and the coldest days of early winter. We are in hopes of having this project completed by June 2019.

The highlight of 2018 was the quilt display at the Meeting House: "And Still We Rise." The 34 quilts in this exhibit were created by the members of the Women of Color Quilters Network. They tell the story of the African-American experience beginning with the arrival of the first slaves in the 1600s, and they depict both celebrated milestones and lesser known faces and facts. The show was originally organized by the National Underground Railroad Freedom Center and the Cincinnati Art Museum. The Women of Color Quilters Network was founded in 1985 by Dr. Carolyn L. Mazloomi. The average age of the networks' members is 72. It was Karla Hostetler, Director of Peterborough's Mariposa Museum that brought the quilts to New Hampshire. She is managing the New England leg of the tour.



**Attendance at Quilt Exhibit in Canaan 9/1/18 to 10/18/18**

Canaan	159	15%
Upper Valley Except Canaan	403	37%
Other New Hampshire	110	10%
Other New England	57	5%
Other East Coast	99	9%
Other USA	31	3%
Foreign Countries	7	1%
Not Specified	22	2%
didn't sign book	200	18%
	1088	

Canaan	159
Upper Valley	403
New Hampshire	110
Vermont	13
Connecticut	11
Massachusetts	28
Maine	3
Rhode Island	2
New Jersey	48
New York	23
Maryland	1
Washington DC	4
Florida	6
North Carolina	2
Virginia	1
Pennsylvania	12
South Carolina	2
Illinois	1
Indiana	2
Minnesota	4
Ohio	4
Texas	2
Alaska	1
Arizona	1
California	7
Colorado	3
Idaho	1
Washington state	4
Wyoming	1
Brazil	1
Canada	3
Germany	2
Israel	1
blank	22
	888

**“And Still We Rise ....”**

**Quilt Show**



It was the history of the Underground Railroad and the story of Noyes Academy, the first upper level co-ed school in the United States to open its doors to African-Americans, that brought the quilt exhibit to Canaan. What better place could there be. We want to thank Karla Hostetler, John Bergeron, Donna Zani-Dunkerton and the many volunteers that made this quilt show possible. Between September 1st and October 18th, a total of 1,088 people visited the quilt exhibit.

We have for sale a hardbound reprint of the 1910 History of Canaan by James B. Wallace. The cost is \$75.00 plus \$5.00 for shipping. Please contact Donna Zani-Dunkerton for more information and to purchase the reprint. She can be reached at (603) 523-7960.

**Respectfully submitted,**

**Dan Fleetham, Jr. – President**

**Ann Wadsworth – Vice-President**

**Tina Lemoi – Secretary**

**Reggie Barney – Treasurer**

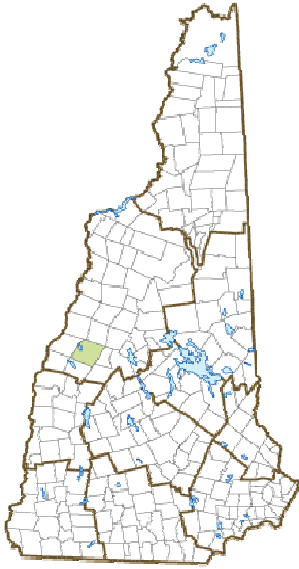
**Donna Zani-Dunkerton – Historian/Corresponding Secretary**







# Community Reports



# Canaan, NH

## Community Contact

**Town of Canaan**  
**Mike Samson, Town Administrator**  
 PO Box 38  
 Canaan, NH 03741

Telephone  
 Fax  
 E-mail  
 Web Site

(603) 523-4501  
 (603) 523-4526  
 townadmin@canaannh.org  
 www.canaannh.org

## Municipal Office Hours

**Monday, Wednesday, Friday, 8 am - 4 pm, Tuesday, Thursday, 8 am - 1 pm, Saturday, 8 am - 12 noon**

County  
 Labor Market Area  
 Tourism Region  
 Planning Commission  
 Regional Development

**Grafton**  
**Lebanon, NH-VT Micropolitan NECTA, NH part**  
**Dartmouth-Lake Sunapee**  
**Upper Valley Lake Sunapee**  
**Grafton County Economic Development Council**

Election Districts  
 US Congress  
 Executive Council  
 State Senate  
 State Representative

**District 2**  
**District 1**  
**District 5**  
**Grafton County Districts 11, 16**

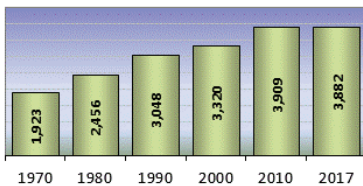
**Incorporated:** 1761

**Origin:** First chartered in 1761, the town probably took its name from the hometown of early settlers from Canaan, Connecticut. Not all the grantees became permanent settlers, and a new charter was issued in 1769. According to the Canaan Historical Society, the first train passed through in November 1847 with Daniel Webster on board, and the railroad operations sparked rapid business growth in Canaan Village. In September 1907, Canaan was the site of a tragic train accident, the collision of a passenger train and a freight, resulting in 25 dead and an equal number injured.

**Villages and Place Names:** Canaan Center, Canaan Street, West Canaan

**Population, Year of the First Census Taken:** 504 residents in 1790

**Population Trends:** Population change for Canaan totaled 2,375 over 57 years, from 1,507 in 1960 to 3,882 in 2017. The largest decennial percent change was a 28 percent increase, which occurred between 1960 and 1970, and also between 1970 and 1980. The 2017 Census estimate for Canaan was 3,882 residents, ranking 98th among New Hampshire's incorporated cities and towns.



**Population Density and Land Area, 2017 (US Census Bureau):** 72.8 persons per square mile of land area. Canaan contains 53.3 square miles of land area and 1.8 square miles of inland water area.

Economic & Labor Market Information Bureau, NH Employment Security, November 2018. Community Response Received 8/10/2017

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.

MUNICIPAL SERVICES	
Type of Government	Selectmen
Budget: Municipal Appropriations, 2017	\$4,203,196
Budget: School Appropriations, 2017-2018	\$7,885,356
Zoning Ordinance	None
Master Plan	2006
Capital Improvement Plan	Yes
Industrial Plans Reviewed By	Planning Board

Boards and Commissions  
 Elected: **Selectmen; Planning; Budget; Library; Cemetery; Trust Funds; Checklist**  
 Appointed: **Conservation; Recreation; Historic District; Capital Improvement; Meeting House Preservation; Museum Curators**

Public Library **Canaan Town**

EMERGENCY SERVICES	
Police Department	Full-time
Fire Department	Volunteer
Emergency Medical Service	Volunteer
Nearest Hospital(s)	Distance Staffed Beds
<b>Dartmouth-Hitchcock Med Ctr, Lebanon</b>	<b>17 miles 404</b>
<b>Alice Peck Day Memorial, Lebanon</b>	<b>15 miles 25</b>

UTILITIES	
Electric Supplier	NH Electric Coop; Liberty Utilities
Natural Gas Supplier	None
Water Supplier	Canaan Water Department
Sanitation	Canaan Sewer Dept
Municipal Wastewater Treatment Plant	Yes
Solid Waste Disposal	
Curbside Trash Pickup	None
Pay-As-You-Throw Program	No
Recycling Program	Voluntary
Telephone Company	Fairpoint
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	No
High Speed Internet Service: Business	Limited
Residential	Limited

PROPERTY TAXES (NH Dept. of Revenue Administration)	
2017 Total Tax Rate (per \$1000 of value)	\$31.75
2017 Equalization Ratio	92.5
2017 Full Value Tax Rate (per \$1000 of value)	\$29.20
2017 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	84.7%
Commercial Land and Buildings	13.8%
Public Utilities, Current Use, and Other	2.7%

HOUSING (ACS 2012-2016)	
Total Housing Units	1,925
Single-Family Units, Detached or Attached	1,390
Units in Multiple-Family Structures:	
Two to Four Units in Structure	38
Five or More Units in Structure	101
Mobile Homes and Other Housing Units	396

POPULATION (1-YEAR ESTIMATES/DECENNIAL)		(US Census Bureau)	
Total Population	Community	County	
2017	3,882	89,386	
2010	3,909	89,118	
2000	3,320	81,826	
1990	3,048	74,998	
1980	2,456	65,806	
1970	1,923	54,914	

DEMOGRAPHICS, AMERICAN COMMUNITY SURVEY (ACS) 2012-2016	
Population by Gender	
Male	1,766
Female	2,141
Population by Age Group	
Under age 5	204
Age 5 to 19	606
Age 20 to 34	628
Age 35 to 54	1,224
Age 55 to 64	698
Age 65 and over	547
Median Age	44.7 years
Educational Attainment, population 25 years and over	
High school graduate or higher	88.1%
Bachelor's degree or higher	22.8%

INCOME, INFLATION ADJUSTED \$ (ACS 2012-2016)	
Per capita income	\$30,180
Median family income	\$73,654
Median household income	\$61,061
Median Earnings, full-time, year-round workers, 16 years and over	
Male	\$51,010
Female	\$39,891
Individuals below the poverty level	12.1%

LABOR FORCE (NHES - ELMI)	
Annual Average	2007 2017
Civilian labor force	2,160 1,982
Employed	2,104 1,940
Unemployed	56 42
Unemployment rate	2.6% 2.1%

EMPLOYMENT & WAGES (NHES - ELMI)	
Annual Average Covered Employment	2006 2016
Goods Producing Industries	
Average Employment	121 60
Average Weekly Wage	\$ 820 \$ 927
Service Providing Industries	
Average Employment	258 336
Average Weekly Wage	\$ 602 \$ 651
Total Private Industry	
Average Employment	379 396
Average Weekly Wage	\$ 672 \$ 693
Government (Federal, State, and Local)	
Average Employment	346 283
Average Weekly Wage	\$ 463 \$ 699
Total, Private Industry plus Government	
Average Employment	724 679
Average Weekly Wage	\$ 572 \$ 695

**EDUCATION AND CHILD CARE**

Schools students attend:	<b>Grades K-12 are part of Mascoma Valley Regional (Canaan, Dorchester, Enfield, Grafton, Orange)</b>			District: <b>SAU 62</b>
Career Technology Center(s):	<b>Hartford Area Career &amp; Technology Center (VT)</b>			Region: <b>7</b>
Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Grade Levels	<b>P K 1-4</b>	<b>5-8</b>	<b>9-12</b>	<b>6-9</b>
Total Enrollment	<b>288</b>	<b>340</b>	<b>341</b>	<b>204</b>

Nearest Community College: **River Valley**  
 Nearest Colleges or Universities: **Dartmouth; Colby-Sawyer**

2017 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)      Total Facilities: **0**    Total Capacity: **0**

<b>LARGEST BUSINESSES</b>	<b>PRODUCT/SERVICE</b>	<b>EMPLOYEES</b>	<b>ESTABLISHED</b>
Mascoma Valley Regional School District	Education	172	
Cardigan School	Private school	135	
Harris Rebar	Steel fabrication	40	1999
Town of Canaan	Municipal services	20	1761
Halo	Education systems	10	
MTD	Property maintenance	10	
Papa Z's	Convenience store	10	
Canaan Hardware	Hardware store	6	
Mitchell Paddles, Inc.	Canoe paddles	5	1980
Mascoma Savings Bank	Banking services	5	

Employer Information Supplied by Municipality

**TRANSPORTATION (distances estimated from city/town hall)**

Road Access	US Routes	<b>4</b>
	State Routes	<b>118</b>
Nearest Interstate, Exit	<b>I-89, Exit 17</b>	
Distance	<b>10 miles</b>	
Railroad		<b>No</b>
Public Transportation		<b>Advance Transit</b>
Nearest Public Use Airport, General Aviation		
<b>Lebanon Municipal</b>	Runway	<b>5,496 ft. asphalt</b>
Lighted? <b>Yes</b>	Navigation Aids?	<b>Yes</b>
Nearest Airport with Scheduled Service		
<b>Lebanon Municipal</b>	Distance	<b>18 miles</b>
Number of Passenger Airlines Serving Airport		<b>1</b>
Driving distance to select cities:		
Manchester, NH		<b>63 miles</b>
Portland, Maine		<b>156 miles</b>
Boston, Mass.		<b>114 miles</b>
New York City, NY		<b>280 miles</b>
Montreal, Quebec		<b>201 miles</b>

**COMMUTING TO WORK (ACS 2012-2016)**

Workers 16 years and over	
Drove alone, car/truck/van	<b>86.0%</b>
Carpooled, car/truck/van	<b>7.0%</b>
Public transportation	<b>1.3%</b>
Walked	<b>1.6%</b>
Other means	<b>0.6%</b>
Worked at home	<b>3.5%</b>
Mean Travel Time to Work	<b>28.6 minutes</b>

**Percent of Working Residents: ACS 2012-2016**

Working in community of residence	<b>16.0</b>
Commuting to another NH community	<b>74.7</b>
Commuting out-of-state	<b>9.3</b>

**RECREATION, ATTRACTIONS, AND EVENTS**

<b>X</b>	Municipal Parks
	YMCA/YWCA
	Boys Club/Girls Club
	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
<b>X</b>	Museums
	Cinemas
	Performing Arts Facilities
	Tourist Attractions
<b>X</b>	Youth Organizations (i.e., Scouts, 4-H)
<b>X</b>	Youth Sports: Baseball
<b>X</b>	Youth Sports: Soccer
	Youth Sports: Football
<b>X</b>	Youth Sports: Basketball
	Youth Sports: Hockey
<b>X</b>	Campgrounds
<b>X</b>	Fishing/Hunting
<b>X</b>	Boating/Marinas
<b>X</b>	Snowmobile Trails
<b>X</b>	Bicycle Trails
<b>X</b>	Cross Country Skiing
<b>X</b>	Beach or Waterfront Recreation Area
	Overnight or Day Camps
	Nearest Ski Area(s): <b>Dartmouth Skiway</b>
	Other:

# Cardigan Mountain Bobcats 4-H 2018 Annual Report

## Historian Report By Cardigan Loupis

The Cardigan Mountain Bobcats 4-H club holds many activities every year. For the community we have a Chicken Pie Supper, do a roadside clean up, and are called to help stack wood piles, or rake leaves. We have many activities that kids can sign up for like rocketry, woodworking, horses, stained glass, small engines, quiz bowl, arts and crafts, cooking, beef-dairy cattle, and photography. This years **4-H** officers are: Melissa as president, Kylie as vice president, Owen as treasurer, Lia as secretary, and Cardigan as historian.

### Wood Working

Al Posnanski does woodworking. Members learn basic woodworking skills using hand tools. They learn project layout, cut list for material, then accurately measure and cut material as per plan. Advanced members lean to use power tools. Past projects: bird houses of all designs, cherry dining room table, and a 12' row boat.

### Stained Glass

Al Posnanski also does stained glass. Members lean how to cut glass to assorted patterns, accurately using hand glass cutters, then using copper foil method to assemble the pieces and soldering the joints. Past projects: window inserts and sun catchers. You can see the stained glass window at the club house.

### Horses

Elaine Morrison does horses. In the horse project a 4-Her, 8 years or older, learns basic horse safety, care, and knowledge. A 4-H'er doesn't need to own a horse to be in the project. They have hands-on-experience with my horses.

## Rocketry

Skip Pendleton does rocketry. A large group of eager rocket builders meets several times each month to learn how to build various types of air pressure powered, rubber band powered, and solid fuel rockets. Club members build paper rockets by wrapping paper around pencils to make the body tubes. Then file card fins are added. They use a specifically designed "straw" rocket launcher to send their missiles to a paper plate planet of their own design. The next rockets they make are larger versions of the "straw" rockets. This time catalog pages were wrapped around lengths of narrow PVC pipe to form body tubes. The children add fins and paint to finish their designs. They experiment with launch angles of a soda bottle powered rocket by using foam pipe insulation for a body tube, foam food trays for fins, and internal rubber band propulsion system. As winter progresses the children will craft larger rockets from soda bottles. These will be launched with the use of high-pressure water and air. In the spring the children will learn to assemble their first solid fuel rocket which will be launched in a local field.

## Small Engines

Todd Darling and Skip Pendleton do small engines. They have 4 members, one boy and three girls, working on various projects from lawn mowers to snow blowers. This is the third year for two of the members so they are working a little more independently, trying to troubleshoot & fix what they think is wrong with their engines, rather than just tear them completely apart and put more time and money to them than necessary. The other two members are either returning for their second year, or are new to the engine group. They are tearing their engines completely apart and getting a better understanding of what makes them work. The goal of this project is to teach the 4-H members how a small engine works and to understand all the systems of the engine. Todd and Skip also run a 4-H maple project where members "adopt a tree" tap and record all the sap the trees produces. 4-H'ers learn about the entire process, and visit the sugar house to watch a boil, and have sugar on snow.

## Dairy Cattle

Catherine Ells runs dairy cattle. In the dairy cattle group the kids learn how to properly care for their cows and prepare them for shows. This past year four individuals participated in county, state, and regional shows. The older 4-H members mentor the younger ones and help them

develop skills required to properly fit and show their animals. Kids must be eight years old to participate in showing their dairy cattle at the 4-H shows.

### Dairy Quiz Bowl

Catherine Ells also runs the dairy quiz bowl. The dairy quiz bowl group combines the talents of 4-H'ers, as well as anyone else interested in participating, regarding dairy cattle, dairy goat, working steers, and beef. This group studies materials from the Virginia Tech Quiz Bowl manual and covers such topics including, but not limited to; dairy breed, dairy cattle judging, fitting, and showing, calf and heifer management, nutrition, feeds and feeding, lactation and milking management, dairy products, and milk marketing, reproduction, genetics, animal health, and nutrition management. The group currently has eight individuals participating and meets one or two times a month. The state competition takes place in March or April of each year. The kids put in hard studying and practicing with buzzers in preparation for the competition. Senior members who are old enough and place in the top four have the opportunity to go on and compete with the state team at the Big E in the fall. If the team places high enough there, the state team goes on to compete at the national level in Louisville, KY. In 2018 two of the girls qualified for the NH State Team. I had the privilege of coaching and chaperoning the team to the Big E in Springfield, MA and to nationals in Louisville, KY.

These are just a few activities you can do in 4-H. This is a place where you have fun, make friends, learn new things, and help out with the community.





**Directions:**

Corner of US Route 4 and Roberts Road

18 Roberts Road  
Canaan, NH

# MASCOMA COMMUNITY HEALTHCARE, INC.

*Right Care. Right Cost. Right Here.*

**Hours:**

**Mon-Fri 8am to 5pm**

**Tuesdays until 7pm**

**Appointments:**

**603-523-4343**

Contact us at:

**Mascoma Community Healthcare, Inc.**  
**PO Box 550**  
**Canaan, NH 03741**

Website:

**[mascomacommunityhealthcare.org](http://mascomacommunityhealthcare.org)**

(REV 12-29-18)



The Mascoma Community Health Center is New Hampshire's newest community owned and operated, non-profit, primary health and dental care facility. The 13,000 square foot state of the art building opened in June, 2017.





*Nina Nunez-  
Stiglich, PA-C*



*Ben Gardner,  
MD*

## ***Meet our Medical Providers***



*Jane Marx, RN*



*Cindy Loring, RN*

### ***Primary Health Care Services***

- **General family medicine**
- **Pediatrics – infants, children, adolescents**
- **School, camp, and sports physicals**
- **Sports injury management**
- **Women’s health and gynecology**
- **Geriatric care**
- **Family planning – counseling, birth control, STD management**
- **Chronic disease management**
- **Medication Assisted Treatment and counseling for substance use disorders**
- **Lab services**
- **DOT CDL physicals**



## ***Meet our Dental Team***

***Caroline Sumner, Dental Tech***

***Katie Takach, DMD, Dentist***

***Jeanne-Marie Bolduc, Hygienist***

### ***Primary Dental Care Services***

- **Exams and X-rays**
- **Cleanings**
- **Scaling and root planning**
- **Sealants**
- **Fillings**
- **Crowns**
- **Extractions**
- **Dentures and partials**
- **Night guards**

# What we have accomplished in nineteen months of operation:

2,400+ enrolled patients

Growing at 100+ patients per month.  
Serving 600 Medicare and Medicaid patients.



One year celebration, Aug 2018

*"I don't have words for how much I love this place. I have never had such a great experience at a doctor's office. EVERYONE was great from the moment I walked in until I left." Judi C., July 2018*

## Looking for a Place to Call Your Health Care Home?

Join over 2,400 of your neighbors who are now using our services. You'll find the drive, parking, and waiting room access convenient and easy. We take most health insurances, including Medicaid and Medicare. We accept most dental insurance programs. There is no membership...you simply make a first appointment.

As of January 1<sup>st</sup> 2019 we are "in-network" with DHMC's health insurance programs. We look forward to serving DHMC employees!

Capacity: 5,000 patients  
Exam rooms: 12  
Dental chairs: 5  
On site laboratory

**1,034 Registered Canaan Patients to date! (42%)**  
**308 Dental Patients**  
**726 Medical Patients**

**5,563 Patient Visits from Canaan.**

**Clinic Wide -**

**\$27,988 in medical services donated to low income patients.**

**\$189,329 in dental services donated.**

# **Canaan Lake Association**

## **2018 Annual Report**

The mission of the Association is the protection of Canaan Street Lake; to promote the conservation of the lake and the immediate surrounding area, and to protect its beauty and recreational value. The mission includes watershed protection, educational activities, and boating safety in conjunction with the Town and State on responsible regulations, and support of conservation groups.

The lake is 303 acres (123ha), shallow, largely spring fed, and oligotrophic (clear, with high oxygen content). The lake's importance to Canaan Town has several aspects: it is the major water source to downtown Canaan and, should it become unavailable, replacement with wells would be expensive; it is a recreational asset with a public beach and boat ramp; and an asset to lake-side owners (a fact acknowledged by an increased town tax base). As a shallow lake averaging 10 feet with a 23 foot maximum, it is at risk from several sources:

1. Invasive weeds such as Variable Milfoil and Eurasian Milfoil, both bottom-anchored plants, can infest a greater percentage of the lake's surface, at worst leaving only a small patch of clear water in the center, effectively preventing the use of the lake as a water reservoir, or for boating, fishing or swimming.
2. Septic tank leakage into the lake can lead to *E.Coli* which is exacerbated by the relatively high summer water temperatures.
3. Fertilizer and stormwater road run-off can rapidly pollute this lake.

### **Actions in Support of the Mission**

**Lake Host Program:** The New Hampshire Lakes Association, in conjunction with the State of New Hampshire, inaugurated a program in 2003 to oversee and inspect boats going in and out of NH lakes to discover and discourage the spread of any invasive weeks.

Paid and volunteer hosts manned the boat launch on Canaan Street on weekends and holidays, where the program performed 534 boat inspections. The Association wishes to thank Ann Berry and Elizabeth

Jutila for managing this important program, with assistance from Claude Lemoi. Also a special thank-you to Crescent Campground, for efforts to inspect all boats and educate their owners of boats launched at the campground. The Lake Association thanks the town and NH Lake Association for a contributions of \$1,800 and \$1,700 toward the cost of this program.

Boats coming from the following milfoil infested waters were inspected this year and found to be invasive free: Mascoma Lake; Connecticut River; Lake Winnepesaukee; Cobbetts Pond in Windham NH; Lake Champlain; Pemigewasset River; Nashua River; Crescent Lake in Wolfeboro; Post Pond in Lyme; and Lake Fairlee in VT.

**Weed Watchers:** A comprehensive program surveying the lake is carried out by volunteers under the direction of Rick Roesch to ensure that any infestation by exotic (invasive) plants is rapidly detected. While Milfoil is a primary target, water chestnut, hydrilla, Brazilian elodea and fanwort are other non-natives which invade NH lakes. Suspicious plants and animals are sent to NH-DES laboratories for identification. In 2016 an invasive Chinese Mystery Snail was discovered in the lake, which was most likely transported by a boat coming from another water body. The lava of this snail, as well as other invasive animals and plants, can survive in a drop of water. It is important to wash drain and dry all boats moving between water bodies. Drying for three days after cleaning and draining will kill almost all hitchhikers.

Identification of the Snails reminds us that invasives are indeed reaching Canaan Street Lake. The continued vigilance of the weed watchers is important to early detection and remedy of invasives in our lake.

**Water Quality:** Our main beach problems are E. coli and cyanobacteria. E.coli may be caused by fowl, animal, or human feces, while cyanobacteria may be caused by phosphorous, sunlight, and warm weather. Cyanobacteria are seen as a blue green algae bloom in the water, which in high concentrations can be harmful. It is in all lakes at very low concentrations, but can bloom under the right conditions.

Water quality tests indicate most parameters remain similar to last year and are generally acceptable. We do see an increase in chloride and conductivity which are both above the state lake averages. The numbers are not harmful, but the trend could eventually present problems. Both chloride and conductivity come from road salt and septic systems, with road salt being the major contributor.

Phosphorous, whose numbers were stable this year, causes weeds, algae, and cyanobacteria to flourish, and that phosphorous comes from stormwater, certain fertilizers, and septic systems. The beach was tested for E. coli on three occasions, and all tests were below the threshold of concern. There were no reported cyanobacteria blooms this year. Please maintain your septic systems, use zero phosphorous lawn fertilizer, and use no fertilizer within 25 feet of the lake.

**Loons:** The nesting loon pair had a successful hatch of one chick this year. Please maintain a generous distance from loons and don't approach the nest.

**Photography Contest:** Winners judged by Linda Roesch:

- 1st Place – Kathy Kuy – Sunset on Canaan Street Lake
- 2nd Place - Sharon Weaver – Loon & Chick
- 3rd Place - Ashley Arsenal - Ice Skaters
- Honorable Mention – Karen Henry – Sky and Shadows

[http://www.canaanlakenh.org/events\\_photos.html](http://www.canaanlakenh.org/events_photos.html)



**Beach Party:** The annual beach party in celebration of the lake was held after the Association's Annual Meeting. A thank you is extended to Cardigan Mountain School for covering lunch expenditures. Exhibits in the Meeting House, were available for the education of the public on a

variety of water topics. Included was a dog competition held on the Meeting House green. Jan Forbush organized the dog competition and it was a success. There were many entrants, some newcomers to the event and several returning competitors, ranging in age from under one year to over fifteen. Prizes this year were designed by David Auerbach of Cardigan Mountain School, each a unique award designating the category in which each competitor was deemed the winner. The competition was enjoyed by all the participants and a considerable audience of dog lovers.



**Board of Directors**

**President**

**John Bergeron**

**Vice-President**

**Kris Burnett**

**Secretary/ Treasurer**

**Claude Lemoi**

**Board Members:**

**Scott Berry**

**Chris Day**

**Karen Henry**

**Deb Hutchinson**

**Elizabeth Jutila**

**Mike Paine**

**Rick Roesch**

**The CLA web site is [www.canaanlakenh.org](http://www.canaanlakenh.org)**



# GOOSE POND LAKE ASSOCIATION

[www.gpla-goosepond.org](http://www.gpla-goosepond.org)

Goose Pond Lake Association (GPLA). GPLA was formed in 1987 to conserve, protect and/or improve Goose Pond water quality, natural shoreline, plant and animal life, scenic beauty, tranquility and all other natural resources. Wherever possible, we will work with conservation commissions, planning boards, state and federal entities, and land trusts to protect natural resources that might impact Goose Pond.

The lake is nearly 3 miles long and ½ mile at its widest point, totaling nearly 625 acres, making it the largest lake in Canaan. Goose Pond, with a 16 square mile watershed, is also a source of drinking water for Lebanon, NH. Maximum depth is 35 feet, average depth is 10 feet. There are 171 homes on Goose Pond, 33 of which are full-time residents at last count. Goose Pond boasts a variety of wildlife including resident loons, ducks, geese, fox, beaver, otters, and moose as well as Bald Eagles that visit regularly throughout the summer. There is a ban on personal watercraft, but visitors enjoy recreational use of the state-owned boat ramp and public swimming area.

GPLA volunteers participate in major programs to help protect the lake. They include:

## Lake Host Program

The GPLA receives grants from NH Lakes Association, Town of Canaan and Town of Hanover that are combined with considerable donations from GPLA members to support the Lake Host program. Hosts perform courtesy boat inspections at the public boat ramp. Volunteer Host hours provided by residents complement the paid effort. This is a highly successful and effective state-wide program that helps prevent the spread of invasive species, which in turn helps protect the recreational enjoyment of boaters and fishermen, as well as property values for residents (and the tax base for the town). In 2018, our paid



hosts and volunteers conducted nearly 500 courtesy boat inspections at the public boat ramp. We are happy to report, once again, no invasive plants were observed on either boats entering, or boats leaving. It also appears more and more boaters are aware of the threat from invasive species, and generally arrive at Goose Pond with boats and trailers clear of any weeds at all.

#### Weed Watcher Program

26 volunteers again divided the lake into segments that each is responsible to survey regularly throughout the season. Participants use kayaks, canoes, boats or snorkels to keep a close eye on their assigned area. Suspicious plants are occasionally harvested and sent to DES for identification (although not in 2018 thankfully). And a growing concern across the state is now the threat from invasive *animal* species, specifically Asian Clams, Zebra Mussels, Chinese Mystery Snail and Spiny Water Flea.

#### Water Quality Sampling

In 1989, the GPLA started a water-testing program as part of the University of New Hampshire (UNH) Lakes Lay Monitoring Program. In 2007, we added the NH Department of Environmental Services (NHDES) Volunteer Lake Assessment Program (VLAP) program. This is supplemented by additional dissolved oxygen, conductivity, phosphorus and mercury testing. Volunteers take samples monthly throughout the year and lab work is performed by DES and UNH. Results are added to the database started in 1989.

Goose Pond water quality is considered stable and above average quality, but just as all NH water bodies currently do, it faces many threats from invasive plant species and excess nutrient load (phosphorous and nitrogen primarily) from septic systems and storm water runoff. GPLA continues to offer education about these issues. The Town Manager and Road Agent have also been extremely supportive of careful management to balance road safety with management of ice-melt and sand application to protect lake water quality.

#### What's New at Goose Pond?

1—While two adult pairs of loons reside at Goose Pond, only one pair nested in 2018, producing a single chick, which thankfully survived until the normal migration to a more

southern winter marine environment. It was a very active loon season: 6-9 adults were often observed “visiting” throughout the summer, including one pesky cormorant.



2-- In 2014, the GPLA established the Dave Barney Memorial Internship, and the program continued for a fifth season in 2018. One young adult was sponsored and exposed to almost 40 hours of activities Dave was passionate about - water quality sampling, Weed Watching and Lake Hosting. The interns are trained and mentored by regular volunteers. We plan to continue the program in 2019.

3-- GPLA spent \$1,500 in 2018 to provide a portable toilet, picnic table and a “bear-proof” trash bin at the public boat launch. This is technically a state-owned and operated site, although the general maintenance has rested with GPLA volunteers for years who try to preserve the site for visitors to enjoy a swim, picnic or fishing. Some visitors were careless with their trash in 2018,



which created the bear problem, but hopefully new signage will remind all to “pack out” when they leave.

4-- GPLA continues to expand use of our new website, [www.gpla-goosepond.org](http://www.gpla-goosepond.org) to communicate with members and the community. The website has important links, posts upcoming events (ex: Annual Meeting, Annual Picnic, Photo Contests, July 4th Boat Parade, etc), displays outstanding

photos/videos submitted by members, shares news of current events, archives past newsletter issues and is a convenient place to post important notices. We also have various hard-cover photo books and calendars available for purchase. See website for details.

**2018-19 Board of Directors**

**Michael Riese, Canaan, President, Secretary**

**Steven Ward, Canaan, Vice-President**

**Rick Hutchins, Canaan Treasurer**

**Terry Bradigan, Canaan**

**Barbara Dolyak, Canaan**

**Ken Milkie, Canaan, NH**

**O'Conner, James, Walpole, MA**

**Ted Simpson, Canaan, NH**



# **CANAAN FIRE EXPLORERS**

## **POST 2092**

The Canaan Fire Explorers Post 2092 is for young men and women ages 14 – 21 (and completed the 8<sup>th</sup> grade) who are interested in firefighting or Emergency Medical Services. The Explorer program gives young men and women hands on experience in the firefighting field and prepares them for future career opportunities in firefighting and EMS. Members must be willing to put in time to attend regular meetings and training sessions. Explorers also assist at emergency events and work alongside the Canaan Fire Department and other area departments.

This year, we have welcomed two new members, Hawk and Rachel, to our Post and both have been very active since joining. We thank them for their dedication to the Post which includes attending regular meetings and trainings and assisting at emergency events alongside the fire department. In the spring, Explorers had the chance to participate in a joint training with the Canaan, Enfield, Lebanon, and Hanover Fire Departments.

The Post has found it increasingly difficult to find new members in the past few years and we are always looking for more members. To join Post 2092, call the Canaan Fire Station at 523-4850 and leave a message, or contact us through our Facebook page: Canaan Fire Explorers – Post 2092.

We would like to thank the Canaan Fire Department and the Canaan Firefighter's Association for their continued support with this program.

**Respectfully submitted,**

**Alton Hennessy**

**Current Roster:**

**Alton Hennessy**

**Rachel Dargie**

**Lucas Getman**

**Christian Rochay**

**Hawk Shawn**



# **Social Summit Lodge #50 Free and Accepted Masons**



Social-Summit Lodge #50, Free and Accepted Masons is the result of the merger of Social Lodge #50 in Enfield and Summit Lodge #98 in Canaan as of May 1978. The first Mascoma Area Lodge was Mt. Moriah Lodge #22 which was chartered in 1815 in Canaan. Social Lodge # 50 was chartered in 1826 in Enfield. Mt. Moriah Lodge closed in 1840 and was revived in 1866 in Grafton and closed again in 1870. Summit Lodge was chartered in 1902.

Social-Summit Lodge with over 30 members continues today to be active in the community. We award a scholarship each year to a deserving Mascoma Valley High School Senior, conduct the “Four for the Fourth” Road Race in conjunction with the Mascoma Parks and Recreation Department. We served over 100 breakfasts at our Annual Old Home Days Breakfast and provide financial support for the Mascoma Senior Citizen Center. We again welcomed over 200 children and parents as part of the Canaan town-wide Halloween activities.

Social Summit Lodge continues to be honored to have several Brothers serving with the Grand Lodge of New Hampshire:

Scott Borthwick-Grand Senior Deacon

Dan Fleetham, Jr.- Member of the Grand Lodge Scouting Committee

Nate DeLeaux – Member of the Masonic Care Committee

Freemasonry is the world’s oldest men’s fraternity and is open to men 18 and above. For more information, please contact Dan Fleetham, Jr. at (603) 667-7409



# **Regional Organization Reports**



## UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

# 2018 Annual Report

Serving 27 communities in Grafton, Sullivan and Merrimack Counties since 1963, the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) has been providing professional planning assistance to municipal boards, along with inter-municipal planning, liaison between local and state/federal agencies, and assistance on development, public health, and environmental issues.

In February UVLSRPC said goodbye to Amber Boland, our GIS Coordinator/Planner and in April we welcomed Olivia Uyizeye. Olivia has a background with GIS, has assisted with our regional housing needs assessment, staffed the local subcommittees of the Connecticut River Joint Commission as well as several field work commitments.

Highlights of our work and accomplishments in 2018 include:

- Responded to more than 150 requests from our towns and cities for technical assistance.
- Provided Household Hazardous Waste Collections that served approximately 1,000 households.
- Worked with Sullivan County on developing an Economic Development Profile
- Established a regional Brownfields identification, assessment, and remediation planning program.
- Trained local staff about environmentally responsible transfer station practices..
- Assisted school districts with green cleaning practices
- Worked on and help develop the 2021-2030 Ten-Year Transportation Improvement Plan.
- Helped to identify transit and paratransit issues in Sullivan County, to restore needed mobility services, and to coordinate planning for improved public and human services transportation.
- Conducted more than 110 traffic counts across the region.
- Helped Claremont with digitizing their stormwater system and created a distinct GIS layer.
- Assisted Lebanon, Hanover, and Advance Transit with public transit signal prioritization analysis.



- Assisted Enfield Shaker Village and Lake Sunapee Scenic Byway committees.
- Provided Circuit Rider planning staff assistance to Newport, Springfield, Claremont, Wilmot, and New London.
- Assisted on the Wilmot Master Plan with the completion of the Community Survey.
- Assisted on the Unity Master Plan
- Helped Planning Boards to evaluate Projects of Regional Impact.
- Provided administrative and staffing assistance to the Connecticut River Joint Commissions.
- Provided GIS Technical Assistance to Claremont DPW and Claremont Planning and Development Departments.
- Conducted full assessment of all locally owned culverts for the Town of Lyme.
- Increased GIS capacity and developed an Open Data Portal for Regional GIS data.
- Completed Hazard Mitigation Plans for Acworth, New London and Springfield.
- Re-established the Regional Planners Brown Bag Lunch to share and coordinate amongst our region's planning professionals.
- Performed a build-out analysis on zoning regulations for the Town of Lyme.
- Assisted the Town of Sunapee with a Route 11 Corridor study.
- Assisted Sullivan County Transit develop a county wide public transit plan.
- Coordinated with Two Rivers Ottauquechee Regional Commission and Southern Windsor County Regional Planning Commission on a true Upper Valley regional housing needs assessment.

Our goals for 2019 include developing a comprehensive regional housing needs assessment, facilitate workforce development training, help our region become age-friendly, develop corridor focused transportation plans and establish a non-profit to support regional planning efforts.

Please contact us at (603) 448-1680 or [sschneider@uvlsrc.org](mailto:sschneider@uvlsrc.org), to share your thoughts and suggestions.

It is a pleasure to serve the municipalities of this region. Thank you for your support over the decades.

Steven Schneider



# Annual Report 2018

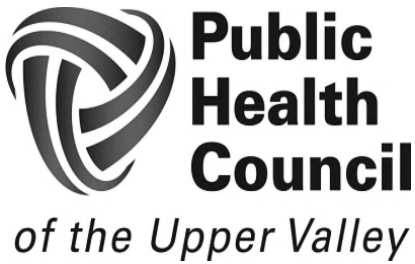
The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas; Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Heather Bryant conducted 57 farm visits and is working on two on-farm research/demonstration projects in cooperation with the Grafton County Farm.
- Mary Choate taught 7 ServSafe® classes to 70 restaurant staff, 5 S.A.F.E. classes to 128 school and food pantry/community meals staff, and created and taught 4 home food safety classes.
- Lisa Ford brought nutrition education and food security lessons to more than 350 participants throughout Grafton County.
- Jim Frohn conducted 43 woodlot visits covering 6400 acres, and referred 26 landowners to consulting foresters. He led or assisted with 24 workshops, events, and meetings.
- With help from Lisa Knapton and predecessor Janene Robie, over 25 Grafton County Master Gardeners continued to educate community members with science based gardening guidance.
- Under the guidance of Donna Lee, 88 screened 4-H leaders worked with 235 youth (ages 5 to 18) on projects which enhanced their personal development and increased their life-skills.
- Michal Lunak completed work on a Tillotson Charitable Foundation grant to examine the feasibility for farmers to raise dairy beef using shelled corn as a main feed instead of forages.
- Geoffrey Sewake led a pilot program called Downtowns & Trails, which uses trails as an asset for community and economic development.

**Respectfully submitted:**

**Heather Bryant, County Office Administrator**



**Thank you to the residents of Canaan for supporting the Public Health Council of the Upper Valley (PHC) in 2018.**

**The PHC has quickly become the largest and broadest coalition of advocates on public health issues in the greater Upper Valley region. The PHC is a dynamic organization with the flexibility to forge solutions that respond to the needs of its grassroots members with backing from governmental, philanthropic, and health care institutions. Through regular meetings and ongoing initiatives, the PHC empowers organizations, professionals, and citizens, who together make our communities healthier and better places to live, work, and play.**

**In 2018, PHC staff and partners worked together to address substance misuse, healthy eating, oral health, and other concerns for the region. The PHC supported a number of collaborative initiatives such as:**

- Provided supportive housing for pregnant and parenting women in early recovery from opioid addiction.**
- Expanded availability of summer meal programs for children in the region.**
- Hosted a forum for 49 school personnel and area service providers to better match student needs with resources available in the community.**
- Hosted a Mental Health First Aid for Older Adults training for 29 people who work with older adults as volunteers or as professionals to help them recognize the signs of mental illness in older adults and understand how to help them.**

- **Brought together 18 people to explore the role of the Town Welfare/Support Officer and share ideas to do this work more effectively. Attendees requested the meetings be continued on a biannual basis.**
- **Hosted five flu clinics in rural communities across our region, providing over 1,100 free vaccines.**

**PHC greatly appreciates the support we receive from Canaan and will continue to work hard to meet your needs in 2019. For more information about PHC, visit us at [www.uvpublichealth.org](http://www.uvpublichealth.org).**



# GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2018

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors RSVP's Volunteer Center (RSVP) and the-Grafton County ServiceLink Resource Center Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach-and counseling, chore services, recreational and educational programs, and volunteer opportunities.

During 2017-18, 196 older residents of Canaan were served by one or more of the Council's programs offered through the Mascoma Area Senior Center, the Upper Valley Senior Center, or RSVP; 129 Canaan residents were assisted by ServiceLink:

- Older adults from Canaan enjoyed 3,142 balanced meals in the company of friends in the center's dining room.
  - They received 7,348 hot, nourishing meals delivered to their homes by caring volunteers.
  - Canaan residents were transported to health care providers or other community resources on 1,949 occasions by our lift-equipped bus.
  - They received assistance with problems, crises or issues of long-term care through 421 visits with a trained outreach worker and 510 contacts with ServiceLink.
- e, Canaan's citizens also volunteered to put their talents and skills to work for a better community through 4,299 hours of volunteer service.

**The cost to provide GCSCC services for Canaan residents in 2017-18 was \$155,633.71.**

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would

otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors.

As our population grows older, supportive services such as those offered by the Council become even more critical. Canaan's population over age 60 increased by 100.5% over the past 20 years according to U.S. Census data from 1990 to 2010.

GCSCC would appreciate Canaan's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

**Kathleen Vasconcelos,  
Executive Director**

10 Campbell Street • P.O. Box 433 • Lebanon, NH 03766  
phone: 603-448-4897 • fax: 603-448-3906 • [www.gcsc.org](http://www.gcsc.org)

**Grafton County Senior Citizens Council, Inc.**

Statistics for the Town of Canaan

October 1, 2017 to September 30, 2018

During the fiscal year, GCSCC served 196 Canaan residents (out of 763 residents over 60, 2010 U.S. Census). ServiceLink served 129 Canaan residents

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	<u>x</u>	<u>Unit (1) Cost</u>	<u>=</u>	<u>Total Cost of Service</u>
Congregate/Home Delivered	Meals	10,490	x	\$9.29		\$ 97,452.10
Transportation	Trips	1,949	x	\$15.77		\$ 30,735.73
Social Services	Half-hours	421	x	\$29.48		\$ 12,411.08
ServiceLink	Contacts	510	x	\$29.48		\$ 15,034.80
Activities		2,303		N/A		
Chore Assistance		9		N/A		
Telephone reassurance		695		N/A		

Number of Canaan volunteers: 47 Number of Volunteer Hours: 4,299

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GCSCC cost to provide services for Canaan residents only	\$	<u>155,633.71</u>
Request for Senior Services for 2018	\$	12,500.00
To be received from Town of Canaan for 2018	\$	12,500.00
Request for Senior Services for 2019	\$	<u>12,500.00</u>



Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2017 and June 30, 2018 VNH made 1,908 homecare visits to 91 Canaan residents. This included approximately \$71,253 in unreimbursed care to Canaan residents.

Home Health Care: 1,256 home visits to 70 residents with short-term medical or physical needs.

Long-Term Care; 5 home visits to 2 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.

Hospice Services: 639 home visits to 16 residents who were in the final stages of their lives.

Skilled Pediatric Care; 8 home visits to 3 residents for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Canaan's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



Hilary Davis, Director Community Relations and Development (1-888-300-8853)

### **VNH Service Statistics for Canaan and Surrounding Towns**

*July 1, 2017 - June 30, 2018*

<b>Town</b>	<b>Patients</b>	<b>Visits</b>
<b>Canaan</b>	<b>91</b>	<b>1,908</b>
<b>Dorchester</b>	<b>6</b>	<b>257</b>
<b>Enfield</b>	<b>108</b>	<b>2,870</b>
<b>Grafton</b>	<b>17</b>	<b>139</b>
<b>Orange</b>	<b>7</b>	<b>129</b>



# 2018 Report



## Serving Carroll, Coos & Grafton Counties

448 White Mountain Highway, Tamworth, N.H 03886  
(603) 323-7400 • Toll Free: 1-888-842-3835 • Fax: (603) 323-7411  
Website: <http://www.tccap.org>

October 10, 2018

Town of Canaan  
Attn: Board of Selectmen & Budget Committee  
PO Box 38  
Canaan, NH 03741

Dear Board of Selectmen:

On behalf of Tri-County Community Action Program, Inc. (TCCAP), I would like to respectfully request funding in the amount of \$3,819.00 to support the Tri-County Community Action Program, Inc., Energy Services Program.

During the time period of July 1, 2017 to May 15, 2018 the TCCAP's Energy Services Program provided the below services to the residents of the Town of Canaan;

	Number of Households	Dollar Amount
Fuel Assistance	92	\$90,219.00
Weatherization	1	\$1,967.41
Electrical Discounts	67	\$24,320.75

The Energy Services Program is designed to subsidize the heating cost for income eligible residents of Carroll, Coos, and Grafton County. With the Town of Canaan's support for the Energy Services Program it will allow Outreach Office's to reach all residents in need through intake.

If you have any questions or comments regarding the funding request I am available at the contact information listed below.

Respectfully,

A handwritten signature in black ink that reads "Sarah Wright".

Energy Assistance Services Manager

**Main Office: 610 Sullivan Street, Berlin, New Hampshire 03570**  
**Coos County (603)752-3248 Carroll County (603)323-7400 Grafton County (603)968-3560**  
**www.tccap.org**

## **Administration Services**

### **Facilities**

TCCAP owns 17 properties & operates out of 14 daily  
Maintains 52 Service Point-of-Access Sites

### **Finance**

### **Human Resources**

### **Information Technology**

### **Public Relations & Grants**

## **Clinical Services**

### **Tamworth Dental Center**

School-Based Oral Health Program – School Smiles  
Senior Oral Health Program

## **Elderly Housing, Subsidized**

### **Cornerstone Housing North, Inc.**

HUD Section 202 Housing

## **Energy, Elder & Outreach**

### **North Country Elder Programs**

Senior Meals Community Dining Program  
Meals on Wheels Home-Delivered Nutrition Program  
Berlin Senior Center at the AG Community Center  
ServiceLink Resource Center of Coös County; Aging & Disabilities  
Information & Referral Counseling

### **Energy & Outreach**

Fuel Assistance Program  
Electric Assistance Program  
Neighbor Helping Neighbor  
Food Commodity & Emergency Food Assistance Program, Coös, Carroll,  
Grafton County Distributions

### **RSVP: Retired & Senior Volunteer Program**

Matter of Balance & Bone Builders

## **Head Start**

Free Early Childhood Program, Income-eligible families (Ages of 3-5)  
Colebrook, Groveton, Whitefield, Conway,  
Woodsville, Berlin, Conway, Ossipee, & Plymouth

## **Prevention Services**

### **Homeless Outreach**

Tyler Blain House Homeless Shelter  
Program Homeless Outreach & Intervention Homeless Prevention  
Program PATH (assistance for mentally ill homeless)  
Security Deposit Loan Guarantee Program  
Homeless Housing & Access Revolving Loan Fund

### **Domestic Violence & Sexual Abuse**

Emergency Shelter (Burch House)  
24-Hour Domestic & Sexual Violence Crisis Intervention  
Court Advocacy & Accompaniment  
Criminal Prosecution Advocacy & Accompaniment  
Support Groups  
Community Education & Outreach Presentations  
Violence Prevention Programs for Students  
DCYF Domestic Violence Specialist Services  
Child Advocacy Center Accompaniment for Child Victims of Violence

### **Guardianship: Statewide**

Guardianship of the Person/ Guardianship of the Estate  
Representative/Protective Payee  
Conservatorship  
Special Needs Trustee  
Consulting Services to Navigate the Guardianship Process  
Private Accounting Services to Guardians & Trustees  
Private DHHS Benefit Management Services  
Nursing Home Family Support Services

## **Tri-County Transit**

Door to Door & Flex Route Wheelchair Accessible Senior & Public  
Transportation serving Coös, Carroll, & Northern Grafton Counties  
Volunteer Driver Program  
Long Distance Non-Emergency Medical Transportation  
Tri-Town Bus Flex Route serving Conway, Whitefield, & Lancaster  
Littleton Regional Healthcare Care-A-Van (Door to Door Service)  
Berlin-Gorham Flex Route Service  
Senior Wheels Door to Door Service (60+ & disabled)  
General Public Door to Door Service (under 60)

## **Weatherization & Workforce Development**

### **Weatherization Program**

Home Energy Assistance Conservation Program  
Heating Replacement & Repair Program

### **Workforce Development**

NHEP Workplace Success Program  
Workforce Investment Act



# WEST CENTRAL BEHAVIORAL HEALTH

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AFFILIATE OF THE DEPARTMENT OF PSYCHIATRY, GEISEL SCHOOL OF MEDICINE AT DARTMOUTH

For families, adults, and children in need in Canaan, WCBH is the only area provider of comprehensive, community-based mental health treatment and support services.

Services provided include outpatient care for children and families dealing with depression, substance misuse, treatment for those with severe mental illness, and emergency services for those in crisis.

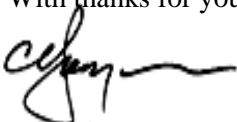
During the past year, we provided care for 123 residents of Canaan, including 76 children, and delivered \$19,582.00 in unreimbursed care.

Throughout the region, we assist close to 2,100 individuals each year and provide nearly \$500,000 in charitable care annually.

WCBH is invested in helping to reduce the burden that mental health takes on families, and lessening its direct impact on public expenditures - from ambulance runs and emergency room visits to unnecessary disability, unemployment, and housing instability. In addition, WCBH provides public education programs like *Mental Health First Aid* to increase community awareness of and capacity to respond to mental health crises.

Thank you again for making care accessible for the residents of your community. If I can address any questions or provide additional information, please contact me at 603-448-0126, ext. 2100, or [chogan@wcbh.org](mailto:chogan@wcbh.org).

With thanks for your support,



Catherine Hogan  
Director of development and Community Relations



## 2018 Report

For almost 50 years, WISE has been the sole provider of crisis advocacy and support for victims of domestic violence, sexual violence, and stalking within 21 communities of the Upper Valley of New Hampshire and Vermont.

WISE is a non-profit organization dedicated to supporting people and communities impacted by gender-based violence: any harm perpetrated against a person based on power inequalities resulting from gender.

WISE offers comprehensive trauma-informed support every hour of every day and works with youth, professionals, and the community to develop relevant and comprehensive prevention strategies.

WISE is committed to engaging everyone in learning to recognize and eliminate the root causes of violence.

WISE provides support to people through the 24-hour crisis line, emergency shelter, transitional housing assistance, legal aid, safety planning, support groups, and in-person advocacy at the WISE Program Center, police stations, courts, and hospitals.

WISE is also available at a number of satellite locations, including the Windsor County Resource Center, the Upper

Valley Haven, Good Neighbor Health Clinic, the Grafton County Child Advocacy Center, and the Dartmouth College campus.

WISE also trains medical, legal and law enforcement professionals on the specific effects of trauma and on how to effectively respond to the complex needs of victims.

All of the services at WISE are free and confidential, and underlying all support is a commitment to survivor-centered advocacy; acknowledging that survivors can make the best decisions for themselves when given information, resources and support.

The WISE website, [www.wiseuv.org](http://www.wiseuv.org) has many resources on how to identify intimate partner violence, increase safety, and support a victim of domestic violence, sexual abuse or stalking.

**◆ Phone 603.448.5922 ◆ 38 Bank Street ◆ Lebanon,  
NH 03766 ◆ Fax 603.448.2799 ◆  
◆ 24-Hour Crisis Line: 866-348-9473◆  
[www.wiseoftheuppervalley.org](http://www.wiseoftheuppervalley.org)**



## ANNUAL REPORT FOR 2018

In FY 2018, a total of 581,293 passenger trips were boarded on Advance Transit's fixed routes, 7,938 of which were boarded within the Town of Canaan. AT provides seven scheduled runs each weekday between Canaan and Lebanon, with connections to destinations in Hanover, West Lebanon, and White River Junction.

Perhaps you don't drive, but if you do, you are probably enjoying some extra savings due to low gas prices; save even more by commuting on Advance Transit's FREE bus service. Our sponsors invest in free transit service as a way of reducing the number of cars in congested areas including downtown Hanover, on the Dartmouth College campus, and at the Dartmouth-Hitchcock Medical Center, where parking is expensive and in short supply.

Riders give high marks for service quality. On Tuesday morning, October 31, 2017, a rider survey was conducted. 628 surveys were distributed and 583 were completed and returned for a response rate of 92.8%. 98% of Advance Transit passengers said buses were usually or nearly always clean. 97% were usually or nearly always comfortable. 98% said that bus drivers are usually or nearly always polite and helpful, and 98% responded that drivers were usually or nearly always safe. These responses are consistent with surveys taken in 2015 and 2012.

If you are not familiar with our services, you can plan a trip by visiting our website [www.advancetransit.com](http://www.advancetransit.com). The website was revamped last year to work well across all platforms, including smartphones. You can also download Advance Transit's free smartphone app - just go to the app store and search "advancetransit." The website and smartphone app provide bus arrival information in real time using GPS trackers on the buses. If you would rather talk live with a real customer service person, you can call our offices at 802-295-1824, 8-4:30, Monday through Friday. Need help learning to navigate the Advance Transit system? Free travel training is available to groups and individuals. Let us know if we can assist.

Advance Transit's mission is: **"To assure the continued livability and accessibility of Upper Valley communities by providing safe, effective and friendly public transportation services."** Thank you for supporting public transportation in your community.

**Van Chesnut, Executive Director**

**ANNUAL REPORT  
EXECUTIVE COUNCILOR  
JOSEPH KENNEY  
DISTRICT ONE**



**JANUARY 3, 2019**

Moving into 2019, this will be my last year as your Executive Councilor, I have thoroughly enjoyed serving you and working with many great local, county and state officials. I have been honored and grateful to have your trust for the past five years.

The Governor, Executive Council and Legislature have worked on many important issues such as the heroin, fentanyl and opioid crisis, workforce development, infrastructure improvement, school safety infrastructure, youth and family services and protection of our natural resources.

In 2018, I was proud to be a part of the Friendship House dedication in Bethlehem, the Fifth Glen House Hotel dedication near Mount Washington, the State Liquor store dedications in Colebrook and Lancaster and state land transfer near Mascoma Lake Park in Enfield. I have worked with dozens of small business owners to assist them throughout the regulatory process to open their businesses. The State is moving forward in a positive direction to sell the Rumney and Shelburne rest stop areas that have been closed for many years. I remain close to the Lakeshore Redevelopment Planning Commission in the development of the “Old State Property” in Laconia. Many communities such as Newport, Colebrook and Bristol are going through economic development revitalization and I have assisted them with funding ideas and with state and federal contacts.

There are over a thousand volunteers who serve on our State Boards and Commissions. I have had the pleasure to vote for many of them in District 1. The Council has confirmed 6 Circuit Court Judges, 2 Superior Court Judges and 1 State Supreme Judge(s) in 2018. In 2018, there were 1.7 billion dollars in expenditures, 6.4 billion in working capital and the Council passed 1775 contract items.

The Ten Year Transportation Improvement Plan, working with the NHDOT and the Regional Planning Commissions will commence in the New Year. The new Council will address the

needs of the State and conduct hearings later in the summer and subsequently pass on a plan to the Governor for his consideration prior to it going to the NH Legislature. In the past, the plan has focused on preservation, maintenance and safety of existing pavement and bridge infrastructures throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted. One of those grants, is the Conway Rec Path Project for \$1.2 million. Contact William Watson at NHDOT for any additional details at 271-3344.

The Governor and Council are looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm)

The Executive Council office has available the following informational items: NH Constitutions, tourist maps, consumer protection handbooks, etc. Some Councilors periodically email their weekly schedule and other items of note. If you would like to be included on this list, contact our office at 271-3632. There is also an active internship program for college students and others who might be interested so please contact our office to discuss this with our staff at any time.

Best Regards - Joe





# Vital Statistics

# Town of Canaan

## 2018 Births



<b>Date</b>	<b>Child's Name</b>	<b>Father / Mother</b>	<b>Place</b>
01/08/18	Henry Benjamin Geoghegan	Charles & Andrea Geoghegan	LEBANON
01/10/18	Tanner Albert Zackery Ames	Brandon Ames & Taylor Averine	LEBANON
01/19/18	Hunter Francis-James Murphy	Andrew & Trisha Murphy	LEBANON
01/24/18	Leif Timothy Hanson	Thomas & Gwendolyn Hanson	LEBANON
01/26/18	Lylah Rae Lacasse	Alex Lacasse & Sera Boisvert	LEBANON
03/20/18	Hadley Anne Pugh	Anthony Pugh, III & Laurel Dana	LEBANON
03/23/18	Piper Quinn Wolf	John Wolf & Staci Churchill	LEBANON
04/03/18	Landon Charles Wood	Chauncey Wood & Aleah Laplante	LEBANON
04/04/18	Athena Mae Nascimento	A'Vondre Nascimento & Kayla Loiacono	LEBANON
04/09/18	Connor Hannah Dyer	Jonathan Dyer & Samantha Monmaney	LEBANON
04/21/18	Penelope Aria Battles	Michael & Emily Battles	CANAAN
05/02/18	Clayton Donald Vick	Allen Vick, Jr. & Callie Cox	LEBANON
05/04/18	Oliver James Studebaker	James Studebaker & Samantha Hoffberg	LEBANON
05/11/18	Asher Myles Kennedy	Donald & Sheila Kennedy	LEBANON
05/23/18	Madison Lee-Anne McCarthy	Kyle & Hannah McCarthy	LEBANON
05/29/18	August Allan Banker	Matthew & Whitney Banker	LEBANON
06/25/18	Haylee Nicole Neily	Jacob Neily & Brittney Morrill	LEBANON
07/20/18	Jackson Paul Follensbee	Erik & Nicole Follensbee	LEBANON
08/14/18	Anastasia Veronica Tibbits	Cassandra Tibbits	LEBANON
08/30/18	Penelope Madison Bouchard	Cody Bouchard & Janell Peck	LEBANON
09/02/18	Theo Riley Harrington	Joshua & Elizabeth Harrington	LEBANON
09/04/18	Noah Ernest Lucketta	Derek & Shayna Lucketta	LEBANON

# Town of Canaan 2018 Marriages



**Date**      **Place**      **Person A**      **Person B**

01/17/2018	Canaan	James R. Studebaker	Samantha A. Hoffberg
01/20/2018	Canaan	Kayla J. Shippee	Michael R. Monty
02/18/2018	Canaan	Tammy M. Kloiber	Andrew J. Kaye
04/20/2018	Enfield	Adam R. Wyman	Jessica M. Jenna
05/18/2018	New London	Ross A. Dutille	Emily K. Seamans
05/20/2018	Canaan	Laurence R. Akerman	Heather Kaplan-Silman
05/20/2018	Plainfield	Lauren E. Kinder	Logan H. Dubois
05/26/2018	Enfield	Don M. Donker	Carrie A. Hackeman
06/02/2018	Newbury	Bobbie-Jo Weaver	Michael J. Betz
06/02/2018	Tuftonboro	Julie E. Levine	Nicholas F. Nowak
06/03/2018	Canaan	Allen R. Vick, Jr.	Callie L. Cox
06/09/2018	Plainfield	Maryssa R. Carman	Brian K. Lafountain
06/23/2018	Dorchester	Kelsey V. Evans	Allen L. Rudder
07/14/2018	New London	Ty S. McCarthy	Erin E. Moses
08/04/2018	Lebanon	Timothy J. Grace	Heather A. Larocque
08/12/2018	Hampstead	Benjamin R. Defoe	Amanda L. Socha
09/09/2018	Enfield	Brady A. Maynard	Georgenna L. Kayiales
09/29/2018	Sanbornton	Patrick D. Gherardi	Gina M. Leone
09/29/2018	Canaan	Matthew P. Howe	Marie I. Ledoux
10/06/2018	Orange	Kathryn N. Mcavoy	Devin B. Tetzlaff
10/06/2018	Gorham	Seth A. Chase	Jordann A. Spaulding
11/18/2018	Canaan	Matthew C. Shattuck	Ashley M. Licence



# Town of Canaan

## 2018 Deaths

<u>Date of Death</u>	<u>Decedent's Name</u>	<u>Place</u>	<u>Father's Name</u>	<u>Mother's Name</u>
01/02/18	John Molloy	Canaan	William Molloy	Anna Bahnken
01/16/18	Christopher Prahll	Canaan	Anthony Prahll	Kathleen Moore
02/05/18	Elizabeth Licence	Canaan	Unknown	Florence Unknown
03/18/18	Donald Degrasse	Canaan	Alfred Degrasse	Jeannette Wood
03/21/18	Ima Neily	Canaan	Harold Eastman	Ordella Dunham
04/01/18	Brian Gibbs	Lebanon	Howard Gibbs	Emily Burnett
04/03/18	Donald Lashua	Canaan	Eben Lashua	Ethel Hillsgrove
04/11/18	Richard Brooks	Canaan	Robert Brooks	Edith Jacobson
04/16/18	Linda Fleetham	Lebanon	Harvey Zigler	Mary Jane Highland
04/20/18	Wayne Nield, II	Lebanon	Wayne Nield, Sr.	Frances Murray
04/22/18	Donald Marean	Canaan	John Marean	Thelma Allen
04/25/18	David Zani	Lebanon	Elmo Zani	Rita Colburn
05/26/18	John Clark, III	Canaan	John Clark, Jr.	Elizabeth Grant
06/03/18	Linda Conrad	Lebanon	Hubert Pepin	Margaret Spaulding
06/29/18	Robert Perigny	Canaan	Norman Perigny	Theresa Genreux
07/07/18	Delina Nichols	Canaan	Lawrence Leonard, Sr	Blance Bassett
07/23/18	Lemont Richardson	Canaan	Lemont Richardson	Helen Kingsford
08/06/18	Richard St Onge	Lebanon	Roland St Onge	Eva Landry
09/26/18	Earl North	Lebanon	Earl North, Sr.	Bertha Tingley
09/27/18	Michael Deyo	Lebanon	John Deyo	Jayne Gampton
10/04/18	Florence Howes	Canaan	Frederick Mueller	Dorothy Avery
10/19/18	Milner Leonard Benham, "Ben"	Middletown, CT	Burton E. Benham	Helen B. Benham
10/25/18	Florene Parker	Lebanon	Homer Wilmott	Flora Wing
10/31/18	Charles Wallace	Lebanon	Clifton Wallace	Marie Partridge
11/03/18	Patricia Hersey	Lebanon	Reynold Barghorn	Mildred Harloff
11/04/18	Ronald Bruce	Canaan	James Bruce	Pauline Youtsey
11/15/18	Viola Daniels	Canaan	Robert Withington	Nellie Sanders
11/22/18	Joan Heath C. Beach Benham	Middletown, CT	Donald Coleman	Sarah Frances Williams
12/13/18	Maxwell Green	Canaan	John Green	Denise Bouley
12/19/18	John Ragle	Canaan	Benjamin Ragle	Marguerite Williams

<b><u>DEPARTMENT</u></b>	<b><u>PHONE</u></b>	<b><u>HOURS OF OPERATION</u></b>
Canaan Ambulance (Business) 56 Rt. 118 Chief of Service Bill Bellion Ambulance (Emergency) <a href="mailto:Emschief@canaannh.org">Emschief@canaannh.org</a>	523-8808  911	
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Fire Dept. (Business) 62 Rt. 118 Chief Bill Bellion	523-4850	
Fire Dept. (Emergency) <a href="mailto:cfchief@canaannh.org">cfchief@canaannh.org</a>	911	
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Highway Garage Bob Scott Supt. <a href="mailto:chdbob@canaannh.org">chdbob@canaannh.org</a>	523-4344	Mon.- Fri. 7am -3:30 pm Summer Mon.-Thur. 6am – 4pm
Highway Mechanic Tom Marlar <a href="mailto:chdmechanic@canaannh.org">chdmechanic@canaannh.org</a> 54 Rt. 118	523-4926	
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Canaan Library 1169 US Rt. 4 Amy Thurber <a href="mailto:circulationdesk@canaanlibrary.org">circulationdesk@canaanlibrary.org</a>	523-9650	Mon. 3-8 pm Tues. 1-8 pm Wed. 1-8 pm Thurs. 1-5 pm Fri. 9 AM – Noon Sat. 9 AM-3 pm
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Police Station (Business) Chief Sam Frank <a href="mailto:sfrank@canaanpolice.com">sfrank@canaanpolice.com</a>	523-7400	Mon. – Fri. 6 am – 2 am Sat. & Sun. 8 am – 2 am
Police Station (Emergency)	911	
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Sewer Treatment Plant Transfer Station Rd		
Water Treatment Plant Fernwood Farms Rd. John Coffey Operator	523-9280 c304-9380	
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Town Offices General 1169 US Rt. 4 Town Administrator Mike Samson <a href="mailto:townadmin@canaannh.org">townadmin@canaannh.org</a>	523-4501  523-4501 Ext 5 c707-9349	Mon. - Fri. 8 am – 4 pm  Administrator open M-F 8-4

Assessing/Selectmen Sherrill Zani <a href="mailto:szani@canaannh.org">szani@canaannh.org</a>	523-4501 Ext. 3	Mon. – Fri. 8 am – 4 pm
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Finance Director Gloria Koch <a href="mailto:gkoch@canaannh.org">gkoch@canaannh.org</a>	523-4501 Ext 7	Same except closed Friday
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Building Inspector Bill Wilson	523-4501 Ext 4	Mon.- Fri. 7:00am to 8:30am
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Town Clerk/Tax Collector 1169 US Rt.4 Vicky McAlister <a href="mailto:vmcalister@canaannh.org">vmcalister@canaannh.org</a>	523-7106 Ext 2	Mon. Wed. & Fri. 9 am -Noon & 1:00 pm- 4:00 pm Wed. 6 pm-8:00 pm Tues. Thurs. & Sat. 9 am - Noon
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Town Maintenance Mike Samson <a href="mailto:townadmin@canaannh.org">townadmin@canaannh.org</a>	523-4501 Ext. 5	See Administrator
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Town Welfare 1169 US Rt. 4 Nelson Therriault	523-9901 Ext 6	Mon.- Fri. 9:00 am to Noon
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Transfer Station Transfer Station Rd. J.R. Defosse	523-7952	Tues. & Thur. 2-6 PM Wed. & Fri. 7 AM – 11 AM Sat. 8 AM – 2 PM Closed Sunday & Monday
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## **Town Holidays**

New Years, Martin Luther King, President’s Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Columbus Day, Veterans Day, Thanksgiving and following day, two days at Christmas

## **Town Web Site**

**[Canaannh.org](http://Canaannh.org)**

**Sign up on the website for unexpected closings and notices!**